

**Regular Meeting
Wednesday, August 18, 2010
Town Office @ 6:30 p.m.**

Members Present:

Mayor Eric Skinner
Donald Stewart

John H. Day
Angela Tibbo

Everett Allen
Gerald Pittman

Also Present:

Palmer Strowbridge, Town Superintendent
Bernice Herritt, Town Clerk

Absent with regrets: Deputy-Mayor Eric Day

Guests #1: Recreation Commission members: Ms Pansy Blackmore, Ms Barbara Simms & Ms Laverne Lambert attended the meeting at 6:30 p.m. and presented a letter to Council on behalf of Ms Marion Colombe, Chair of the Recreation Commission. Guests left at 6:35 p.m.

Guest # 2: Resident on 29 Spencer's Brook Road attended the meeting at 6:45 p.m. to express his concerns with the speed bump located in this area. The question was asked as to '*why is the speed bump there?*' It was explained to him that the speed bump was installed at the request of area residents due to the high volume of traffic and kids in this immediate area. Resident also informed that recently he ruined one of his tires driving over this bump, however, not requesting any reimbursement. Suggests that the speed bump be removed immediately and a sign be posted in this area: '*Children Playing*'. Resident thanked Council for listening to his concerns and left the meeting at 7:p.m.

Motion # 10-76:D. Stewart/E. Allen

Resolved that the speed bump on Spencer's Brook Road be removed immediately and a sign posted in this area indicating ' Children At Play'.

In favour: 6

Opposed: 0

Motion Carried.

Guest # 3: Resident on 12 Tibbo Crescent attended the meeting at 7:00 p.m regarding the condition that his property was left in after work was done on the road on Harbour Drive. Concerns also expressed in that a portion of his property was taken without his permission. He felt that it is long overdue and would like to have his property and steps repaired immediately. Several options were suggested at this time. Resident left the meeting at 7:10 p.m.

Motion #10-77:D. Stewart/J. H. Day

Resolved that immediate steps be taken to repair the property and steps on Harbour Drive. Letter be signed by resident indicating that he accepts the repairs as outlined before commencing with the necessary work.

In favour: 6

Opposed: 0

Motion Carried.

New Business:

1. Check files/minutes for correspondence relating to the regarding the road on Spencer's Brook Road;

2. **Motion #10-78: D. Stewart/E. Allen**
Resolved that Ms Hannah Wells-Lilly be appointed as acting clerk and required to attend meetings and record minutes while the clerk is unavailable.
In favour: 6 Opposed: 0 Motion Carried.
3. **Motion #10-79:A. Tibbo/D. Stewart**
Resolved that the A/P listing as presented be recommended for payment.
In favour: 6 Opposed: 0 Motion Carried.
4. Lodge thanking Council for fixing up land and now would like to have the other side completed;
5. Potholes in area on South Side Drive will be done as soon as we have asphalt;
6. W/drainage problem in area on Jersey Avenue to be discussed by the Bldg. Committee with Mr. Kendall when he visits town next week;
7. Question asked as to who is responsible for payment of permits for projects under the RAP Program...is it the contractor or the individual?
8. Rocky Point Road & Bay View Road needs to be graded;
9. Bldg. Committee to check out the area washed out by RC Cemetery on Bay d' Leau Drive;

Mayor Skinner left the meeting at 7:50 p.m. and returned at 8:20 p.m.

10. The TIOW Project will be starting their carpentry training shortly and requesting to know of projects that they could be done for the town;
11. Lane in area on Main Road North
Motion #10-80:J. H. Day/G. Pittman
Resolved that a gate be installed across the bottom of the lane and a guide rail installed at the top area.
In favour: 6 Opposed: 0 Motion Carried.

12. **Motion #10-81:D. Stewart/E. Allen**
Resolved that effective for the next regular meeting, the Agenda format to be changed as follows:
1. Minutes of previous meeting be presented for adoption;
 2. Errors/omissions from previous meeting;
 3. Motion to adopt the previous minutes;
 4. Business arising from previous minutes;
 5. Time limit of 5 minutes for debate & speakers not to be interrupted;
 6. Other "new" business to be at the end of the Agenda & the ordinary issues from residents to be dealt with at the office level by staff first, if not resolved, add to the agenda prior to meeting;
- In favour: 6 Opposed: 0 Motion Carried.**

Minutes of July 14, 2010 were then presented for adoption by Mayor Skinner.

