

**Regularly Scheduled Meeting  
February 10, 2015  
Town Office – 6:30 p.m.**

**Attendance:** Mayor Roy Drake  
Deputy-Mayor Georgina Ollerhead Dan Jackman  
Fabian Manning Lloyd Jensen  
Gerald Pittman Donald Stewart

**Absent:** Bernice Herritt, Clerk/Manager

**Also Attending:** Tanya Rogers, E.D.O  
Palmer Strowbridge, Town Superintendent

The meeting was called to order by Mayor Roy Drake at 6.45 p.m.

Prior to the adoption of the Agenda, it was asked that 8 additional items be added to the agenda. Duly noted for discussion;

**Motion #15-010: G. Ollerhead/G. Pittman**

**Resolved that the Agenda be adopted as presented, with the additional items included.**

**In Favour: 7                      Opposed: 0                      Abstained 0                      Carried.**

**Errors/Omissions: Minutes of January 27, 2015: N/A**

**Motion #15-011: L. Jensen/G. Pittman**

**Resolved that the Minutes of January 27, 2015 be adopted as presented, as circulated.**

**In Favour: 7                      Opposed: 0                      Abstained: 0                      Carried.**

**Business Arising – Minutes of January 27, 2015:**

1. BGI: A new set of documents have been received and the Town's lawyer has provided comments on a concern that council had regarding a clause in the tax agreement. Seek permission from the lawyer to forward the comments to Mr. Barry;
2. Old Ambulance Building: Suggests that we need a Bill of Sale for this property. Inquire about insurance on the building;
3. Labourer/Heavy Equipment Operation: Town's decision not to hire at this time. The applicants to be notified in writing and that resumes will be kept on file should anything change;

4. Citizen of the Year: Deadline for nominations is February 18, 2015;

## **COMMITTEE REPORTS:**

### **Public Works/Town Superintendent:**

1. Fire Suppression System (Arena Kitchen): System needs to be replaced and a quote received from D.A.S.I.T. Recommends to obtain additional quotes. Possibly use funds from the Arena Emergency fund to replace;
2. Fire separation issues (Elliott's/Daycare): Project workers to install fire rated gyproc on the workshop wall that is shared with the Daycare. Ceiling tiles in the café may be sufficient, waiting on a decision from Fire & Emergency Services;
3. Inspection Course: Offered on May 24 – 28, Town Superintendents is interested in attending;

*Part of the Public Works Report is attached to the Minutes.*

### **Applications to Build:** N/A

### **Finance Committee Report:**

1. Meeting was held on February 9, 2015;

## **CORRESPONDENCE:**

1. Basic Emergency Management: The Town Superintendent is interested in attending. Recommends that the Mayor and possibly other committee members should attend as well;
2. Water Resources Management: 2014 Spring Drinking Water Quality Report;
3. Robert's Rules of Order:

#### **Motion #15-012: D. Stewart/F. Manning**

**Resolved that effective as of today's date, the Town of Harbour Breton to adopt the Robert's Rules of Order for it's the procedure of meetings, as presented and circulated, with changes made and noted.**

**In Favour: 7                      Opposed: 0                      Abstained 0                      Carried.**

4. Rod & Gun Club: Application for an extension to their current crown land site (1000m x 1000m);

#### **Motion #15-013: D. Stewart/G. Ollerhead**

**Resolved that approval be given for the extension.**

**In Favour: 7                      Opposed: 0                      Abstained 0                      Carried.**

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5. Quote: Quote to install three split receptacles at the Fitness Centre approved;

Public Relations:

1. Mayor Drake signed a Violence Prevention Proclamation at the CYN;
2. The Town's Facebook Page is very successful. Update provided on the number of views for the announcements;

EPMC: No report at this time. Meeting scheduled for next Tuesday;

Arena/Recreation:

1. Quotes currently being obtained for PPE;
2. Defibrillators are ordered for the Arena and Fitness Centre;
3. Winter Carnival is being held this coming weekend;
4. Bingo callers to be informed that personal announcements are not to be made before bingo;
5. Weights are ordered for the fitness centre, unable to purchase any 90lb weights;

Sunny Cottage Corp:

1. List of required repairs was received from co-chair. Town Super to prepare cost estimates;

Beautification Committee:

1. Committee members will be attending the Lion's Annual Speak Off to present awards for Most Outstanding Properties and Festival of Lights;
2. Committee decided not to enter the Tidy Towns contest this year due to the increase in registration fees;

Fire Dept: No Report;

HBIC

1. No update on the Affordable Housing Application;

OH&S:

1. Deputy Mayor G. Ollerhead attended the last meeting on January 15, 2015;
2. New committee member is in place;

COBRDC:

1. Letter to be written to Minister of Transportation regarding the section of pavement closest to the town that needs to be paved, Mayor Drake obtain further information;

**Other Items Added to Agenda:**

1. Liberal Party Candidate: Requesting a meeting with council was acknowledged;

2. Business Tax: Request from a high school student interested in stating up a disco and wondering if there will be a business tax. Council agreed not to bill;
3. Property tax land values: Several inquiries into this years' land assessments, especially in the areas of Bay View Road/Bay d'Leau Drive. Recommends that residents call the Municipal Assessment Agency with their concerns;
4. Heritage Day Proclamation: Proclamation signed by the Mayor;
5. Canada Sumer Jobs: T. Rogers provided an update on the concerns that Service Canada is having with the Summer Students applications. Councillor Stewart to get further information/clarification. Directors names to be forwarded to Service Canada;
6. Office Furniture: Request for a new desk for the office. Councillor Stewart to check with the Town of St. Albans;
7. Recycling Facility: Email to be sent to MHA's Office and president of MNL inquiring about funding for a facility that could possibly employ persons with disabilities;

With no further business, the meeting adjourned at 9:00 p.m. Motion for adjournment by Councillor Georgina Ollerhead & seconded by Councillor Dan Jackman.

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**Roy Drake**  
**Mayor**

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**Tanya Rogers**  
**Acting Clerk/Manager**