

**Regular Meeting  
Wed, September 10<sup>th</sup>, 2008  
Town Office @ 6:30 p.m.  
Town of Harbour Breton**

---

**Members Present:**

Mayor Donald Stewart  
Deputy-Mayor Lloyd Jensen  
Angela Tibbo

Eric Day  
Wade Tibbo

**Absent With Regrets:** Bernie Stewart & Susan Skinner

**Also Present:**

Palmer Strowbridge, Asst. Town Superintendent  
Bernice Herritt, Town Clerk/Manager

---

Ms Miranada Maddox was asked to attend the meeting to provide an update on her activities thus far and to inform Council on what she has been working on. This report is attached to the minutes as a separate copy.

Before the Minutes were presented for adoption, the following new business was addressed as follows:

1. Due to local contractor not being available, the w/drainage problem in the 'arm area' has not been rectified as of yet. Palmer informs that he is hoping to have this completed next week;
2. Concern expressed in relation to the town not having jurisdiction over the construction & development in and around the waterfront area. Consideration should be given for a resolution for this years' MNL Conference regarding this issue. **Action:** Clerk to check previous minutes for the resolution made regarding the development on the waterfront area. Recommends to add the stipulation regarding 'harbour development' to the building application form;
3. Palmer to check out 'areas' where wood is being offloaded & sawdust dumped over the side of banks;
4. **Motion # 08-074:W.Tibbo/E. Day**  
**Resolved that the town would designate the area of the 'driving range' as the 'wood lot' for offloading of wood.**  
**In favour: 5      Opposed: 0      Motion Carried.**

**Action:** Ad on the community channel and contact the local paper!

Minutes of August 27, 2008 were then presented for adoption by Mayor Stewart;

**Errors/Omissions – August 27, 2008:**

1. Page 2, Motion #08-065: remove the words 'equally as possible' and replace with 'equitably' ;
2. Page 2, Motion #08-065: remove the words 'two unionized employees' & replace with 'union';

**O/S Items: Minutes of August 27, 2008:**

1. Have not rec'd the 'new criteria' as of yet for the 'Gas Tax Rebate Application'. **Action:** Clerk to follow up;
2. Hold off on the letter to area residents;
3. Clerk to check previous minutes for any mention of 'resolutions' for this years' MNL Conference;

4. Discussion on changing locks at the arena.

**Motion #08-075:E. Day/W. Tibbo**

**Resolved that effective immediately, the locks are to be changed at Arena.**

**In favour: 5**

**Opposed: 0**

**Motion Carried.**

**Action:** Clerk to notify the Recreation Commission of this decision. Also, recommends to notify them that the hospitality room needs to be cleaned and suggest that maybe they could share the town's cleaning lady, if the cleaning lady is interested in providing this service. Email to be sent to Councillor S. Skinner regarding these issues.

5. Reminder to Councillors of the meeting on Friday, September 12<sup>th</sup> at the Southern Port Hotel with the Federation of Labour. **Action:** Clerk to find out time;

**Motion #08-076:A. Tibbo/E. Day**

Resolved that the Minutes of August 27, 2008 be adopted as presented, as circulated with the above noted changes.

**In favour: 5**

**Opposed: 0**

**Motion Carried.**

**Correspondence Action/Summary Report:**

1. Fire & Emergency Services: Defer to a later date;
2. Resident on 7 Mulberry Crescent: Request for financial assistance to attend the Encounters With Canada. Town does not contribute to this type of request;
3. Resident on 23 Spencer's Brook Road: Regarding Poll Tax. **Action:** Refer to the Finance Committee;
4. Resident on 5 Jensen's Lane: Damage to property by s/c equipment. **Action:** Recommends to acknowledge letter and advise that if he would consider repairing the damage, Council would reimburse him for costs involved, however, in future, if the town is to s/clear to the end of the road, and damage done to his property, Council will no longer be responsible for damages. Request a reply in writing;
5. Orders & Permits: **Action:** Recommends to proceed with the orders as per the Mun. Act for the 2 mentioned properties within the town;
6. Invoices for gas: Recommends that these invoices are not to be paid at the present time;
7. Office Staffing: Decision on how to proceed with the staffing position to be deferred at the present time;
8. UFCW: Requesting that the rate for the 'new' classification (dump attendat) has to be negotiated as per Article 6.01 of the Collective Agreement. **Action:** Reply to be forwarded informing that the town is willing to negotiate the rate, however, is requesting that the rate of pay be increased on a 'pay scale level' over a period of time;
9. Resident on 6 Keepings Point: Requesting that the town consider replacing the old sewer line in this area and that area residents would then join into the new line. Indication as well in that they are willing to assist in any way. **Action:** Palmer & Harold to contact these residents to find out exactly what they are willing to contribute and Palmer to obtain cost for this project;
10. Central Health: Requesting that the Town nominate someone from Council for consideration on the Coast of Bays Advisory Committee. Councillor Wade Tibbo is interested in serving on this Committee;
11. MNL: Informing that the convention will now be held each year in St. John's & the Municipal Symposium will alternate between Gander & Corner Brook;

12. MNL: Informing of the room allocations for the AGM in Corner Brook on Oct. 8-11, 2008 for Mayor Stewart & Councillor E. Day;

**Town Super's Report:** (Attached to Minutes);

**Building Committee Report: (Attached to Minutes):**

**Finance Committee Report: (Attached):**

1. Finance meeting scheduled for Tuesday, September 16<sup>th</sup> at 5:30 p.m. Invite Recreation Commission's Chairperson to this meeting for discussion on 2007 financial statements;
2. Financial report to be prepared on the projected expenses to Dec. 31, 2008;

**LIAISON REPORTS:**

■ **Public Relations:**

■ **Fire Dept. (B. Stewart):**

1. Fire Dept. should know by the end of October with reference to their application for funding;
2. Fire Emergency Number is not working at the present time. Recommends to put an ad on the local community channel and to advise the Radio Station;
3. Letter to be sent asking what criteria that the Fire Dept uses in their selection of new volunteer fire fighters with cc to Treasurer;

■ **Recreation (S. Skinner):**

1. Recommends that a 'special meeting' be held to discuss the report prepared by Ron Jensen & John George;

■ **Sunny Cottage (L. Jensen):**

1. It was noted that the canon presently located at the Sunny Cottage property needs a new foundation and consideration to be given to relocate to the Elliott Premises;

■ **Beautification (D. Stewart):**

1. Discussion on the greenhouse once again. It was noted that this should be started soon;
2. It is recommended that the materials in the walking trail (top of bank in area of Deadman's Cove) can be used for other purposes;

■ **Economic Development (E.Day/D.Stewart/W. Tibbo):**

■ **Come Home Year (A. Tibbo):**

1. Financial report has not been prepared as of yet;

■ **Elliott Premises Management Committee: (J. Vallis/W. Tibbo):**

1. Minutes of September 9, 2009 presented by Councillor A. Tibbo;
2. Recommends to forward an invoice to individual that had their boat tied up at the Elliott Premises Dock throughout the summer and did not pay the required berth fees;
3. Recommends to ask town's bookkeeper if he/she would be interested in doing the required bookkeeping for the Elliott Premises;

**Other Business:**

With no further business, a motion for adjournment was made by Councillor L. Jensen & seconded by Councillor A. Tibbo . Adjournment @ 10:35 p.m.

