

**Regular Meeting  
Thursday, September 25 , 2008  
Town Office @ 6:30 p.m.  
Town of Harbour Breton**

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**Members Present:**

Mayor Donald Stewart	
Deputy-Mayor Lloyd Jensen	Bernie Stewart
Angela Tibbo	Eric Day
Susan Skinner	Wade Tibbo

**Absent With Regrets:**

**Also Present:**

Palmer Strowbridge, Assistant Town Superintendent  
Bernice Herritt, Town Clerk/Manager  
Harold Brace, Town Superintendent

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Before the minutes of September 10, 2008 were presented for adoption, the following new business was addressed as follows:

1. Town Super to try to locate the missing weight used for the CHY banner;
2. Town Super to check with the DOWT regarding the town's proposal to put a crosswalk at the entrance of the ballfield/festival site area to find out what the regulations would be;
3. Discussion on this years' operations for the Arena and inquiries now from the residents as to when it will be open for this season. Further discussion required;
4. Town Super to contact the carpenter discussed to see if he would be available to construct the bench in the down harbour area;
5. Standard letter to be sent to individuals that have abandoned vehicles/skidoos;
6. Inquiry from local business as to when will the pavement in front of their property be replaced. Email/memo be sent to town's engineer regarding this matter;
7. Mayor provided a brief update on the COBC AGM held on Sept. 23, 2008 with Minister Kevin O'Brien in attendance. Meeting went very well and had an opportunity to speak personally with the Minister regarding the town's proposed Marine Industrial Park;
8. Update provided on the Joint Mayors Meeting held on Sept. 24, 2008. Notes attached;
9. Ms Tracey Perry, MHA will notify the Town of a date for a meeting with Council. Also at this meeting, discussion on the 'Advisory Committee Report On Sport & Recreation Services' prepared by John George & Ron Jensen;

Minutes of September 10, 2008 were then presented for adoption by Mayor Stewart;

**Errors/Omissions: September 10, 2008:**

1. Missing from the attendance: Harold Brace;

**O/S Items: September 10, 2008:**

1. RV Park: Recommends that a letter be written to the operators advising of the two options available (Leave the property as is or put back the property to its original state). Town is not interested in purchasing any of supplies and/or mini golf;
2. Gas Tax Funding: **Motion #08-079:B. Stewart/W.Tibbo**

**Resolved that the town's initial Gas Tax Application be revised to now include the development of the sub-division in the area of the Lodge.**

**In favour: 7                      Opposed: 0                      Motion Carried.**

√ **It was noted that Council should not lose site of the previous discussions surrounding the possibility of a 'trailer park';**

- √ **Recommends that a letter be sent to Hydro asking that they consider an adjustment to the cost to relocate line/reclosure station in proposed sub-division area;**
- √ **Recommends that an ad be placed on the town's website regarding the possible housing development;**
- √ **Inquiry to be made to Crown Lands as to whether or not the Town has to pay for Crown Lands upfront;**

**Motion #08- 080: S. Skinner/W. Tibbo**

**Resolved that the rate increase request from the Elliott Premises Committee in the amount of \$25 for berth fees for the 2009 season be approved.**

**In favour: 7**

**Opposed: 0**

**Motion Carried.**

**Motion #08-081:W.Tibbo/E.Day**

**Resolved that the Minutes of September 10, 2008 be adopted as presented, as circulated with the above noted changes.**

**In favour: 7**

**Opposed: 0**

**Motion Carried.**

3. Sample Letter For Area Residents: Hold off until a date can be determined;
4. Development In The Waterfront Property: Check the minutes for this resolution and include in the building application form;
5. Office Position(s): Clerk to check out further to find out what other municipalities are following with respect to hiring practices (internal advertising or public);

**Correspondence Action/Summary Report:**

1. **MNL:** Resolutions for the AGM scheduled for October. Mayor informed that he is unable to attend. Councillors Stewart & Skinner to advise Clerk if they are interested in attending so that the necessary changes can be made;
2. **MNL:** Poll regarding the board's decision to move all future conventions to St. John's. After a vote was taken, which resulted in 5 to 2 in favour of the St. John's location;
3. **MNL:** Meeting/session scheduled for Tues., Oct. 21<sup>st</sup> regarding the Municipal Sustainability Self-Assessment which is a requirement for the Gas Tax Funding. Clerk to check to see if this date can be changed for the following week due to the Mayor not being available;
4. **Holiday Light Switch:** Recommends to apply for consideration for this program;
5. **Government Services:** Basic Emergency Management Course scheduled in Gander on Feb. 4-6,2009. Recommends that a letter be written asking that the dept. consider doing training in our area;
6. **Draft letters:** Two sample letters are to be forwarded with a few minor changes (Sub-division development and condition of properties);
7. **D. Wells: Motion # 08-082:E. Day/B. Stewart**  
**Resolved to designate Sunny Cottage, located on the North Side of Harbour Breton, as a Municipal Heritage Building under Chapter M-24, Section 200.1 of the Municipalities Act, and the designation to be limited to the footprint of the building in accordance with the Statement of Significance document for site.**  
**In favour: 7      Opposed: 0      Motion Carried.**

**Motion#08-083: E. Day/B. Stewart**

**Resolved to designate Man-O-War Brook, as a Municipal Heritage Site under Chapter M-24, Section 200.1 of the Municipalities Act, and the designation to include the length of the gorge from Hospital Pond to the seashore, with a buffer area of 15 metres from the edge of the Gorge, in accordance with the Statement of Significance document for site.**

**In favour: 7            Opposed: 0            Motion Carried.**

**8. Town Of Gander: Requesting support in helping to convince the MNL Board to reverse the decision regarding the location for the AGMs;**

**9. UFCW: Informing of their proposed rate for the new classification. Recommends to reply informing that Council does not accept their proposed rate;**

**Town Super’s Report: (Attached):**

**Building Committee Report: (Attached):**

Mr. Strowbridge & Mr. Brace left the meeting at 10:45 p.m.

**Finance Committee Report: (Attached):**

1. Minutes of September 16· 2008 were presented by Councillor A. Tibbo;
2. Check minutes for decision made regarding individual business on South Side Drive;
3. Letter to be hand-delivered to business as per discussion;
4. Letter for clarification on two cheques written;
5. Contact the gas stations regarding signing authority for gas;

**Motion #08-085: B. Stewart/L. Jensen**

**Resolved that the Finance Committee Report as presented, as circulated be adopted.**

**In favour: 7            Opposed: 0            Motion Carried.**

**LIAISON REPORTS:**

■ **Public Relations:**

■ **Fire Dept. (B. Stewart):**

1. No reply back from letter sent requesting criteria required for the fire department;

■ **Recreation (S. Skinner):**

1. Commission in the process of looking for a Co-chair;

■ **Sunny Cottage (L. Jensen):**

■ **Beautification (D. Stewart):**

■ **Economic Development (E.Day/D.Stewart/W. Tibbo):**

1. Discussion needed on the Hr. Breton Development Corporation;

■ **Elliott Premises Management Committee: (J. Vallis/A. Tibbo):**

1. Have the electrician check out the heaters at the Elliott Premises;
2. Recommends to use the funds from the Mildred Baxter GIC to cover cost of students;
3. Individual to be sent an invoice for berth fees at the Premises;

**Other Business:**

With no further business, a motion for adjournment was made by Councillor E. Day & seconded by Councillor B Stewart. Adjournment @ 11:20 p.m.

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Donald Stewart- Mayor

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Bernice Herritt – Clerk/Manager

