

**Regular Meeting  
Wed, May 14<sup>th</sup> , 2008  
Town Office @ 6:30 p.m.  
Town of Harbour Breton**

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**Members Present:**

Mayor Donald Stewart  
Deputy-Mayor Lloyd Jensen  
Angela Tibbo  
Eric Day

Susan Skinner  
Bernie Stewart  
Wade Tibbo

**Absent With Regrets:** n/a

**Also Present:**

Harold Brace, Town Superintendent  
Palmer Strowbridge, Asst. Town Superintendent  
Bernice Herritt, Town Clerk/Manager

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Mayor Stewart called the meeting to order at 6:30 p.m.

Ms Miranda Maddox, Economic Development Officer attended the meeting to provide an update on the proposals and/or activities that she has been working on since her employment with the Town in January 2008. Several tasks that are currently ongoing and require Council's attention and /or approval are as follows:

1. Canada Summer Jobs: To date, 26 positions approved for the volunteer groups/organizations within the town. Council & groups now have to decide if they will be taking the allocated students based on the funding provided. Councillor A. Tibbo will table the Come Home Year's approved positions at their next meeting;
2. Elliott Premises Theatre Production: Based on the figures prepared by Miranda, the funds from other sources, and the funds from the proposed "mildred baxter play", it is highly likely that the Elliott Premises will be able to take the 8 students approved;
3. Elliott Premises Coffee Shop: Proposal by the Recreation Commission, Central Health, 50+ Club, & the Elliott Premises Management Committee to establish a coffee shop in the upper level of the Elliott Premises. As pointed out, this proposal will be for 'not-for-profit' with all profits realized being put towards the opening of a fitness centre;
4. Community Capacity Building Forum: Scheduled for May 24, 2008 at the Elliott Premises;
5. Other Tasks: Ongoing tasks as follows: stocking the craft shop at the Elliott Premises, Junior Achievement Program, Agri-Spirit Program on behalf of the Fire Dept, Student Projects, EDC, CYN, Come Home Year, Sunny Cottage, etc .

With no further business for discussion, Mayor Stewart thanked Ms Maddox for her attendance. Ms Maddox left the meeting at 7:25 p.m.

Mr. Selwyn Langdon attended the meeting at 7:25 p.m. at Council's request to discuss the proposed activities scheduled for the arena for the upcoming 'Come Home Year' event and to provide an update on what his plans were for the summer. As per previous discussions, a proposal was put forth to Mr. Langdon by Council, which was subsequently turned down. Mr. Langdon noted that since the arena closed in March, he been called on several occasions for matters that required attention on behalf of the arena. With respect to the uncertainty each year with job security, he has applied for several positions with Cooke Aquaculture. Council to take into consideration of discussion held and advise accordingly. Council thanked Mr. Langdon for attending the meeting. Mr. Langdon left the meeting at 7:45 p.m.

1. Recommends to proceed with the theatre production & coffee shop as discussed, however, these two items are to be brought back to the Elliott Premises Management Committee;

- 2. A/P listing for the Arena. Defer to next regular meeting for further discussion;
- 3. Recommends that the signing authority for the Arena's bank account be changed to the same signing authority as the Town's;

Before the minutes were presented for adoption, the following new business was addressed as follows:

- 1. Ad to be placed on the community channel and the local newspaper advising that *dogs are not permitted to roam on the town's two ballfields*. Also recommending that a sign be erected in this area for this purpose;
- 2. Recommends to proceed immediately with taking down the shed located on Elliott Drive due to the safety issue and notification to property owner that the house will be taken down by Council within 30 days. Photos to be taken of this property for this purpose;
- 3. Recommends that a letter be sent to another individual on Elliott Drive informing that due to the safety issue surrounding the condition of this property immediate measures are to be taken or Council will take action;
- 4. Recommends to start the construction for the town's greenhouse as soon as time permits;
- 5. Suggestion as one inexpensive form of housing for the residents would be the development of a trailer site. Building committee to check out some possible areas;
- 6. Councillor W. Tibbo to ask South Coast Sod Farms to prepare an assessment on what is needed for the grass at the two ball field areas;
- 7. Recommending that a follow up be done immediately on the proposed factory;
- 8. The wall in the area of the old hospital site to be checked out;
- 9. It was noted that the parking lot on Harbour Drive was constructed by the Town for public parking;
- 10. Another letter to be sent to the individual that still has not removed items from the parking lot in area of North Hill Road;

**Minutes of April 30 ,2008 were then presented for adoption by Mayor Stewart.**

**Errors/Omissions: Minutes of April 30, 2008:**

**O/S Items: Minutes of April 30, 2008:**

- To date, no reply from correspondence forwarded to RCMP for a request for a meeting;
- No further update on the 'fundraising issue at Lions Club';
- Letters forwarded to two businesses as per discussion at previous meeting;
- Councillor W. Tibbo to attend the breakfast scheduled for June 14<sup>th</sup> at the Lions Club for the Relay For Life on behalf of Town;

**Motion # 08-048:A. Tibbo/W. Tibbo**

Resolved that the Minutes of April 30, 2008 be adopted as presented, as circulated with the above noted changes.

