

**Regular Meeting
Wed, April 16th , 2008
Town Office @ 6:30 p.m.
Town of Harbour Breton**

Members Present:

Mayor Donald Stewart
Deputy-Mayor Lloyd Jensen
Angela Tibbo
Eric Day

Susan Skinner
Bernie Stewart
Wade Tibbo

Absent With Regrets: n/a

Also Present:

Harold Brace, Town Superintendent
Palmer Strowbridge, Asst. Town Superintendent
Bernice Herritt, Town Clerk

Mayor Stewart called the meeting to order at 6:30 p.m.

Before the minutes were presented for adoption, the following new business was addressed as follows:

- It was noted that the Fire Dept. has finally received their charitable status. In light of this, Miranda be asked to check out funding availability now that they are a considered a charitable organization;
- Recreation Commission requesting to meet with Council prior to the next regular meeting. Clerk to contact Chairperson to notify of same. Clerk to have the 'new' Commission members names updated on the website and any other changes required;
- Concerns expressed by the public that 'some' motorists have been speeding in several areas around town, especially where there are a lot of young children. Recommends to place an ad on the local channel, draft letter to RCMP and subsequently ask that they meet with Council to discuss this issue;

Minutes of April 2 ,2008 were then presented for adoption by Mayor Stewart.

Errors/Omissions: Minutes of April 2, 2008:

- Page 1, Item #6: add at the end of the sentence " to individuals that volunteers a minimum of 4 hours;
- Page 3, Item # 5: add at the end of the sentence " that were paid to the outside employees for the snowclearing season;
- Page 2, Motion #08-037: add "renovations only";

O/S Items: Minutes of April 2, 2008:

- Mayor Stewart informed that he met with Mr. Blake and the executive of the Lions Club in relation to the 'fundraising' activities as previously discussed. Another meeting will be held again as a follow up to this initial meeting;

Motion # 08-042: S. Skinner/B.Stewart

Resolved that the Minutes of April 8, 2008 be adopted as presented, as circulated with the above noted changes.

In favour: 7

Opposed: 0

Motion Carried.

Correspondence Action/Summary Report:

1. D. Wells: Report on the workshop that he attended in Corner Brook (Municipal Heritage Designation & Fisheries Heritage Preservation Program). Recommends to acknowledge report. **ACTION:** Councillor Wade Tibbo to bring this report to the next meeting of the Elliott Premises and inform that Council is recommending that a "heritage advisory committee" consisting of (1-2) individuals could be set up for this purpose;
2. M. Leblanc: Asking the Town to consider employing her under the NL Works for a period of 15/16 weeks. **ACTION:** Acknowledge letter and inform that Council does not have any funding in the budget for this, however, she will be considered for any future projects that may be approved;
3. Relay For Life: Official launch for the Relay will be held at the CYN on April 21st At 7:30 p.m. **ACTION:** Recommends to register Council and staff for this purpose. Miranda be asked to make contact with businesses in 'Central NL for sponsor \$\$ for Town's group;
4. Finance Committee Letters: **ACTION:** Draft letters prepared as per the Finance Committee meeting are to be sent out;
5. H. Brace: Request for 6 weeks vacation. Recommends approval;
6. B. Herritt: Request for 5 weeks vacation. Recommends approval;
7. P. Strowbridge: Request for 1 week vacation. Recommends approval;
8. Atlantic Institute For Market Studies: **ACTION:** Recommends to draft a letter to Dept. of Education requesting that funding for an industrial arts program be considered for our school. Copy for Principal's review and comments;
9. Dept. of Environment: 2007 Annual Drinking Water Quality Report. Copied to Kendall Engineering;
10. Herb Card: Follow up with regards to the hydrocarbon contaminates. Information received from Kendall Engineering has been forwarded to Mr. Card. It was noted that testing will commence next week;
11. Town of Hermitage/Sandyville: Thanking the Fire Dept. for their cooperation in the recent fire in their community;
12. Resident on 3 Church Hill Road: Informing of the excessive speeding by vehicular traffic in the area of Church Hill Road. It was noted that this correspondence will be dealt with when Council meets with the RCMP;
13. EDC Minutes: Copies for Council's review;
14. Volunteer Week Grant: Informing that our application for funding was not approved;

Town Super's Report:

