

**Regular Meeting**  
**Wednesday, November 19, 2008**  
**Town Office @ 6:30 p.m.**  
**Town of Harbour Breton**

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**Members Present:**

Mayor Donald Stewart  
Deputy-Mayor Lloyd Jensen  
Angela Tibbo  
Susan Skinner  
Bernie Stewart  
Wade Tibbo

**Absent With Regrets:** Eric Day & Palmer Strowbridge

**Also Present:**

Bernice Herritt, Town Clerk/Manager  
Harold Brace, Town Superintendent

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Before the minutes of October 29, 2008 were presented for adoption, the following new business was addressed as follows:

1. Since the Fire Dept. now has their charitable organization status, receipt books are to be ordered so that the Fire Dept. can issue receipts for their donations;
2. Article to be done for the local newspaper regarding the funding from the Farm Credit of Canada's Agri-Spirit Fund for the Fire Dept;
3. It was noted that Miranda will be meeting with Fire Chief to finalize paperwork with regards to the above noted funding;
4. Mayor Stewart informed that Council was very pleased with the meeting held on Nov. 18<sup>th</sup> with Mr. Sweeney of SIMCORP. Very impressive!
5. Brief update provided by Mayor Stewart on the Joint Mayors Meeting held in Milltown, ( minutes to follow). Several topics on the agenda included wind power & policing. It was further noted that any info rec'd on the windpower should be passed over to the EDC;

**Errors/Omissions: October 29, 2008:**

1. Page 2, Item #10, Meeting date is Nov. 19, 2008 and not Nov. 29, 2008;
2. Page 2, Item # 2, delete the 2<sup>nd</sup> 'are';

**O/S Items: October 29, 2008:**

1. Storage Boat Request: Individual impressed with the storage space for boat;
2. Part-Time/Casual/Call-In Office Clerk: Selection Committee recommends that this position be awarded to Lori Pierce. Rate of pay to be \$10/hr., 2 weeks training period to start in December, & this 2 week period would also be the probationary period;
3. Full-Time Office Clerk: Selection Committee recommends that this position be awarded to Hannah Wells/Lilly. Effective Jan. 1, 2008, rate of pay to be \$12/hr.

**Motion #08-096:L. Jensen/S. Skinner**

**Resolved that the recommendation from the Selection Committee for the above noted two positions be approved.**

**In favour:**

**6**

**Opposed: 0**

**Motion Carried.**

**Motion #08-097:B. Stewart/A. Tibbo**

**Resolved that the Minutes of October 29, 2008 be adopted as presented, as circulated with the above noted changes.**

**In favour: 6**

**Opposed: 0**

**Motion Carried.**

**Correspondence Action/Summary Report:**

1. **Recreation NL:** Information on honouring outstanding organizations & individuals that have made lasting contributions to the furtherance of recreation;
2. **Bruce Mcgrath:** Requesting to schedule a meeting in Hr. Breton with Kendall Engineering & Council to discuss the engineering services. Recommends to schedule for Dec. 3, 2008 @ 6:30 p.m.;
3. **Tom Kendall:** Informing that only one tender was received for the 'Water Main Cleaning' & asking if Council wants to award this contract. Recommends not to make a decision at this time, but wait to discuss at the meeting scheduled for Dec. 3<sup>rd</sup>. Recommends to release holdback to H&B Construction for the Chlorination & PRV Building Contract. Inform Kendall Engineering that the Lodge Development has been placed on hold and find out how much money is left out of the \$500,000;
4. **TRI Insurance:** Information for Councillors to consider;
5. **CYN:** AGM on Nov. 24/08;
6. **MA:** Seminar to be held in Gander on the property tax assessment system;
7. **UFCW:** Informing that they are proceeding to arbitration. Inform the UFCW that Council would prefer Mr. David Alcock as the arbitrator;
8. **Resident on 76 South Side Drive:** Concerns with odor from wharf on South Side Drive & the use of jake brakes within the community. The odor issue was checked out and doesn't seem to be a problem, however, a sign to be ordered regarding the 'jake brakes'... "No Jake Brakes Permitted";
9. **Resident on 13B Harbour Drive:** Concerns with abandoned car taking up space in parking area. Recommends to forward letter to individual concerned;
10. **Cooke Aquaculture:** Invitation for Mayor & guest to attend their Christmas Dinner at Lions Club on Nov. 25, 2008. Representative from Council will attend;
11. **Jackman's Investments:** Requesting that the water be turned on to the new resident on Spencer's Brook Road;
12. **COBC:** Copy of the Strategic Economic Plan. Check with Miranda to find out if she contacted the COBC regarding the Ocean's Conference Committee;
13. **Resident on 39 South Side Drive:** Concerns with the adjacent property being deteriorating, an eyesore, and a hazard to area residents. Recommends that a letter be written to the owners of the property in question;
14. **Coaster:** Seasons greetings for local paper @ \$70. Discussion with Sales;
15. **Proposed Crosswalk:** Review of proposed crosswalk for the area of the Festival Grounds/Ballfields. Recommends approval to forward to Dept;
16. **Inquiry – EDC:** Letter to be sent to all members of the EDC informing that the EDC has not been dissolved and that as soon as the Town's New 5 Year Strategic Plan is completed, this Committee will have a new mandate;
17. **Inquiry- Collection Agency:** Letter to be forwarded to individual in question informing that Council has agreed to write off the amount of \$1,482.27, balance to be paid is \$1900.00;

**Town Super's Report: (Attached):**  
**Building Committee Report: (Attached):**  
**Finance Committee Report:**

1. Clerk to make contact with individual business as per discussion held;
2. Wage rates for employees at the Arena to be same as previous years;
3. Budget/finance meeting scheduled for Wed., Nov. 26, 2008 @ 6:00 p.m;

**Motion #08-099:A. Tibbo/W. Tibbo**

**Resolved that the Finance Committee Report as presented, as circulated be adopted.**

**In favour: 6**

**Opposed: 0**

**Motion Carried.**

**LIAISON REPORTS:**

■ **Public Relations:**

1. Christmas Social to be held on Dec. 19, 2008 at the Southern Port Hotel;
2. Tree Lighting Ceremony to be held on Dec. 18<sup>th</sup> at the Elliott Premises, however, the tree @ Sunny Cottage to be decorated with multi-colored lights. When donations are made for the memorial bulbs, the lights to be replaced with white lights. This year, donations will be \$1.00 per name.

■ **Fire Dept. (B. Stewart):**

■ **Recreation (S. Skinner):**

1. **Motion#08-100: A. Tibbo/S. Skinner**

**Resolved that the amount owing in the Arena's Emergency Fund be written off, provided that the insurance invoice be paid and that the monthly payment for the Arena be started again.**

**In favour: 6**

**Opposed: 0**

**Motion Carried.**

2. Resident on 29 Harbour Drive: Letter in response to our previous correspondence. Recommends that Councillor B. Stewart and Clerk/Manager meet with H. Strickland for further discussion on this issue;

■ **Sunny Cottage (L. Jensen):**

■ **Beautification (D. Stewart):**

■ **Economic Development (E.Day/D.Stewart/W. Tibbo):**

■ **Elliott Premises Management Committee: (J. Vallis/A. Tibbo):**

With no further business, a motion for adjournment was made by Councillor Susan Skinner & seconded by Councillor Angie Tibbo. Adjournment 10:25 p.m.

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Donald Stewart- Mayor

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Bernice Herritt – Clerk/Manager

