

**May 21, 2019  
Town Office – 6:30 p.m.**

**Attendance:** Georgina Ollerhead Dan Jackman Bernetta Delaney  
Donald Stewart Roy Drake Lloyd Jensen  
Jordan Tibbo

**Also Attending:** Bernice Herritt & Tanya Rogers

Mayor Ollerhead called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated. Additional items were noted for discussion throughout the meeting.

**Motion #19:050:J. Tibbo/R. Drake**

**Resolved that the Agenda be adopted as presented, as circulated, with additional items included.**

**In Favour:7                      Opposed: 0                      Abstained 0                      Carried.**

**Errors/Omissions: May 7, 2019: N/A**

**Motion #19:051:B.Delaney/D. Stewart**

**Resolved that the Minutes of May 7, 2019 be adopted as presented, as circulated.**

**In Favour:7                      Opposed: 0                      Abstained: 0                      Carried.**

**Motion #19:052:D. Jackman/D. Stewart**

**Resolved that the Minutes of May 13, 2019 be adopted as presented, as circulated.**

**In Favour:7                      Opposed: 0                      Abstained: 0                      Carried**

**Business Arising: Minutes of May 7, 2019:**

1. Asphalt requirements:  
Public Works to assess the areas throughout town to determine what, if any, will be done this year;
2. Carpenters:  
Two carpenters have confirmed to start next week, however, time sheets will have to be completed for audit purposes;

**Public Works/Town Superintendent Report:**

**Building Applications: (Attached to Minutes)**

1. Property – 24 Main Road North: Storage Shed 12'x20'. Recommends approval;

**CORRESPONDENCE:**

1. Gas Tax Projects:  
Confirmation that funding will be released once projects are approved;
2. 72A South Side Drive:  
Offering the amount of \$500.00 for the property located at 72 South Side Drive.

**Motion#19-053: J. Tibbo/B. Delaney**

**Resolved to accept the offer of \$500.00 for the parcel of land located at 72 South Side Drive. Resident will be responsible for the deed of conveyance and any other associated costs in ownership of land.**

**In Favour: 7**

**Opposed:0**

**Abstained:0**

**Carried.**

3. Atlantic Infrastructure Management Network:  
Conference to be held in St. John's on asset management. Recommends registering two;
4. Complaint – 70 Main Road North:  
Requesting an additional guide rail be installed to prevent snow from falling on property and the curb needs to be filled in to stop the flow of water. Approval for the guide rail, but the Public Works will have to assess the curb issue;
5. Access to Gun Hill:  
Clerk/Manager to contact property owner on 5A Road Knob regarding the access to Gun Hill;
6. Barry Group:  
Copy of a letter that was forwarded to their garbage collector regarding the waste materials falling off the truck while transporting garbage to the town's landfill;
7. Property on 51 South Side Drive:  
Clerk/Manager informs that the property located at 51 South Side Drive has now been paid for.
8. Property on 12-14 Canada Drive:  
Update by town's lawyer informing that a draft cabinet paper has been prepared to go Cabinet for ownership of the property;
9. Claimspro – Bell Canada Cable:  
Informing that a claim will be sent to the Town regarding the bell cable damage once the investigation is completed. All information has been forwarded to the town's insurance company;
10. Property on 20A Spencer's Brook Road:  
Informing that the road in the area of this property needs to be upgraded to prevent the road from being lower than the pavement; Public Works to review area. Councillor Delaney left the meeting during discussion at 7:10 p.m. and returned at 7:15 p.m.

11. MNL Symposium:  
Copy of a report prepared by Mayor Ollerhead on the Symposium she attended;
12. Property – 12 Gorman Place:  
Request to use the Arena for the 2<sup>nd</sup> Annual South Coast Riders for Autism Event on July 20, 2019. Request approved;

**Economic Development Officer Report:**

1. NAIA Conference:  
EDO, Ms Rogers provided an update on the tentative Agenda for this Conference and it was agreed to cancel hotel for September 23, 2019;
2. Job Creation Project – Fire Dept:  
Request from the Fire Dept. to apply for funding under the JCP for a secretary for the Fire Dept. Not at this time;
3. Nimbus Publishing  
Request to use the photo of the Landslide Monument in a book on Atlantic Canada's Greatest Storms. Town has no objections, however, the photographer will have to be contacted;
4. Adventure Central:  
Offering advertising on themes, not applicable to us;
5. Food First – 2019 Community Food Security Fund:  
Funding available. Not interested at this time;
6. Town's Trail Map:  
Presented for review. Suggested changes noted;
7. ACOA Projects:  
Development Officer with ACOA met with EDO, Ms Rogers and discussed possible projects for the town. It was noted that RV Park Upgrades would be a good proposal for funding under ACOA funding, if available;

**Finance Committee Report:**

1. Report dated May 14, 2019 presented for review and adoption  
**Motion#19-054:D. Stewart/J. Tibbo**  
**Resolved that the Finance Report dated May 14, 2019 be adopted, as circulated.**  
**In Favour:7                      Opposed:0                      Abstained:0                      Carried.**

2. Audited financial statements for the town's entities were reviewed.

**Motion #19-055: D. Jackman/D. Stewart**

**Resolved that the 2018 draft financial statements be adopted, as circulated for the Town of Harbour Breton & all entities.**

**In Favour: 7**

**Opposed:0**

**Abstained:0**

**Carried.**

**LIAISON REPORTS:**

**Public Relations:**

1. Mayor Ollerhead attended the King Academy graduation held on May 10, 2019;
2. Congratulations on being elected as the MHA for Fortune Bay, Cape La Hune to be sent to Elvis Loveless and also to Ms Charlene Walsh;
3. Joint Mayors Meeting to be held in Mose Ambrose on May 22, 2019;

**EPMC:**

1. One floating dock to be connected and waiting on anchors;

**Sunny Cottage Corporation:**

1. Hoping to have the steps taken down by next week;

**Beautification Committee: No Report;**

**HBIC:**

1. The By-laws of the HBIC were copied for Council to review prior to next meeting. Discussion on forming a new HBIC/EDC with members appointed by Council;

**Recreation/Arena:**

1. Liaison, Councillor Tibbo provided an update on the Recreation Commission as follows:
  - a. Members have looked at the recreational facilities;
  - b. If using canteen for any events, the canteen must be stocked and cleaned after;
  - c. Three(3)students have been approved;
  - d. Court in the back arm area requires a bit of work (i.e.: leveling up, bench, etc.);
  - e. Basketball net in good shape, may need lines painted;
  - f. Volleyball court may be a possible liability, needs work;
  - g. Signage required ' use at own risk';
  - h. Fence for dog park. Council highly recommends commercial vs residential fence;
  - i. Stereo at the Fitness Center not working, if unable to repair, purchase a new one;

**Aquaculture: No Report;**

Fire Department:

1. Pumper, Unit 1 Vehicle has been repaired;

OH&S:

1. Minutes of meeting held on March 29, 2019 are available;

Motion for adjournment by Councillor Roy Drake & seconded by Deputy-Mayor Delaney.  
Adjournment at 9:10 p.m.

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**Georgina Ollerhead**  
**Mayor**

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**Bernice Herritt**  
**Clerk/Manager**