

**Regular Meeting
Thursday, October 8, 2008
Town Office @ 6:30 p.m.
Town of Harbour Breton**

Members Present:

Mayor Donald Stewart
Deputy-Mayor Lloyd Jensen
Angela Tibbo
Susan Skinner

Bernie Stewart
Wade Tibbo

Absent With Regrets: Eric Day

Also Present:

Palmer Strowbridge, Assistant Town Superintendent
Bernice Herritt, Town Clerk/Manager
Harold Brace, Town Superintendent

Ms Miranda Maddox, EDO attended the meeting at 6:30 p.m. to provide an update on the proposed concept that she and the CYN has been working on for a 'healthy living & active lifestyle coordinator'. The Town, Recreation, Primary Health, Schools, and the CYN would partner for this position and hopefully, obtain 100% funding from the various government agencies. The goal of this program would be to employ a person on a full-time basis (year round) & provide recreation activities to the residents of all ages. A sample calendar was provided for review. Ms Maddox left the meeting @ 6:45 p.m.

Before the minutes of September 10, 2008 were presented for adoption, the following new business was addressed as follows:

1. Ad to be placed on the community channel informing of the Annual Bonfire to be held at the ballfield on November 5th at 6:30 p.m. Contact the Fire Dept. for their assistance. Another ad asking the residents to consider turning on their Christmas lights at the same time;
3. Palmer to follow up with a carpenter for the steps and bench construction;
4. Inquiry and concern expressed with traffic traveling down hill in area of George Bullen's and the traffic entering the intersection on Harbour Drive at the same time;
5. Update provided by Mayor Stewart on the COBC meeting held in Belleoram on Oct. 7th;
6. Email to be sent to MHA, Tracey Perry, requesting a meeting with Council for next week;

Minutes of September 25, 2008 were then presented for adoption by Mayor Stewart;

Errors/Omissions: October 8, 2008:

1. Missing from the Committee Reports: Come Home Year Committee;

O/S Items: October 8, 2008:

1. On hold until the date can be determined;
2. MNL session re-scheduled to Monday, November 3rd at 6:00 p.m.;

Motion #08-086:S.Skinner/A. Tibbo

Resolved that the following would be added to the town's Snowclearing Regulations: "Residents with personal property within eight (8) feet of the edge of the town's pavement and/or within eight(8) feet from the edge of any road within the Town and requiring snowclearing and/or road improvements, are advised that the Town of Hr. Breton will not be responsible for any damages caused, while carrying out this maintenance.

In favour: 6

Opposed: 0

Motion Carried.

Motion # 08-087:A. Tibbo/W. Tibbo

Resolved that the following would be added to the Building Application Forms:

- 1. Proof of ownership of land will be required to be included with all building applications for the construction of storage sheds on the waterfront area;**
- 2. New development on the shoreline between the Marine Centre and the causeway will not be permitted as this is the preferred development site for marine industrial activity. Any transfer of ownership of property in this area can not take place without Council approval;**
- 3. New development on the shoreline from 15 Elliott Drive to 61 South Side Drive will not be permitted as this site is designated as the site for recreational/tourism related marine activity;**

In favour: 6 Opposed: 0 Motion Carried.

► Recommends that a letter be forwarded to the area residents informing of this new policy for this particular area of town;

Motion #08-088: S. Skinner/A. Tibbo

Resolved to advertise for the full-time office clerk and part-time office clerk positions with a two week deadline.

In favour: 6 Opposed: 0 Motion Carried.

7. Recommending that the date to start the ice process at the Arena would be Monday, November 3, 2008. Clerk to contact Mr. Langdon on this matter;

8. Clerk informed of the telephone conversation with resident on 23 Elliott Drive regarding the letter concerning the condition of property;

Motion #08-089:A. Tibbo/S. Skinner

Resolved that the Minutes of September 26, 2008 be adopted as presented, as circulated with the above noted changes.

In favour: 6 Opposed: 0 Motion Carried.

Correspondence Action/Summary Report:

1. NAIA: 16th Annual Conference & Trade Show (March 3-5, 2009) in St. John's. Agreed to register one delegate for this conference;
2. MNL Resolutions: Yes to sixteen resolutions, with the exception of #7-2008. Clerk to notify Councillor E. Day;
3. UFCW: Reply to previous correspondence.
4. **Motion #08-090:A. Tibbo/L. Jensen**

Resolved to propose the following rate increase for the new dump attendant & labourer as follows:

Dump Attendant:

Starting rate: \$10/hr., effective Jan. 1/09, \$1/hr. rate increase, plus the applicable percentage rate as per the signed agreement. Effective June 1/09, \$1/hr. rate increase. Total \$12/hr;

Labour Rate:

Starting rate: \$12/hr., effective Jan. 1/09, \$1/hr. rate increase, plus the applicable percentage rate as per the signed agreement. Effective June 1/09, \$1/hr. rate increase. Total \$14/hr;

In favour: 6 Opposed: 0 Motion Carried.

- 5. **B. Herritt:** Vacation request (Nov. 10, 12, 13, 14 & Dec. 22, 23, 29, 30, 31); Recommends approval;
- 6. **Hr. Breton Volunteer Fire Dept.:** Response to our previous correspondence. Agreed that another letter be forwarded explaining why they should consider individuals with qualifications and/or availability as new volunteer members;
- 7. **Municipal Affairs:** Email informing that Bay View Road and Mulberry Crescent are outside of the town's limits of servicing agreement, therefore, the estimates under the Capital Works Application will not be considered;

Town Super's Report: (Attached);

Building Committee Report: (Attached);

Finance Committee Report: (Attached);

- 1. Date for the business on South Side Drive to remove building was June 30, 2006. Since, the agreement was not followed through, a statement of account to be forwarded;
- 2. Letter was hand delivered to individual business as per previous discussions. To date, no reply. Clerk to follow up on this matter;

Motion #08-092:L . Jensen/W. Tibbo

Resolved that the Finance Committee Report as presented, as circulated be adopted.

In favour: 6

Opposed: 0

Motion Carried.

LIAISON REPORTS:

■ **Public Relations:**

- 1. Letter of congratulations be forwarded to Douglas Wells on his recent appointment by the Dept. of Tourism;

■ **Fire Dept. (B. Stewart):**

■ **Recreation (S. Skinner):**

- 1. Invitation to be extended to Chairperson & Executive to attend meeting on the 'Advisory Report on Sport & Recreation Services' once the date has been determined;

■ **Sunny Cottage (L. Jensen):**

■ **Beautification (D. Stewart):**

■ **Economic Development (E.Day/D.Stewart/W. Tibbo):**

■ **Elliott Premises Management Committee: (J. Vallis/A. Tibbo):**

■ **Come Home Year Committee: (A. Tibbo):**

Other Business:

With no further business, a motion for adjournment was made by Councillor A. Tibbo & seconded by S. Skinner. Adjournment @ 10:20 p.m.

Donald Stewart- Mayor

Bernice Herritt – Clerk/Manager

