

**Regular Meeting**  
**Wednesday, December 9, 2009**  
**Town Office @ 6:30 p.m.**

**Members Present:**

Mayor Eric Skinner  
Donald Stewart  
John H. Day

Deputy-Mayor Eric Day  
Angela Tibbo

Everett Allen  
Gerald Pittman

**Also Present:**

Bernice Herritt, Clerk/Manager  
Palmer Strowbridge, Town Superintendent  
Hannah Wells-Lilly, Office Clerk

Before the minutes of November 18, 2009 were presented for adoption, the following new business was addressed as follows:

1. Clerk to confirm a request from resident on 25 Main Road North in relation to the amount owing on business - \$260 versus \$200;
2. Request from a resident on 72 Bay d' Leau Drive as to what the town's intentions are for a parcel of land below their residence. Check correspondence that may have been sent earlier regarding this request. Follow up and advise that they can use the land, however, no construction permitted;
3. Resident on 104 Bay d' Leau Drive upset with the fact that a cut-off notice was issued and the way in which it was handled. This matter to be discussed at the next finance meeting;
4. Snow-clearing for the ambulance building to continue as in past years;
5. Check out man-hole in area of resident on 14 Rocky Point Road;
6. Concerns with the ¾ " pipe and low chlorine residuals in several areas;
7. Additional parking space for the down harbour area to be noted for any future Capital Works Projects;
8. Several areas of town that have water drainage problems to be noted for future projects;
9. Concerns expressed in that a tree on the property on 53 Harbour Drive may be causing a blind spot for vehicular traffic. Once we are notified of the new owners of this property, town super to advise accordingly;
10. Letter to be written to resident on 3 Keepings Point informing of the complaint regarding their dog barking constantly. Ad to be put on the local community channel regarding animal control;
11. **Motion 09-091: E. Allen/D. Stewart**  
**Resolved that the Town Super to repair the problem under the stage at the Elliott Premises.**  
**In favour: 7**                      **Opposed: 0**                      **Motion Carried.**
12. It was noted that the Town will have to deal with Small Crafts & Harbours and not the Harbour Authority in relation to the acquisition of property by an industry. EDO to forward a letter to Small Crafts & Harbours, St. John's office regarding this matter;

13. Suggests to request a meeting with Cooke Aquaculture in the new year;
14. Recommends that a letter be written to the garbage contractor informing that a net must be placed on the garbage truck at all times and that garbage must be dumped at the specific area at the landfill. Letter also to sent to Cooke Aquaculture regarding the garbage collection;

**Errors/Omissions: Minutes of December 2, 2009:**

1. Page 2, Item # 4: Add Mayor Eric Skinner & Councillor Everett Allen to this list;
2. Page 2, Item # 6: Beautification Committee should read Councillor *Donald Stewart* and not '*Councillor Gerald Pittman*';

**O/S Items: Minutes of December 2, 2009:**

1. Recommends that a follow up letter be written to the Dept. of Municipal Affairs asking that the dept. provide the funding to clean up the area in question (hydro carbon) on South Side Drive;
2. The proposed meeting for the Arena Board & the Recreation will be postponed to the new year;
3. Recommends that Sunny Cottage to be decorated;
4. Recommends that a request be sent to NL Hydro for led lights for the Sunny Cottage's 100<sup>th</sup> Anniversary Celebrations in 2010;
5. Recommends to have the RWMC in for a meeting in early January 2010;

**Motion # 09-092: D. Stewart/E. Day**

**Resolved that the Minutes of November 18, 2009 be adopted as presented, as circulated, as presented.**

**In favour: 7**

**Opposed: 0**

**Motion Carried.**

**CORRESPONDENCE: ACTION/SUMMARY REPORT:**

1. Dept. of Natural Resources: Quarry application for HBBS. Recommends approval;
2. NewCo Metals: Request for a contract renewal for the removal of scrap metal from landfill for the period from 2010 – 2012. Recommends approval;
3. Kendall Engineering: Outlining two options on how to proceed with the tender for the road to the sub-division. Mayor Skinner to discuss further;
4. Cooke Aqua Ltd: Request to use the town's landfill site as their location to dispose of any rejected salmon. Check to find out if this request is similar to earlier request made; If not, forward a letter indicating approval subject to condition that they would be totally responsible for all costs incurred;
5. G. Drake: Request for a vacation from Dec. 17-23, 2009; Recommends approval;

