

May 7, 2019
Town Office – 6:00 p.m.

Attendance: Georgina Ollerhead Dan Jackman Bernetta Delaney
Donald Stewart Roy Drake Lloyd Jensen
Jordan Tibbo

Also Attending: Bernice Herritt, Tanya Rogers & Palmer Strowbridge

Absent: N/A

Guest: Fire Chief Casey

Chief Casey was invited to attend the meeting at Council’s request. Discussions as follows:

1. **Home Oxygen Fire Inspections:**
These inspections are mandatory once individuals are required to have medial oxygen in their dwellings. The individual will not be permitted to go home from the hospital with home oxygen until this inspection is completed;
2. **Fire & Life Safety Inspection Report:**
These inspections come under the legislation of the Municipalities Act, 1999 and in particular, the Fire Chief Regulations (Fire Protection Services Act). This type of inspection is carried out by the Fire Chief/Inspector on commercial, public buildings, mercantile , etc. Once completed, a copy of the report is sent to the Town & the FES. Any deficiencies noted are followed up on by the Fire Chief/Inspector. The Fire Chief/Inspector is willing to work with the individual groups/organizations/businesses on a time frame to have the deficiencies completed. The majority of towns of similar size, in the Province, are carrying out these inspections and should be treated as a fire preventative measure;
3. **Occupancy Permits:**
The Town will not be issuing ‘occupancy permits’;
4. **ICS 100 (Incident Command):**
Due to the fact that the Town has an Emergency Plan in place, all Councilors and Staff are required to complete this course;
5. **Unit 1 Vehicle:**
Fire Chief stated that there are leaks around the pump and requires an inspection at approximately \$1,500.00;
6. **Training School Courses:**
Several training sessions are now being offered;

~Fire Chief Casey left the meeting at 7:05 p.m. ~

Mayor Ollerhead then called the meeting to order at 7:05 p.m. & asked if there were any additions to the Agenda as presented and circulated. Additional items were noted for discussion throughout the meeting.

Motion #19:041: J.Tibbo/B. Delaney

Resolved that the Agenda be adopted as presented, as circulated, with additional items included.

In Favour:7 Opposed: 0 Abstained 0 Carried.

Errors/Omissions: April 23, 2019:

Motion#19-042:G. Ollerhead/D. Jackman

Resolved to rescind motion #19-038 and replace with the following:

Resolved to purchase a new pressure washer from Traction in the amount of \$5,057.16.

In Favour: 7 Opposed:0 Abstained:0 Carried.

Motion #19:043:D. Stewart/R. Drake

Resolved that the Minutes of April 23, 2019 be adopted as presented, as circulated.

In Favour: 7 Opposed: 0 Abstained: 0 Carried.

Business Arising: Minutes of April 23, 2019:

1. Update on Aquaculture Session held in GFW:

Councillor Jackman provided an update. It was suggested to discuss at the next joint mayors meeting the possibility of having a session in Harbour Breton similar to the Aquaculture Session that was held in GFW;

Public Works/Town Superintendent Report:

Building Applications: (Attached to Minutes)

1. Sagona Place: Application for a storage shed (22'x24'). Recommends Approval;
2. 214 Canada Drive: Application for a storage shed (10'x12'). Recommends Approval;
3. 137 Main Road North: Application for a plastic type shed (7'x7'). Recommends Approval;

CORRESPONDENCE:

1. Central Regional Lands Office/Lodge

Crown Lands application to amend the lodge's crown lease for land currently being used for road and sub-division by the Town.

Motion#: 19-044:D. Jackman/J. Tibbo

Resolved that the Town has no objections to this application.

In Favour: 7 Opposed:0 Abstained:0 Carried.

