

**Regularly Scheduled Meeting
February 24, 2015
Town Office – 6:30 p.m.**

Attendance: Mayor Roy Drake
Deputy-Mayor Georgina Ollerhead Dan Jackman
Fabian Manning (7:20 p.m.) Lloyd Jensen
Gerald Pittman Donald Stewart

Also Attending: Tanya Rogers, E.D.O
Palmer Strowbridge, Town Super. (6:30 p.m. – 8:20 p.m.)
Bernice Herritt, Clerk/Manager

The meeting was called to order by Mayor Roy Drake at 6:30 p.m.

Prior to the adoption of the Agenda, it was asked that seven additional items be added to the agenda. Duly noted for discussion;

Motion #15-14:D. Stewart/D. Jackman

Resolved that the Agenda be adopted as presented, with the additional items included.

In Favour: 6 Opposed: 0 Abstained 0 Carried.

Errors/Omissions: Minutes of February 10, 2015: N/A

Motion #15-15:G. Pittman/G. Ollerhead

Resolved that the Minutes of February 10, 2015 be adopted as presented, as circulated.

In Favour: 6 Opposed: 0 Abstained: 0 Carried.

Business Arising – Minutes of February 10, 2015 :

1. 54417 Newfoundland & Labrador Incorporated:
Motion#15-16:D. Stewart/G. Ollerhead
Resolved that the Town of Harbour Breton agree to sign and accept the revised Purchase Agreement, PILOT Agreement, & Lease Agreement received from 54417 Newfoundland & Labrador Incorporated.
In Favour: 6 Opposed:0 Abstained:0 Carried.

2. TownSuite Mapping:
Town Super to see how much information that is currently available to input into the system for this purpose, before a decision is made to proceed with the program;

3. Old Ambulance Building:
Proof of ownership of property will be required for town's auditor. Mayor to follow up;

4. Elliott Premises:
The majority of the outstanding issues for the property have been taken care of;
5. Emergency Basic Management:
Mayor, Fire Chief & Town Super will be attending training courses in St. Alban's;
6. CYN Property Claim:
No update on the outstanding claim against the Town regarding the CYN property;

COMMITTEE REPORTS:

Public Works/Town Superintendent: *Part of the PWC Report is attached to the Minutes.*

The Town Superintendent, Mr. Strowbridge left the meeting at 8:20 p.m.

Applications to Build: N/A

Finance Committee Report:

1. Finance Report dated February 9, 2015 was read by Mayor Roy Drake;
2. Recommends that the outstanding A/P invoice owed to supplier be paid;

Motion #15-17: L. Jensen/D. Jackman

Resolved that the Finance Committee Report as presented, as reviewed, as circulated be adopted.

In Favour: 7

Opposed: 0

Abstained: 0

Carried.

CORRESPONDENCE:

1. Dept. of Municipal Affairs: Acknowledging receipt of town's letter regarding the Provincial/Municipal Fiscal Framework;
2. Resident on 9 South Side Drive: Request to use the town's logo to put on crafts to sell at the Elliott Premises. Permission given to use the logo on the ornament balls only. Any further requests will be dealt with separately;
3. Business on 44-50 Canada Drive: Effective Feb. 16, 2015, property is leased to new owner;
4. Recycling: Advise resident that the Town is currently working on a program;

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5. MCW – Main Road North: Informing that this Project will be going to tender shortly;
6. Dept. of Transportation: Response to request regarding salt;
7. Dept. of Municipal Affairs: Comments and suggestions to the planner on the town's municipal plan review;
8. Labourer/Heavy Equipment Operator's Position:

Motion #15-19: G. Pittman/D. Jackman

Resolved that the Town will be interviewing for the above noted position, subject to

the condition that all applicants be contacted to produce the required certificates as per advertisement by Friday, February 27, 2015.

In Favour: 7

Opposed: 0

Abstained: 0

Carried.

9. Town Superintendent: Inform the Town Superintendent of a meeting scheduled for Thursday, February 25, 2015 at 2:30 p.m.;

Public Relations:

1. Women's Gala scheduled for March 9, 2015;
2. Annual Lions Speak Out scheduled for February 28, 2015;
3. Fun Skate Recital going ahead on February 24, 2015;
4. Winter Carnival Report update;

Due to a conflict of interest issue, Deputy-Mayor Georgina Ollerhead left the meeting at 9:30 p.m and returned at 9:40 p.m.

EPMC:

1. Update on the recent meeting held was provided by Councillor G. Pittman;
2. Council recommends that last years' employee at the Elliott Premises be given the first right to refusal for this years' upcoming season;
3. Lamp posts to be checked out;

Arena/Recreation:

1. Update provided on the Arena and Recreation finances;

Sunny Cottage Corp: No Report;

Beautification Committee: No report;

Fire Dept: No Report;

HBIC: No Report;

OH&S: No Report;

COBRDC: Meeting scheduled for March 9, 2015;

Other Items Added to Agenda:

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1. Resident residing at 75 Main Road North: Invoice for cutting curb & gutter;

Motion #15-20: G. Ollerhead/G. Pittman

Resolved that the invoice for the above noted resident be written off.

In Favour: 7

Opposed: 0

Abstained: 0

Carried.

2. Salt: Status quo on the salt issue;

3. Agenda Issues: Concerns expressed when issues/matters come up prior to the Regularly Scheduled Meeting, it should be put on the Agenda for the Regular Meeting, rather than being dealt with by the Mayor and Deputy-Mayor. (Items that can be deferred to a Regular Meeting should be deferred, if possible);
4. Vacant Land: Owner informing that they do not own the land as per invoice received. Owner to notify Office by email or in writing;
5. Street Light Request: Public Works Committee to check out request in a lane on Main Road North;
6. Arena Parking: Public Works Committee to check out the parking situation;

With no further business, the meeting adjourned at 10:10 p.m. Motion for adjournment by Councillor Dan Jackman & seconded by Councillor Donald Stewart.

Roy Drake
Mayor

Bernice Herritt
Clerk/Manager