

**Regular Meeting**  
**Wednesday, November 4, 2009 - Town Office @ 6:30 p.m.**

**Members Present:**

Mayor Eric Skinner  
Donald Stewart

Deputy-Mayor Eric Day  
Angela Tibbo

**Also Present:**

Bernice Herritt, Clerk/Manager  
Palmer Strowbridge, Town Superintendent

Resident of 2 Man O War Road attended the meeting at 6:30 p.m. regarding the damage caused to his vehicle during the Water Main Cleaning Project in this area. The alleged damage was done when the vehicle went to park on the shoulder of the road in the area where the launch point was for the Watermain Cleaning Project. The vehicle sunk into a hole after Council had backfilled, however, it rained and subsequently, the area became soft. Approx. cost for the repairs \$150-\$200. As per discussion held, Council feels that they were not negligent and not liable for this damage. A letter to be forwarded informing of Council's decision.

Before the minutes of October 21, 2009 were presented for adoption, the following new business was addressed as follows:

1. Councillor Donald Stewart gave a brief update on the COB's meeting that he recently attended;
2. The matter regarding the individual's concern with the payment of poll tax and voting privileges; agreed to inform that as per the Mun. Act, he is not considered a resident for the purpose of voting. Furthermore, the balance for the 2009 poll tax will be written off. However, he will be billed for the full year of 2010;
3. In light of the large number of children in the Spencer's Brook Road area, consideration should be given for a 'green space' for this area. An area that could be a possible choice is in the vicinity of 21-23 Spencer's Brook Rd. Town Super to also check out right-way between residence on 21-23 Spencer's Brook Road;
4. Town Super to discuss with EDO (trail development in area of Mullin's Hill for another project);
5. Note for the 2010 budget (vac truck). Town Super to check out further details;
6. Concerns from residents in the down harbour area in that their water line wasn't cleaned when the other water lines were being done. Ad to be placed on the community channel explaining the reason for this;
7. Two street lights were relocated from the ball-field area to the Spencer's Brook Road area;
8. Resident on 70 Main Road North requesting an extension to the guide rail for the parking lot due to the rocks falling from the hillside. It was agreed to have some of the project workers to assist with the removal of some rocks, if applicable;
9. Inquiry as to the lack of streetlighting in the area from 62-72 Main Road North. Town Super to be check out;
10. Agreed to proceed with the necessary repairs to the wall on South Side Drive;

11. Mayor Skinner provided an update on the Joint Mayors' meeting that he attended in St. Albans. Recommends to have the RWMC attend a meeting of Council for an update on his progress to date;

**Errors/Omissions: Minutes of October 21, 2009: n/a**

**O/S Items: Minutes of October 21, 2009:**

1. Clerk informed that she was unable to find anything in the files regarding a ski-doo trail right-way in the 'back arm' area;
2. Mayor Skinner informed that he did contact Cooke Aquaculture;
3. Contact was made by Town Super to the previous owner of property on 14 Elliott Drive;
4. Inquiry from resident on 6A Tibbo Crescent regarding the payment for the hook up fee into new water line. Individual is still responsible for payment;

**Motion # 09-082:D. Stewart/E. Skinner**

**Resolved that the Minutes of October 21, 2009 be adopted as presented, as circulated, as presented.**

**In favour: 4**

**Opposed: 0**

**Motion Carried.**

**Correspondence/Action Summary Report:**

1. Fire Dept. Copy of correspondence outlining the terms and conditions for the Agri-Spirit Funding rec'd. Deadline to have funds dispersed is December 2010. Letter to be sent to the Fire Dept informing that their request for funds for the pager system will be dealt with when preparing the 2010 budget;
2. Central West Regional Council: Advisory paper on education;
3. Dept. of Environment/Conservation: 2009 spring drinking water quality report. Copy to Kendall Engineering;
4. Annual Bonfire: To be held at the ball-field area on Thursday, Nov. 5<sup>th</sup>;
5. Remembrance Day Ceremony: Agreed to supply refreshments for this ceremony;
6. Resident on 47 Bay d' Leau Drive: Inquiry with respect to the proper spelling of this street. Defer to next meeting;
7. T. Snook: Request for a weeks' vacation from Nov 2-6<sup>th</sup> & leave of absence from Nov. 9-13<sup>th</sup>;

**Motion #09-083:D. Stewart/E. Day**

**Resolved that the above noted request would be approved.**

**In favour: 4**

**Opposed: 0**

**Motion Carried.**

8. Local 1252 Union: Agreed that the Union be notified of the recent incident with employee. Also, disciplinary notification be sent to employee, with a copy to the union;

9. Kendall Engineering: Informing that only one tender for the 'Sanitary Sewer Cleaning & Video Inspection' was rec'd and recommending that the contract be awarded.

**Motion # 09-084: D. Stewart/A. Tibbo:**

Resolved that the tender rec'd in the amount of \$86,445 from Afonso Group for the Sanitary Sewer Cleaning & Video Inspection Project be accepted.

**In favour: 4**

**Opposed: 0**

**Motion Carried.**

10.

1. **Town Super Report: (Attached)**

**Building Committee Report: (Attached)**

**Finance Committee Report:**

1. Finance Committee meeting scheduled for Monday, November 9<sup>th</sup> @ 6:30 p.m.
2. Bank balance & collection rate update provided;

**LIAISON REPORTS:**

- **Public Relations:**
- **Fire Department**
- **Recreation**
- To date, eight (8) names submitted for consideration for the new commission;
- New Arena Board and Commission to be dealt with once the by-election is over with and the full complement of Councillors are elected;
  
- **Sunny Cottage**
- **Beautification (D. Stewart):**
- **Economic Development**
- **Elliott Premises Management Committee (J. Vallis/A. Tibbo)**
- **HBIC:**

**Other Business:**

1. Date for the town's Christmas social scheduled for Saturday, December 12<sup>th</sup> ;

With no further business, a motion for adjournment was made by Councillor Donald Stewart & and seconded by Councillor Eric Day. Adjournment at 9:20 p.m.

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Eric Skinner  
Mayor

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Bernice Herritt  
Clerk/Manager

