

Regularly Scheduled Meeting  
February 2, 2016  
Town Office – 6:30 p.m.

**Attendance:** Roy Drake      Georgina Ollerhead      Dan Jackman  
Lloyd Jensen      Donald Stewart

**Absent:** Fabian Manning & Gerald Pittman

**Also Attending:** Bernice Herritt, Tanya Rogers & Palmer Strowbridge

Mayor Drake called the meeting to order at 6:35 p.m.

**Motion #16:006:D. Stewart/D. Jackman**

Resolved that the Agenda be adopted as presented, with the additional items included.

**In Favour: 5**                      **Opposed: 0**                      **Abstained 0**                      **Carried.**

**Errors/Omissions: Minutes of January 19, 2016:**

*Page 1*, Motion #16:003: change the word 'complete' to 'continue';

*Page 2*, Downstairs washroom, Use of upstairs washroom is for Motor Registration during business hours);

**Motion #16:007: G. Ollerhead/D. Stewart**

Resolved that the Minutes of January 19, 2016 be adopted as presented, as circulated.

**In Favour: 5**                      **Opposed: 0**                      **Abstained: 0**                      **Carried.**

**Business Arising – Minutes of January 19, 2016:**

Updates on the following o/standing issues:

1. Change in Committees: Mayor to do review;

**COMMITTEE REPORTS:**

**Public Works/Town Superintendent:** *Part of the PWC Report is attached to the Minutes.*

**Applications to Build/Issues: N/A:**

- Resident on 20A Hr. Drive: Application for a parcel of crown lands (75mx10m) for the purpose of a driveway/access to property (*Deferred to Public Works*);
- Resident on 28 Sagona Place: Application for a parcel of crown lands (500'x400') for the purpose of a residence in an area on Route 360. (*Denied*) Town currently doing a Municipal Plan Review. Town's intends to have this area as Light Industrial;

*\*\*Town Superintendent left the meeting at 8:35 p.m.*

**Finance Committee Report:**

- Finance report dated January 27, 2016 presented for review and adoption;
- Recommends to put additional funds in the GIC account;
- Recommends that the amount owing on the vacant properties be reviewed;
- Accident Group Insurance Quotation:

**Motion #16:008: D. Jackman/G. Ollerhead**

**Resolved that the Town of Harbour Breton accepts the Accident Insurance Quotation provided by Cal LeGrow in the amount of \$3,240.**

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

**Motion #16:009:G. Ollerhead/L. Jensen**

**Resolved that the Finance Report dated January 27, 2016 be adopted, as presented, as reviewed. A/P listing as presented recommended for payment;**

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

**CORRESPONDENCE:**

1. Property on 40 South Side Drive: Recommends to follow up with the Dept. of Mun. Affairs regarding correspondence forwarded in March 2015;
2. CYN: Requesting the town's assistance regarding the issue of ATVs on their premises. Town Super to check out;
3. Former resident on 109c Main Rd North: Requesting information on the removal and destruction of shed associated with the property in question. Check out further;
4. Emergency Management: Informing that a tabletop exercise will be prepared in April for the Town's EPP;
5. Lions Club: Request to have a Lions representative on the EP Committee. Approved;
6. Garbage Collection Contract: One tender received. To be reviewed at a later date;
7. Cal LeGrow: Informing that several of the town's properties are underinsured. Agreed to add the additional premium as outlined;
8. Cecon Ltd –MCW W/S Upgrade: Informing of two contract change orders for the MCW Upgrade Project on Main Road North. Town is not in agreement with Change Order No. 2;

9. Arena Attendant:

**Motion #16:010:D. Stewart/D. Jackman**

**Resolved that the Arena Attendant be given an extra \$100/wkly for the extra duties, while employed at the Arena.**

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

10. Audit Quotation for 2016: One tender quote received from Byron Smith in the amount of \$17,750, plus hst.

**Motion #16:011: G. Ollerhead/D. Jackman**

**Resolved that the tender quote received from Byron Smith in the amount of \$17,750, plus hst be accepted.**

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried**

Public Relations:

- Town's fb page working out very well;

Sunny Cottage Corp: No report;

Beautification Committee: No report;

Fire Dept:

- Waiting on a meeting date from FES for the Fire Dept's Assessment;

Arena/Recreation:

- Price quotes to be obtained for a new compressor and/or cost to repair same;
- Winter Carnival schedule to be put on the HBTv once finalized;
- Proposing to plan a dance for the summer and host the Wrestlers;

EPMC: No report;

EDO: No report;

HBIC: No report;

OH&S: No report;

Negotiating:

- Latest proposals from Union were reviewed and changes made;

With no further business, the meeting adjourned at 9:55 p.m. Motion for adjournment by Councillor G. Ollerhead and seconded by Councillor D. Jackman.

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Roy Drake  
Mayor

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Bernice Herritt  
Clerk/Manager