6. **Motion #09-093: D. Stewart/E. Allen**  
Resolved to designate Deadman's Cove as Municipal Heritage Land and the designation to include the four coves known collectively as Deadman's Cove, starting to the west of Red Head and ending at North West Corner, in accordance with the Statement of Significance for the property.  
**In favour: 7**                      **Opposed: 0**                      **Motion Carried.**

7. **Motion #09-094:D. Stewart/E. Allen**  
Resolved to designate Red Head, located on Deadman's Cove Road, as Municipal Heritage Land and the designation to include the landscape feature known locally as Red Head, in accordance with the Statement of Significance for the property.  
**In favour: 7**                      **Opposed: 0**                      **Motion Carried.**

The above motions (#09-093 & 09-094) are subject to clarification from Mr. Doug Wells on what would be permitted in a municipally designated site and what, if any, are there any restrictions once an area is designated as a '*municipal designated area*';

8. **Resident on 24Main Road North:** Recommends that a letter be sent requesting clarification on whether or not the land in which a cabin has been constructed was approved by Crown Lands or if owner has deeds to land since the construction is within town boundaries and no permit was given for same;
9. **DFA:** request for confirmation in writing of acceptance of ownership of access road once the proposed project in the area of Poole Cove is completed. Agrees to accept ownership of access road. The preferred R.O.W. width to be 15 meters with a 5 meter skidoo trail right of way to the side towards the hill;
10. **GSC::** Informing of the deficiencies as per the electrical inspection carried out at RV park. Work plan must be submitted on or before March 31, 2010. Agreed that this would be done;
11. **Resident on 11 Newman's Look Out:** Concerns expressed that individual is operating a children's clothing store from their home without permission from Council and GSC. Recommends to inform them that they have to file the necessary GSC forms. Forms should be completed within 15 days;

1. **Town Super Report: (Attached):**

Mr. Strowbridge left the meeting at 9:45 p.m.

**Building Committee Report: (Attached)**

**Finance Committee Report:**

- Minutes of December 2, 2009 presented by Deputy-Mayor Eric Day.;
- Recommends to attach the A/P to the Finance Committee Report;
- Budget meeting scheduled for Wed., Dec. 16, 2009 at 6:00 p.m;

**Motion #09-095:D. Stewart/E. Allen**

**Resolved that the Finance Committee Report as presented, as circulated be adopted.**

**In favour: 7**

**Opposed: 0**

**Motion Carried.**

**LIAISON REPORTS:**

- **Public Relations:** (E. Skinner)
- **Fire Department:** (E. Allen):
  - Update provided on meeting with Fire Chief held on Dec. 2, 2009;
  - Will be attending the next Fire Dept. meeting;
  - Their main concerns are the liability issue & the mandatory training now required by Government;
  - Contact be made with our MHA for an update on the town's previous request for fire fighting equipment on the 90/10 cost shared basis;
  - Pager system needs to be replaced;
- **Recreation:** (E. Day):
  - Attended meeting of the commission. To date, they have no concerns;
- **Sunny Cottage:** (J. H. Day):
  - Corporation to be notified that Councillor John H. Day is their liaison;
- **Beautification:** (D. Stewart):
  - Award of Excellence received;
  - Will be starting a composting project for 2010 and maybe able to get funds from MMSB to start the proposal;
- **Economic Development:**
- **Elliott Premises Management Committee:** A. Tibbo
  - Requesting permission to send letter to the Funship Café regarding their intentions for 2010 for the coffee shop. Permission given;
- **HBIC:** (D. Stewart)
- **Negotiating Committee:**

**Other Business:**

With no further business, a motion for adjournment was made by Councillor Donald Stewart & and seconded by Councillor Angela Tibbo. Adjournment at 10:35 p.m.

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Eric Skinner  
Mayor

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Bernice Herritt  
Clerk/Manager

