

**Regularly Scheduled Meeting  
August 30, 2016  
Town Office – 6:30 p.m.**

**Attendance:** Roy Drake                      Dan Jackman                      Georgina Ollerhead  
Lloyd Jensen                      Donald Stewart                      Fabian Manning (7:30 p.m.)

**Also Attending:** Bernice Herritt, Palmer Strowbridge , Tanya Rogers ,  
**Absent:** Gerald Pittman

The meeting was called to order at 6:40 p.m. by Mayor Roy Drake and asked if there were any additions to the Agenda as presented and circulated.

**Motion 16-091:D. Stewart/D. Jackman**

Resolved that the Agenda be adopted as presented, with five(5) additional items added to the Agenda to be discussed throughout the meeting.

**In Favour: 5                      Opposed: 0                      Abstained 0                      Carried.**

Minutes of July 5, 2016 were presented for adoption by Mayor Roy Drake.

**Errors/Omissions – Minutes of July 5, 2016:** No errors/omissions;

**Motion #16- 092:D. Jackman/G. Ollerhead**

Resolved that the Minutes of July 5, 2016 be adopted as presented, as circulated.

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

**Motion #16-093:D. Stewart/G. Ollerhead**

Resolved that the Minutes of August 2, 2016 be adopted as presented, as circulated.

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

**Motion # 16:094: D. Stewart/D. Jackman**

Resolved that the Minutes of August 1, 2016 be adopted as presented, as circulated.

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

**Updates on the following outstanding issues from June 7, 2106:**

- **Boat Launch:** Recommends to leave the proposed location as previously agreed upon;
- **AED:** Recommends to order one set of pads for the AED located at the Arena;
- **9 Road Knob:** Tax sale process is started - Deadline is September 27, 2016;
- **40 South Side Drive:** Recommends to follow up with the Dept. of Mun. Affairs regarding this property;

- Wage Rates – Non-Unionized Employees:  
Motion #16:095: L. Jensen/D. Stewart  
Resolved that the four non-unionized employees contracts as presented effective January 1, 2016-December 31, 2016 be approved.  
In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.

*\*\*Councillor Fabian Manning attended the meeting at 7:30 p.m.\*\**

**COMMITTEE REPORTS:**

**Public Works/Town Superintendent:** *Part of the PWC Report is attached to the Minutes.*

**Applications to Build:**

- 11 Spencer's Brook Road: Shed (24'x32'). Recommends Approval;
- 117A Bay d' Leau Drive: House (55'x36'). Recommends Approval, subject to the condition that the applicant be responsible for w/s installation, snow/clearing, & garbage collection to the road;
- 79 Bay d' Leau Drive: Shed (18'x22'). Recommends Approval;
- 15 Magistrate's Hill Road: House (1290 sq feet). Recommends Approval, subject to the condition that the Town will not be responsible for any water that may run off the main road on to applicant's property;
- Service NL: Informing that the proposed renovations to the dialysis unit at the Connaigre Peninsula Health Care Center has been approved, subject to the stipulations outlined in the correspondence;

**Other Public Works Issues:**

1. Property located on 115A Main Road North  
Motion#: 16-096: G. Ollerhead/D. Jackman  
Resolved that the outstanding taxes owing on property located at 115A be written off as discussed.  
In Favour: 6                      Opposed: 0                      Abstained:0                      Carried.
2. Excavator Rental: Agreed to send the rental excavator back on Friday, September 2, 2016;
3. Evergreen Construction: Company will be in town on August 31<sup>st</sup> to start the prep work for the asphalt/patching;
4. Connaigre Arena Sign: Agreed to remove the pepsi sign and obtain prices for a new one;
5. Chlorine Building: Problem with the gauge at the building. Agreed to check with T. Kendall to see if he can come in to check out;
6. Catch Basin: Agreed to proceed with the catch basin installation in an area on Canada Drive;

7. Limit of Servicing Agreement:

Motion # 16-097: G. Ollerhead/F. Manning

Resolved that the Town of Harbour Breton would request approval from the Dept. of Municipal Affairs to include all new streets that are not currently in the Town's Limit of Servicing Agreement.

In Favour: 6      Opposed: 0      Abstained: 0      Carried.

Limit of Servicing Agreement:

Motion #16:098: G. Ollerhead/F. Manning

Resolved that Tom Kendall be contacted to find out if he would be interested in preparing the as-built drawings required for the additional streets to be included in the Limit of Servicing Agreement.

