

**Regularly Scheduled Meeting  
June 7, 2016  
Town Office – 6:30 p.m.**

**Attendance:** Roy Drake                      Dan Jackman                      Georgina Ollerhead  
Lloyd Jensen                      Donald Stewart                      Gerald Pittman  
Fabian Manning

**Also Attending:** Palmer Strowbridge, Bernice Herritt & Tanya Rogers

The meeting was called to at 6:30 p.m. by Mayor Drake and asked if there were any additions to the Agenda as presented and circulated.

**Motion 16-068:F. Manning/G. Pittman**

Resolved that the Agenda be adopted as presented, with six(6) additional items.

**In Favour: 7**                      **Opposed: 0**                      **Abstained 0**                      **Carried.**

Minutes of May 24, 2016 were presented for adoption by Mayor Drake.

Errors/Omissions: Minutes of May 24, 2016:

Page 3, Motion #16-065, Add: 'transportation cost at the end of the motion;'

**Motion #16-069:D. Stewart/G. Ollerhead**

Resolved that the Minutes of May 24, 2016 be adopted as presented, as circulated.

**In Favour: 7**                      **Opposed: 0**                      **Abstained: 0**                      **Carried.**

**Updates on the following outstanding issues:**

1. Man O War Project: Application forwarded;
2. 5 Mulberry Crescent: Agreed to advise residents that a drain pipe will be installed shortly between their property and the adjacent property to catch water on the back. Leave the grub there as is and topsoil to be placed over the bank. Agreement to be signed by residents agreeing to what Council is proposing;
3. Container Unit for Recyclables: Unit available for use on the Barry Group property;
4. Proposed Boat Launch: Meeting with BGI officials to review proposed site on June 8<sup>th</sup>;
5. Meeting with Central Health: June 27, 2017 at 11:00 a.m. at the Hospital Board Room;

\*\*Councillor D. Jackman left the chambers at 7:52 p.m.\*\*

6. Price Quote for Guide Rail Posts:

Two price quotes received at the rate of \$35/each;  
Jackman's Home Center & Newfoundland Hardwoods;

**Motion #16:070:G. Ollerhead/D. Stewart**

Resolved to award the price quote for guide rails to Jackman's Home Center .

**In Favour: 6**                      **Opposed: 0**                      **Abstained: 1**                      **Carried.**

\*\*Councillor D. Jackman returned to the Chambers at 7:55 p.m. \*\*

7. Steps for area residents on Main Road North: Town proposing to pay ½ cost of the four steps;
8. MNL Annual Convention: Agreed to book reservations at the Delta Hotel;
9. Premier's Forum: Mayor Drake nominated to represent the Town for the Premier's Forum in St. John's on Oct. 5<sup>th</sup>;
10. Dept. of Works & Transportation: Dept. now requires all parties entering their property to obtain materials on behalf of municipalities must have COR certification under the NLCSA. Agreed to submit our concerns;
11. Dept. of Environment & Conservation: Seasonal Drinking Water Quality Reports;
12. Resident on 22 South Side Drive: Requesting that the valve for his water stop be repaired;
13. Limit of Servicing Agreement: Roads that are to be eligible for water/sewer & road work through the provision of provincial government funding.

**Motion #16: 071: G. Ollerhead/D. Jackman**

**Resolved that the town would apply to the Dept. of Municipal Affairs for an amendment to the Limit of Servicing for inclusion of all roads not previously included for the Town of Harbour Breton.**

**In Favour: 7                      Opposed: 0                      Abstained: 0                      Carried.**

14. Price Quote for Guide Rails on Canada Drive:  
One price quote received from Dynamic Construction;

\*\*Councillor F. Manning left the Chambers at 7:57 p.m.

**Motion # 16:073:G. Pittman/D. Stewart**

**Resolved to award the price quote for the Guide Rail Project on Canada Drive to Dynamic Construction in the amount of \$11,435.60.**

**In Favour: 6                      Opposed: 0                      Abstained: 1                      Carried.**

**COMMITTEE REPORTS:**

**Public Works/Town Superintendent:** *Part of the PWC Report is attached to the Minutes.*

**Applications to Build:**

1. Resident on 5 Keeping's Point: Application for a permit to construct a storage shed (12'x16') in an area on Keeping's Point. Request deferred until resident provides ownership of land;
2. Business on Harbour Drive: Application for a permit to construct a storage shed (12'x20'). Recommends approval;

\*\*Town Superintendent left the meeting at 9:25 p.m.\*\*

**Finance Committee Report:**

- Finance Report dated May 25, 2016 was presented for adoption;

**Motion #16:074 : G. Ollerhead/F. Manning**

Resolved that the Finance Committee Report dated May 25, 2016 be adopted as presented, as circulated.

