

**Regular Meeting  
Wednesday, December 10, 2008  
Town Office @ 6:30 p.m.  
Town of Harbour Breton**

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**Members Present:**

Mayor Donald Stewart  
Deputy-Mayor Lloyd Jensen  
Angela Tibbo  
Wade Tibbo  
Eric Day

**Absent With Regrets:** Bernie Stewart, Susan Skinner, & Palmer Strowbridge

**Also Present:**

Bernice Herritt, Town Clerk/Manager  
Harold Brace, Town Superintendent

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Before the minutes were presented for adoption, the following new business was addressed as follows:

1. Concerns expressed with a resident on 12 Keeping's Point in relation to the condition of property after the new sewer line was installed. It was duly noted that this matter will be looked at in the spring;
2. Recommends that a letter be forwarded to the Dept. for advice on whether or not the town can provide equipment hired and/or sand to its residents, if local contractor is unavailable;
3. Recommends that one of the main topics for discussion to be included on the new year's agenda would be the 'boat launch';
4. Mayor Stewart provided a brief overview of the HBIC structure. One of the first items to be completed would be a policy/procedure manual. Councillors were asked to think about names for consideration to this Committee;
5. Discussion on whether a meeting should be held in the new year with Cooke Aqua, Mr. Barry & Government. Recommends that the EDO draft a letter to the Dept. of Municipal Affairs regarding the plant property. Mayor to provide more details to the EDO;
6. Staff to check out the shed that was constructed in the area on Bay d' Leau Drive;

**Errors/Omissions: December 2, 2008:**

Page 2, 1<sup>st</sup> sentence: after the word 'flow', add the following: "from Connaigre Pond to Hutchings Pond";

**O/S Items: December 2, 2008:**

1. Discussion held with respect to the age of the water lines on the North & South Sides. Recommends to have Kendall Engineering prepare a proposal for the replacement of these lines under the Capital Works Funding (90/10 cost shared basis);

- 2. Motion #08-103:W. Tibbo/E. Day**  
**Resolved that the tender for the Water Main Cleaning in the amount of \$393,466 be cancelled and a new tender be called for the Water Main Cleaning, with a change in the scope of the work, as per discussion held at meeting on Dec. 2, 2008 with Kendall Engineering.**  
**In favour:            5                    Opposed: 0                    Motion Carried.**

**Errors/Omissions: November 19, 2008:**            n/a

**O/S Items: November 19, 2008:**

1. Clerk/Manager provided an update on part-time office clerk's position;
2. Discussion on cheques to be deferred to next regular meeting;

**Motion #08-0104:W. Tibbo/E. Day**  
**Resolved that the Minutes of November 19, 2008 be adopted as presented, as circulated with the above noted changes.**  
**In favour:    5                                    Opposed: 0                                    Motion Carried.**

Minutes of December 1, 2008 were then presented for adoption.

**Motion # 08-105:L. Jensen/W. Tibbo**  
**Resolved that the minutes of Dec. 1, 2008 be adopted, as presented, as circulated.**  
**In favour:    5                                    Opposed: 0                                    Motion Carried.**

**Correspondence Action/Summary Report:**

- **Dept. of Natural Resources:** Request for approval of quarry permit for Hr. Breton Bldg. Supplies. Recommends approval;
- **Resident (29 Spencer's Brook Road):** Requesting that Council consider extending the bus route to the end of Spencer's Brook Road. Acknowledge letter and advise that the town has no authority to do this and that this correspondence is to be forwarded to the School Board;
- **Cpl. A. Noel (RCMP@ Gander):** Asking the Town to consider setting up a time to meet & discuss drugs & organized crime in our community. Acknowledge letter and advise that the town is interested in meeting in the new year;
- **COBC:** Advising that a presentation on Emergency Preparedness Planning will be held in Milltown on Dec. 16<sup>th</sup> @ 7p.m. Mayor Stewart stated that this presentation has been cancelled;
- **Kendall Engineering:** Report on the Hydrocarbon Investigation Report on the South Side Drive was received & reviewed. Clerk to check with Mr. Kendall to find out where to from here and based on his recommendation, have him to proceed on behalf of Council;

**Town Super's Report:**

1. Mr. Brace reported that to date, the Gravity Water System is working out;
2. Signage for the "no jake brakes" has been received;
3. JCP is working out well;
4. Preparations now for the upcoming snow/clearing season;
5. Discussion on the condition of the 5-ton dump truck & given the fact that this vehicle is 11 years old. New work recently completed on the vehicle was \$4,800;
6. Discussion on the shift for the upcoming snow/clearing season. Updates to be provided regularly on the overtime hours;

**Building Committee Report: (Attached)**

\*\*\*\* Mr. Brace left the meeting at 8:25 p.m.\*\*\*\*

**Finance Committee Report:**

- Minutes of Finance Meeting of Dec. 2, 2008 were presented by Councillor A. Tibbo.

**Motion #08-107: E. Day/A. Tibbo**

**Resolved that the Minutes of the Finance Meeting on Dec. 2, 2008 be adopted, as presented, as circulated.**

**In Favour: 5**

**Opposed: 0**

**Motion Carried.**

- Minutes of Budget Meeting of Dec. 2, 2008 were presented by Clerk/Manger.

**Motion #08-108:A. Tibbo/E. Day**

**Resolved that the Minutes of the Budget Meeting held on Dec. 2, 2008 as presented, as circulated be adopted.**

**In favour: 5**

**Opposed: 0**

**Motion Carried.**

**LIAISON REPORTS:**

√ **Public Relations:**

1. Tree Lighting donations. Recommends to ask the workers to assist with this;
2. Letter of congratulations to be sent to Mr. John Vallis on receiving the Melvin Jones Fellow Honour ;

√ **Fire Dept.** (B. Stewart):

√ **Recreation** (S. Skinner):

√ **Sunny Cottage** (L. Jensen):

1. Silent Auction to be held at the Town's Christmas Social scheduled for Fri., Dec. 12<sup>th</sup>. All proceeds will be donated to the Sunny Cottage Corporation;

√ **Beautification** (D. Stewart):

√ **Economic Development** (E. Day/D. Stewart/W. Tibbo):

√ **Elliott Premises Management Committee:** (J. Vallis/A. Tibbo):

**2009 Budget:**

Based on the current tax rates, the total revenues (\$1,280,377) and the expenditures (\$1,211,449). Short by \$68,928;

Discussion held as to how to make up the shortfall.

**Motion #08-109: W. Tibbo/E. Day**

**Resolved that the property tax & business tax mill rates be increased by 1 mill and the minimum property increased from \$250 to \$275 as per the attached tax rates.**

**In Favour: 5**

**Opposed: 0**

**Motion Carried.**

**Motion# 08-110:W. Tibbo/L. Jensen**

**Resolved that the proposed 2009 budget in the amount of \$1,257,801 be adopted as presented, as prepared.**

**In Favour: 5**

**Opposed: 0**

**Motion Carried.**

**Motion #08-111: A. Tibbo/L. Jensen**

**Resolved that the attached tax rates has been approved, effective January 1, 2009. The deadline for all municipal taxes is June 30, 2009, except water/sewer, which is due quarterly.**

**In Favour: 5**

**Opposed: 0**

**Motion Carried.**

With no further business, a motion for adjournment was made by Councillor A. Tibbo & seconded by E. Day. Adjournment @ 9:45 p.m.

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Donald Stewart- Mayor

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Bernice Herritt – Clerk/Manager