

Regularly Scheduled Meeting
December 6, 2016
Town Office – 6:30 p.m.

Attendance: Roy Drake Georgina Ollerhead Lloyd Jensen
Donald Stewart Fabian Manning (7:23 p.m.) Dan Jackman

Also Attending: Bernice Herritt, Palmer Strowbridge, and Tanya Rogers

Meeting called to order at 6:35 p.m. by Mayor Drake and the Minutes of November 22, 2016 were presented for adoption;

Mayor Drake then asked if there were any additions to the Agenda as presented and circulated. One additional item added;

Motion 16-123:G. Ollerhead/D. Jackman

Resolved that the Agenda be adopted as presented, with the additional items\.

In Favour: 5 **Opposed: 0** **Abstained 0** **Carried.**

Errors/Omissions – Minutes of November 22, 2016: No errors;

Motion #16:124:D. Stewart/G. Ollerhead

Resolved that the Minutes of November 22, 2016 be adopted as presented, as circulated.

In Favour: 5 **Opposed: 0** **Abstained: 0** **Carried.**

Business Arising from Minutes of November 22, 2016:

- Crosswalk Regulations: Deferred to new year;
- Take Charge NL: Councillor Jackman to follow up;
- Floating Docks: Waiting on price to take out old docks & price to construct new;
- 2 Connaigre Road: W/drainage issue taken care of;
- Seasonal Position - Heavy Equipment Operator:

Motion # 16:125: G. Ollerhead/D. Jackman

Resolved that the seasonal heavy equipment operator position be offered to Kevin Molloy, with a start date of January 3, 2017. Town Superintendent & Clerk/Manager to meet with the successful applicant to outline what is required.

In Favour: 6 **Opposed: 0** **Abstained: 0** **Carried.**

Minutes of December 2, 2016 - Back Arm Land Expropriation

Follow up with the Regional Office regarding the procedure for the land not on the current Assessment Roll;

Motion #16:126:G. Ollerhead/D. Stewart

Resolved that the Minutes of December 2, 2016 be adopted as presented, as circulated.

In Favour: 5 Opposed: 0 Abstained: 0 Carried

Minutes of November 30, 2016 – Cecon Ltd. (Municipal Capital Works Project)

Motion #16:127:G. Ollerhead/D. Stewart

Resolved that the Town would release the final payment claim for Phase I (\$39,847.50) & Phase II (\$146,283.38) to Budgell's Construction Ltd., for the Main Road North Project.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

COMMITTEE REPORTS:

Public Works/Town Superintendent: *Part of the PWC Report is attached to the Minutes.*

Applications to Build:

-Resident on 69B Main Road North: Application for a permit to dig out back of property for the purpose of an access road as discussed with Town Superintendent.

Motion #16:128:D. Jackman/D. Stewart

Resolved that approval be given to proceed as discussed with town superintendent, however, applicant will be responsible for any water problems that may arise as a result of this project & any land disputes that may arise.

In Favour: 6 Opposed: 0 Abstained: 0 Carried.

Other Public Works Issues: (See Public Works Report)

Finance Committee Report:

1. Follow up with Northern Harvest as to what portion Skretting occupies at the local plant;

CORRESPONDENCE:

- Resident on 3 Church Hill Road: Informing of the excessive noise from modified vehicle exhaust systems in the area of his residence. Copy letter to the RCMP;
- Insurance Claim – Property on 16 Connaigre: Email received informing that the matter has been resolved through mediation with no contribution towards the settlement from the town;

- Dept. of Environment & Climate Change: Informing that the Town has been added to the list as a new community under the Flood Risk Mapping and will be informed of any development;
- Debriefing Session – State of Emergency: January 17, 2017 at the Arena’s Hospitality Room;
- Business Owner - Property on 96-98 Canada Drive:
Requesting permission to construct four (4) tourist cottages on existing property located at 96-98 Canada Drive. Also requesting to exchange an equal amount of land from the town to accommodate the proposal.

Motion #16:129: D. Jackman/D. Stewart

Resolved that approval be given to business owner to construct four (4) tourist cottages, subject to the written approval of Service NL. As per the Town’s Municipal Plan, the proposed area is zoned as General Commercial and is considered a discretionary use, therefore, the proposal will have to be advertised. Furthermore, the cost of the exchange of land between Town and applicant will be the responsibility of the applicant.

In Favour: 6

Opposed: 0

Abstained: 0

Carried.

EDO:

1. Wharf Damage:
The lawyer has informed that the party responsible for the damages has agreed to compensate the town;
2. Sunny Cottage Renovations:
Application for funding for renovations to the Cottage from BTCRD and ACOA is now ready to be submitted;
3. Rocky Point Lighthouse:
Funds have been received the Government of Canada;

Public Relations:

1. Flag Raising Ceremony held at the Town Office on December 6, 2016 (Violence Against Women);
2. Annual Santa Clause Parade was a huge success, with twelve(12) floats participating;
3. Mayor and Deputy-Mayor attended the Christmas Dinner with the 50+ Club;
4. Deputy-Mayor will be attending the CYN’s AGM on December 7, 2016;

Sunny Cottage Corp:

Beautification Committee:

1. Committee is now preparing their Food Hampers and looking for non-perishable food items;

☛ Fire Dept: No Report;

☛ Arena/Recreation:

1. Recommends to cancel the bingos for December 25th & January 1st;
2. Request to host the NHL Alumni at the Arena not approved, too expensive;
3. Councillor Jackman to follow up with the Natural Resources regarding the energy efficiency for the arena;
4. Arena's sign is now ready to be installed;

☛ EPMC:

1. The stove located at the Elliott's, used by the Day Care, needs to be replaced. Recommends that a new stove be purchased & the daycare be responsible for 50% cost, with the understanding that the Town would be the owner. Recommends that an Agreement between the Town and Day Care for the rental of space be prepared;
2. Price quote received for the installation of steel roofing for a portion of the Elliott's was approved;

☛ HBIC:

1. Applications for funding under the Affordable Housing are now available. Agreed to apply for 10 units;

☛ OH&S:

1. Meeting to be held before end of the December 2016;

☛ Other:

1. Follow up with the Dept. of Municipal Affairs regarding the property located at 12-14 Canada Drive;

With no further business, the meeting adjourned at 8:00 p.m. Motion for adjournment by Councillor Lloyd Jensen and seconded by Councillor Georgina Ollerhead.

Roy Drake
Mayor

Bernice Herritt
Clerk/Manager