**In Favour: 7**

**Opposed: 0**

**Abstained: 0**

**Carried.**

**CORRESPONDENCE:**

1. Resident on 16 Main Road North:  
Informing of damage done to his property by Budgell's Construction. Copy letter to construction company and advise resident that the contractor is responsible for the damage ;
2. Mayor's March/BBQ :  
Scheduled for June 30, 2016;
3. Vendor Regulations :  
Revisions made to previous Regulations adopted in 1996.

**Motion #16:075:F. Manning/G. Pittman**

Resolved that the revisions made to the Vendor Regulations be approved, as circulated and reviewed.

**In Favour: 7**

**Opposed: 0**

**Abstained: 0**

**Carried.**

4. Little Angel's Spa & Boarding:  
Request for a Vendor Permit to operate a pet grooming business (four days per month) at 29 Main Road North.

**Motion # 16:076:G. Ollerhead/D. Jackman**

Resolved that permission be given to Little Angel's Spa & Boarding for a Vendor Permit to operate a Pet Grooming Business from property located at 29 Main Road North.

**In Favour: 7**

**Opposed: 0**

**Abstained: 0**

**Carried.**

5. Harbour Breton Municipal Plan & Development Regulations:

**Motion #16:077 : D. Jackman/F. Manning**

Resolved that the Town of Harbour Breton adopts the Harbour Breton Municipal Plan & Development Regulations and will hold a Public Hearing at the Town Office on Thursday, July 7, 2016 at 7:00 p.m. to hear comments and/or objections.

**In Favour: 7**

**Opposed: 0**

**Abstained: 0**

**Carried.**

6. Town of Grand Falls/Windsor:  
Requesting support for the establishment of a Satellite Campus of Memorial University's School of Nursing in GFW. Agreed to forward a letter;

**EDO:**

- Update provided on the St. Pierre Ferry;
- JCP approved.(Piercey's Point Look-Out & Cottage Hospital Memorial);
- Follow up with M.P., Scott Simms regarding the Sunny Cottage & Fitness Center projects;
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**\*\*Ms Rogers left the meeting at 7:30 p.m.\*\***

☛ Public Relations:

- Town's new website is up and running. Businesses need to provide updated information to Town;

☛ Sunny Cottage Corp:

- Report provided by Councillor L. Jensen as follows:
  - o Opening date – June 27<sup>th</sup>;
  - o Garden Party – August 8<sup>th</sup>;
  - o Next meeting – June 27<sup>th</sup>;
  - o Four students approved;
  - o Check to see what can be done with the front steps;

☛ Beautification Committee: No Report;

☛ Fire Dept:

- Agreed to put the Unit 4 Rescue Vehicle up on tender;

☛ Arena/Recreation:

- Request from an interested group proposing a summer program for kids and youth. No problem, but several items to be checked out further;
- Request for permission to use the Arena for a bicycle rodeo on July 5<sup>th</sup>; No problem, however, no access to upstairs & clean up after;
- Request from an individual to use the ballfield area for a birthday on June 17<sup>th</sup>. No problem, however charge of \$50 and a refund of \$25 if area cleaned up;
- Wrestlers Event went well;
- Proposing to purchase enough material from Jackman's Home Center to replace approximately 600' of board around Mile Pond Walking Trail, subject to the condition that both parties agreeing to a payment plan.

☛ EPMC:

- Waiting to hear back from Cal Legrow on the cost for insurance coverage for the plant wharf and floating docks;

☛ HBIC: No Report;

☛ OH&S: No Report;

Other:

1. Local Tendering: Discussion on the matter that there should be some type of policy in place for local tenders, especially how it relates to Councillors who may be in conflict;

With no further business, the meeting adjourned at p.m. Motion for adjournment by Councillor Fabian Manning and seconded by Councillor Georgina Ollerhead.  
Adjournment at 9:32 p.m.

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Roy Drake  
Mayor

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Bernice Herritt  
Clerk/Manager