

Regularly Scheduled Meeting
October 25, 2016
Town Office – 6:20 p.m.

Attendance: Roy Drake Georgina Ollerhead Lloyd Jensen
 Donald Stewart Fabian Manning

Also Attending: Bernice Herritt, Palmer Strowbridge, Tanya Rogers

Absent: Dan Jackman

The meeting was called to order at 6:20 p.m. by Mayor Roy Drake & Minutes of October 18, 2016 were presented for adoption.

Mayor Drake then asked if there were any additions to the Agenda as presented and circulated. An additional twelve (12) items added.

Motion 16-111:G. Ollerhead/L. Jensen

Resolved that the Agenda be adopted as presented, with the additional items.

In Favour: 5 **Opposed: 0** **Abstained 0** **Carried.**

Errors/Omissions – Minutes of October 18, 2016:

Motion #16:112:F. Manning/D. Stewart

Resolved that the Minutes of October 18, 2016 be adopted as presented, as circulated.

In Favour: 5 **Opposed: 0** **Abstained: 0** **Carried.**

Business Arising from Minutes of October 18, 2016:

- Limit of Servicing: Kendall Engineering should be in town next week;
- Tourism Committee: Defer;
- Town's Properties Check: Defer;
- Crosswalk Regulations: Follow up;

COMMITTEE REPORTS:

Public Works/Town Superintendent: *Part of the PWC Report is attached to the Minutes.*

Applications to Build: N/A

Other Public Works Issues:

***Town Superintendent left the meeting at 8:30 p.m.*

Finance Committee Report:

- Report of October 20, 2016 presented for review and adoption by Mayor Drake;

Motion #16:113:G. Ollerhead/F. Manning

Resolved that the finance committee report as presented and discussed be adopted.

In Favour: 5

Opposed: 0

Abstained: 0

Carried.

CORRESPONDENCE:

1. Dept. of Municipal Affairs: Informing that someone from Natural Resources will be in town on Thursday, October 27, 2016 to assess the landslide area;
2. Northbridge Financial Corporation: Email informing that a mediation hearing is scheduled for November 28, 2016 regarding the alleged damages sustained to property on Connaigre Road;
3. Property on 12-14 Canada Drive: Copies of draft letters regarding the demolition of the property as per Section 404(1)(f) of the Municipalities Act. Recommends to proceed as instructed;
4. Residents on 2 Connaigre Road: Informing of the water issues on their land which is running down from Beaver Pond Road. Engineer to take a look at next week;

EDO:

- St. Pierre Tourism Committee: They will advise once they are coming our way to meet. Copy all information to ACOA regarding this issue;
- Insurance company: Requesting additional information regarding the wharf;
- Connaigre Arena: Review of proof for new sign reviewed and approved;
- Rocky Point Lighthouse: Follow up with lawyer regarding the funds;
- Sunny Cottage Repairs/Renovations: Follow up at next meeting;
- Wharf Damage: Contact lawyer to prepare a letter regarding this matter;
- Arena/Recreation Registry of Companies: Annual returns to be renewed;
- Site Specific Safety Plan: Propose plan to be able to pick up ice control materials from depot;

Motion# 16:114: R. Drake/F. Manning

Resolved that the Site Specific Health & Safety Plan for the pick-up of ice control materials from the Dept. of Transportation and Works Depot be approved;

In Favour: 5

Abstained: 0

Opposed: 0

Carried.

Public Relations:

- Tree Lighting: Follow up with the music teacher;
- Christmas Social: December 15, 2016;
- Remembrance Day Ceremony: November 11, 2016. Town to supply refreshments;

☞ Sunny Cottage Corp: No Report;

☞ Beautification Committee: No Report;

☞ Fire Dept: No Report;

☞ Arena/Recreation:

- Update on meeting with Arena employees provided by Deputy-Mayor Ollerhead. Recommends to discuss further with Councillor Jackman;

☞ EPMC: No Report;

☞ HBIC: No Report;

☞ OH&S:

- Employees now need several courses updated;

Other:

- Meeting with Contractor to prepare forms/application for the Disaster Financial Assistance scheduled for Wednesday, October 26, 2016;

With no further business, the meeting adjourned at 8:30 p.m. Motion for adjournment by Councillor Georgina Ollerhead & seconded by Councillor Fabian Manning.

Roy Drake
Mayor

Bernice Herritt
Clerk/Manager