1. Still no update on the plant's request to dump fish pans at dumpsite;
2. Invoice for the permit for repairs to school's roof was mailed out and the invoice for the dumping fee was also sent to local contractor;
3. Letter from Kendall Engineering seeking additional information with respect to Council's request for estimate to repair and/or pave streets in town. **ACTION:** Discuss this matter with Mr. Kendall when he is in town in May;
4. Recommends to repair the town's sewer pipe in area on Bay d' Leau Drive as soon as time permits. **ACTION:** Also noted that letters are to be sent to 2 individuals on this street informing that they have to extend their private sewer line to the low water mark;
5. Concerns expressed by the public that 'some' motorists have been speeding in several areas around town, especially where there are a lot of young children. **ACTION:** Recommends to place an ad on the local channel, draft letter to RCMP and subsequently ask that they meet with Council to discuss this issue;
6. Town Super informed that 60 tons of coal mix has been purchased for the road repairs;
7. Clean Up Period (2 weeks in May). **ACTION:** Ad on community channel for this purpose;
8. It was noted that the tender for the 'swabbing/line disinfection will be called for in June;

9. Request from plant for water quality reports. **ACION:** Asst. Town Super to contact the Dept. of Health to find out if the town's reports can be released for this purpose;

Building Committee Report: (Attached to Minutes);

Town Superintendent and Assistant Town Super left the meeting at 8:55 p.m.

Finance Committee Report: (Attached);

Finance Committee Minutes of April 8, 2008 presented by Councillor Eric Day;

- Mayor to notify Town Super and Assistant on Thursday morning that effective immediately 'there will be sharing of the overtime hours for the outside employees';
- It was noted that the request to use one of the hospital's properties for accommodations is for 'one' band and not 'bands'. Clerk to follow up on this;
- Recommends to w/o taxes prior to 2008 for individual discussed;

Motion # 08-043:S. Skinner/A. Tibbo

Resolved that the finance committee report as presented, as circulated be adopted.

In Favour: 6

Opposed: 1

Motion Carried.

LIAISON REPORTS:

■ **Public Relations:**

■ **Fire Dept. (B. Stewart):**

■ **Recreation (S. Skinner):**

- Liaison S. Skinner to check with the Recreation to find out if the 'Commission' are now taking over the funds from the video aerobics. It was noted that morning classes are now being offered (Tuesdays & Thursdays);

■ **Sunny Cottage (L. Jensen):**

- Letter to be sent to the Dept. of Tourism, with a copy to our MHA requesting funds to staff the cottage for this tourism season and especially in light of the 'come home year activities';

■ **Beautification (D. Stewart):**

- Town Super to check out the sign that was damaged in area of the Landslide Monument;
- Debris over the side of the bank in this area needs to be cleaned up;
- Recommends that for the upcoming winter season, the town signs in area of Deadman's Cove needs to be taken down and put back up in spring;
- Recommends that consideration be given to have some hanging baskets placed in several locations throughout the town;

■ **Economic Development (E.Day/D.Stewart/W. Tibbo):**

- Topographically maps are needed for the proposed skidoo trail from Hr. Breton to Central NL. Miranda is presently working on this;

Come Home Year (A. Tibbo):

- Informing that our community has officially adopted the title 'walking town';
- Next scheduled meeting for April 21st with the Recreation Commission;
- Information rec'd that the town's policy does not cover individuals as a result of injuries during volunteer security/first aid. Clerk to follow up with insurance company;
- Ad to be placed on the community channel asking the residents if they would be interested in providing accommodations to visitors;

- Signage needed for RV parking: “Use at own Risk”;
- Clerk & Councillor A. Tibbo met with Mr. Langdon regarding the town’s offer of employment for this years’ activities. Recommends to approve the original agreement as discussed previously;

■ **Elliott Premises Management Committee:** (J. Vallis/W. Tibbo):

Other business:

1. Committee needed for the review of probationary period for ‘new’ Assistant Town Superintendent and review of the ‘non-unionized agreement’; (Councillors Lloyd Jensen, Eric Day and Bernice Herritt);
2. Mayor Stewart to see if he can obtain clarification as to why the cost of gas is 3 cents more in town than in Central NL;
3. Letter rec’d from the Assistant Town Clerk informing that she has accepted a position with the SCCDC and requesting a leave of absence. Leave of absence request denied. Recommends that the part-time clerk to fill in for this position until Council decides how to proceed with this vacant position. Also, recommends that an alternate to fill in during the Clerk’s vacation period;

With no further business, a motion for adjournment was made by Councillor S. Skinner & seconded by Councillor B. Stewart. Adjournment @ 10:25 p.m.

Donald Stewart- Mayor

Bernice Herritt – Town Clerk