**In favour: 7**

**Opposed: 0**

**Motion Carried.**

**Correspondence Action/Summary Report:**

- 1. **Resident (Spencer's Brook Road):** Response to Council's latest correspondence. No action required;
- 2. **Youth Ventures:** Requesting that permits/licenses be waived for students as per previous years. Recommends approval;
- 3. **Hynes Holdings:** Invoice for the lawn care for the Sunny Cottage Heritage Centre. Recommends approval;
- 4. **MNL's 58<sup>th</sup> AGM:** Asking for suggestions on possible education sessions for this years' convention in Corner Brook (Interpretation of Water Quality Reports & Liability Issues Surrounding The Publication of Council Minutes);

- 5. DFO:** Email from local DFO office regarding the 'recreational' vs 'commercial' scallop fishing issue. Recommends to wait for a reply from DFO Office at Marystown before proceeding any further on this issue;
- 6. Recreation Commission Advisory Report:** Copied and circulated for Council's review;
- 7. Coaster:** Advertising request for the 'Cancer Support Group' for their annual summer vigil fundraiser. Recommends approval;
- 8. Garbage Collection Contract:** Recommends to proceed with a tender call for the garbage collection contract for a 3 year period with a change in the size of truck to 'a minimum of 1 ton dump body truck'. Advertise in the local paper and community channel;
- 9. George Drake:** Vacation request (July 21-25). Recommends approval;
- 10. Dave Denine:** Reply to town's correspondence regarding the plant;

**Town Super's Report:**

- 1. No reply from correspondence forwarded to lawyer on the 'overtime issue' as per the collective agreement;
- 2. The sawdust in area of Moonlight Valley has been cleaned up;
- 3. The area of Man O War Brook was checked out and there is no visible signs of carcasses being dumped in this area;
- 4. Good response from correspondence sent to individuals to remove items from parking lot in area of North Hill Road;
- 5. Recommends that an ad to be placed on the community channel during the latter part of August advising that an area will be designated for the offloading of firewood;
- 6. Town Super to check to see who would be available to do the completion of the Festival Site. Also, check to see if the plywood can be removed from the ceiling of the bandstand as per request from sound system provider;
- 7. Town Super to check with the Dept. of Works, Services regarding the removal of fill at the ball field area;

**Building Committee Report: (Attached to Minutes);**  
**Mr. Strowbridge & Mr. Brace left the meeting at 10:25 p.m.**

**Finance Committee Report: (Attached):**

- 1. Next meeting scheduled for Monday, May 26, 2008 @ 6:30 p.m.;
- 2. **Motion #08-050:W. Tibbo/B. Stewart**  
**Recommends that the water be disconnected for the individual property as per discussion held effective Thursday, May 15, 2008.**

**In Favour: 6**                      **Opposed: 1**                      **Motion Carried.**

**Motion # 08-051: A. Tibbo/L. Jensen**  
**Resolved that the finance committee report as presented, as circulated be adopted.**

**In Favour: 7**                      **Opposed: 0**                      **Motion Carried.**

**LIAISON REPORTS:**

■ **Public Relations:**

■ **Fire Dept. (B. Stewart):**

- Miranda presently working on a proposal under the AgriSpirit Fund on behalf of the Fire Dept;

■ **Recreation (S. Skinner):**

■ **Sunny Cottage (L. Jensen):**

- Recommends that the date for this years opening would be June 16, 2008;

■ **Beautification** (D. Stewart)

- It was noted that their application under the Green Team was not approved;

■ **Economic Development** (E.Day/D.Stewart/W. Tibbo):

- Minutes of meeting held on May 13, 2008 were circulated to Committee & Council;
- Letter of resignation received from Mr. John Vallis as chair of the EDC and the Elliott Management Committee. Recommends that a thank you letter be sent to Mr. Vallis;

■ **Come Home Year** (A. Tibbo):

- Dance to be held at the Festival Grounds on June 21, 2008 ;
- Patricia Griffin has been hired as the replacement for ‘special events coordinator’ position;
- Committee approves the accident policy proposal and price quoted for coverage for the security/first aid for the Come Home Year Events;
- Check to find out the next scheduled meeting for the Fire Dept. as the Committee would like to meet again;

■ **Elliott Premises Management Committee:** (J. Vallis/W. Tibbo):

- Recommends to pass over report prepared by Mr. Wells to Ms Maddox for discussion at their next regular meeting;
- Recommends to discuss the date for opening at the next meeting;

**Other Business:**

1. Mayor gave a brief update on the upcoming training required for the Clerk/Manager for the psab and the emergency preparedness with respect to the cost to Council;
2. Individual’s concern with respect to the inquiry as to why seniors have to purchase permits for general repairs;
3. Minutes of May 7, 2008 were copied and reviewed. Several changes made with respect to the overtime rate after the regular office work week, vacation time for 21 years & over and the maximum number of weeks that senior staff may be permitted to take annual leave at one particular time;

**Motion 08-052:B. Stewart/A. Tibbo**

**Resolved that the minutes of May 7, 2008 be adopted as presented, as circulated with the above noted changes.**

**In favour: 7**

**Opposed 0**

**Motion Carried.**

With no further business, a motion for adjournment was made by Councillor Susan Skinner & seconded by Councillor Bernie Stewart . Adjournment @ 11:15 p.m.

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Donald Stewart- Mayor

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Bernice Herritt – Town Clerk