In Favour: 6      Opposed: 0      Abstained: 0      Carried.

Motion #16:099: F. Manning/D. Jackman

Resolved that the Public Works Committee /Town Superintendent Report be approved, as presented.

In Favour: 6      Opposed: 0      Abstained: 0      Carried.

Recommends to change the Public Works Committee!

\*\*Town Superintendent left the meeting at 8:35 p.m.\*\*

Finance Committee Report:

- Committee Report dated July 13, 2016 was presented by Mayor Drake;

Motion # 16: 100: G. Ollerhead/D. Jackman

Resolved that the Report dated July 13, 2016 be adopted, as presented, as circulated.

In Favour: 6      Opposed: 0      Abstained: 0      Carried.

- Meeting to be scheduled for Tuesday, September 6<sup>th</sup> at 6:30 p.m.
- Agreed to obtain prices on the cost of excavators for 2017 budget;

CORRESPONDENCE:

- MNL Convention: Mayor Drake, Councillors Jensen & Manning, & Clerk/Manager to attend;
- Dept. of Mun. Affairs: Informing that our request for funding for Man O War Brook is not approved;
- Detailed Leave: Updated list of employees leave presented;
- Dept. of Natural Resources: Informing of updates that will soon be implemented with regards to quarry materials;

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- Dept of Tourism: Recommendations on the town's walking trails;
- Dept. of Mun. Affairs: Budget Training Session, Gander, Sept. 28<sup>th</sup>, Councillor Jackman and two staff members to attend;
- Bell: Informing that as of April 2018, CDMA network technology will be discontinued;
  
- Dept. of Mun. Affairs: Property on Canada Drive: Email already sent to lawyer to proceed with purchase of property. A letter to be sent to the Dept. of Mun. Affairs requesting that this permission be given to take down the property due to vandalism;
- Former residence of Hr. Breton: Requesting permission to bring two horses into the community. As per the Town's Municipal Plan, horses are not permitted within the town' boundaries;
- AgriSpirit Fund: Informing that our funding request for the Fire Dept. has been denied;
- Minor Hockey: Requesting that the hockey season at the arena be extended on a trial basis. Agreed to schedule a meeting for September 12<sup>th</sup> at 6:30 p.m. ;
- CBDC: Public Information Session & Forum: September 29<sup>th</sup> at the Milltown Lions Club;

**EDO:**

1. ACOA: Informing that funding has been approved to assist with the repairs/overhaul of the compressor for the Connaigre Arena;
2. A request to be made to St. Pierre Tourism Dept. for a meeting to discuss the proposed two new ferries;
3. Look into the possibility of a skate board park;
4. JCP update provided;
5. Storyboard at Deadman's Cove needs to be repaired;
6. Front steps on the Cottage needs to be replaced;

**Public Relations:**

1. Letter to be written to residents in the Road Knob area informing them that complaints have been received from hikers & tourist, that they are afraid to use this entrance to the Gun Hill Trail due to their dog not being tied on;
2. Deputy-Mayor attended the following functions:
  - Children's Recreation Summer Program Close Out Party;
  - CYN Youth Ventures Program;

**Sunny Cottage Corp:** No report;

**Beautification Committee:** No report;

Fire Dept: No report:

Arena/Recreation:

1. Update on the dance held at the Arena in August was provided & highly recommends not to have any dances at the Arena for 2017;
2. Job description/duties for Arena employee is required;
3. Mayor to discuss cost for clean up for the Arena with the CWL ;
4. Eastlink: Informed that effective September 1, 2016, the Recreation will no longer be required to pay any monthly fees for the Bingo;
5. Discussion regarding Christmas Day & New Years days fall on Sundays;

EPMC: No report;

HBIC: No report:

OH&S: Next meeting will be held in September;

Other:

1. Meeting with Northern Harvest to be scheduled for September 13, 2016;
2. Further discussion on forming a "tourism committee";
3. Resident on 100 Bay d' Leau Drive: Requesting permission to operate a handyman & lawn care business. Request approved;

With no further business, the meeting adjourned at 10:30 p.m. Motion for adjournment by Councillor Ollerhead & seconded by Councillor Jackman.

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Roy Drake  
Mayor

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Bernice Herritt  
Clerk/Manager