2. Vacation Requests:
Requests from three staff approved;
3. Asphalt Requirements:
This list to be prepared for next meeting for review and discussion;
4. Carpentry List:
List of work that requires a carpenter was reviewed and discussed. The Town Superintendent to check out further with possible carpenters;
5. Cold Harvest Conference – Sept. 24-26:
Agreed to register the Mayor, EDO, & Councilors Drake, Stewart & Jackman. Recommends that the Town put in a booth or partner with another community and share cost;
6. Gas Tax Funds – 2019-2024:
Applications are now being accepted for new gas tax projects. Check to find out if the Gas Tax Funds will be advanced, if we delay our project until 2020;

Economic Development Officer Report:

1. Funding in the amount of \$,8000.00 was received from Community Healthy Living for upgrades to the ball fields;
2. Informing that our application for funding under the JCP for the Thompson's Beach area will probably not be approved. Agreed to forward a letter to Eastlink regarding this matter;
3. Recommends to keep the park fees status quo for 2020;
4. Individual looking for hours. No funding available at this time;
5. Recommends a letter be written to Ecojustice & Salmonid Association of Eastern NL Inc. expressing the town's displeasure with the law firm (Ecojustic) in trying to put a halt to the sea site development forcing permitted cage sites to go through an environmental assessment process;
6. Informing that the town's application under the 'Take Charge' program was approved in the amount of \$7,500.00, only two in the Province approved;
7. Informing that \$500.00 was approved from Cultural Events (Garden Party);
8. Informing that \$1,000.00 was approved from Atlantic Lotto for the Garden Party;
9. If the contractor is unable to repair the floating docks by May 17, 2019, town employees will do the necessary repairs;

Finance Committee Report:

1. Meeting: Next finance meeting to be scheduled for May 14, 2019 at 6:30;

2. Tax Recovery Plan & Tax Receivables – December 31, 2018:
Motion#19-045:R. Drake/B. Delaney
Resolved that the Tax Recovery Plan & Tax Receivables as of December 31, 2018 be adopted, as circulated and reviewed.
In Favour:7 Opposed:0 Abstained:0 Carried.

3. Gas Tax Loan Pay Out:
Motion:#19-046:J. Tibbo/D. Stewart
Resolved that the Town would pay off Loan#89-31259 with CIBC from the Gas Tax Funds.
In Favour:7 Opposed:0 Abstained:0 Carried.

LIAISON REPORTS:

Public Relations:

1. MNL Symposium Update:
Copy of the Report prepared by Mayor Georgina will be copied for next meeting;
2. Ad to be put on the Town's facebook page sending congratulations to Graduates 2019;
3. Next meeting for the Joint Mayors will be held on May 29, 2019;

EPMC:

1. Update provided by Deputy-Mayor Delaney on the last meeting held;

Sunny Cottage Corporation:

1. The steps at the cottage will be removed next week;
2. Further discussion on the date for the Annual Sunny Cottage Garden Party;

Beautification Committee:

HBIC:

1. Recommends that the idea of putting an 'economic development' committee in place be looked at in the fall;
2. The rules/regulations for the HBIC to be looked at next meeting;

Recreation/Arena:

1. Next meeting to be held on May 14, 2019;
2. Update provided on the events being planned for this years' festival;
3. Proposed site for the dog park is in front of the tennis court at the ball field;
4. The Arena's financial report was discussed;
5. Recommends to order the CO detector for the Arena as required;
6. Recommends to have the ice edger checked out;

7. New commission would like to be in the loop on what is happening with the recreational infrastructure;

Aquaculture:

1. Report on a meeting held with business owner was copied to all Councilors;

Fire Department:

1. Fire Chief: Invoice for medical oxygen inspections & fire life & safety inspections;
Motion#19:047:D. Jackman/J. Tibbo
Resolved to pay the invoice received from the Fire Chief for providing four(4) medical oxygen inspections and two(2) fire life & safety inspections, however, effective immediately, Council will not be paying for any future inspections (medical oxygen and fire life & safety).
In Favour:7 Opposed:0 Abstained:0 Carried.

OH&S:

1. Minutes of the OH&S meeting to be made available to Council;

Other:

1. Water Usage – 57 South Side Drive:
Motion#19:048:R. Drake/D. Jackman
Resolved that a water meter be installed on this location so we can monitor how much water is being used;
In Favour:7 Opposed:0 Abstained:0 Carried
2. Sewer Lift Station Pump:
Motion#19-049:R. Drake/J. Tibbo
Resolved to purchase a new pump for the sewer lift station.
In Favour7 Opposed:0 Abstained:0 Carried.

Motion for adjournment by Councillor Jordan Tibbo & seconded by Councillor Jackman .
Adjournment at 9:30 p.m.

Georgina Ollerhead
Mayor

Bernice Herritt
Clerk/Manager