Errors/Omissions: Minutes of July 14, 2010:

1. Page 1, 1st Paragraph: should read 'the Recreation Commission's concerns' and not 'her concerns';
2. Page 1, Item #3: delete the words 'will be';
3. Page 1, Item #7: insert the word ' using' after the word 'are';
4. Page 2, Item # 5: Replace the word ' letter' with 'rules & regulations';
5. Page 2, Motion #10-067: Delete the words 'as presented' ;
6. Page 3, Item #3: Should read "requesting to order the breathing apparatuses";
7. Page 3, Item left out of Elliott Premises Report: Committee seeking directors for the Broadband;

Motion # 10-82:D. Stewart/G. Pittman

Resolved that the Minutes of July 14, 2010 be adopted as presented, as circulated, with the above noted changes.

In favour: 6

Opposed:0

Motion Carried.

Business Arising: Minutes of July 14, 2010:

1. Ask the EDO to prepare a listing of projects that she is currently working on;

Motion # 10-83:E. Allen/G. Pittman

Resolved that the minutes of July 19, 2010 be adopted as presented, as circulated.

In favour: 6

Opposed: 0

Motion Carried.

Motion # 10-84:D. Stewart/A. Tibbo

Resolved that the minutes of July 29, 2010 be adopted as presented, as circulated.

In favour: 6

Opposed: 0

Motion Carried.

Motion # 10-85:D. Stewart/J. H. Day

Resolved that the minutes of August 5, 2010 be adopted as presented, as circulated.

In favour: 6

Opposed: 0

Motion Carried.

CORRESPONDENCE: ACTION/SUMMARY REPORT:

1. Recreation Commission: Letter rec'd expressing concerns over comments made in regards to the recent festival that took place (Red Head Rocks). Discussion held. Recommends that effective immediately, any accusations made towards individuals by Councillors, ownership is on the accuser to provide proof of incident, etc. Mayor Skinner informed that he had already made a formal apology to chair of the Recreation, however, is willing to meet with the Recreation chair with the Clerk to officially apologize for comments made. Also recommends that a letter be sent to the Commission thanking them for a job well done in raising the necessary funds to bring the arena's financial situation up to date. Suggests to discuss holding another fund-raising dance at arena for next weekend, if possible;

2. Property on 11 Elliott Drive: **Motion #10-86:D. Stewart/A. Tibbo**
Resolved that the Town would proceed with what is now required by Griffin & Griffin at the cost of \$1,000 to purchase the property on 11 Elliott Drive.
In favour: 6 Opposed: 0 Motion Carried.
3. COB's Waste Management Authority: Copy of the Governance Model which will guide the operations of the Waste Management Authority & outlines how the steering committee will be made up and the terms for the membership;
4. Financial Statements for 2009: Fire Dept., Arena, Recreation & The Sunny Cottage Corp. To be looked at the next finance meeting;
5. Funship 50+ Club: Informing that they have decided to become a seasonal operation opening May 1-September 31st annually & hope to continue the partnership with the Town again in May 1, 2011. Passed over to the Elliott Premises Committee;
6. Rules of conduct for meetings: As advised by the Dept. of Mun. Affairs, these rules have to be adopted and followed. Copy for Council's review prior to meeting;
7. Fire Inspection Reports: Copy of the deficiencies as per fire inspection completed on the CYN & the Arena;
8. Capital Investment Plan: **Motion # 10-87:G. Pittman/J. H. Day**
Resolved that the Town of Harbour Breton has agreed to spend the \$25,208.38 left on the Capital Investment Plan dated August 6, 2009 to upgrade the town's lift station located on Spencer's Brook Road;
In favour: 6 Opposed: 0 Motion Carried.
9. Resident on 12 Keepings Point: Requesting to have the pavement replaced in the area of his driveway. This to be done as soon as the asphalt arrives;
10. Gas Tax 2010-2014: **Motion # 10-88:D. Stewart/G. Pittman**
Resolved that the Town of Harbour Breton would sign the "First Amending Agreement to the Local Government Gas Tax Funding Agreement for 2010-2014;
In favour: 6 Opposed:0 Motion Carried.
11. Dept. of Municipal Affairs: Informing that our application for funding under the 2010/2011 Capital Works have not been approved;]
12. Property on 23 Elliott Drive: **Motion #10-89:J.H. Day/G. Pittman**
Resolved to proceed with the purchase of this property, however, the additional costs as advised by Griffin & Griffin are to be deducted from the purchase price.
In favour: 6 Opposed: 0 Motion Carried.
13. ICSP: Completed and forwarded to the Dept. for approval;
14. Dept. of Environment/Conservation: Proposed undertaking for the HB Breakwater. Comments/concerns to be written to the Dept. by Sept. 9, 2010;
15. 2010 Resolutions for Convention: Deadline extended to August 23, 2010;

Town Super Report: (attached);
Building Committee Report: (attached);

Mr. Strowbridge left the meeting at 9:55 p.m.

Finance Committee Report:

1. Motion #10-90: E. Skinner/J.H. Day

Resolved that effective July 1, 2010, salary for the Office Clerk to be increased by \$1.00/hr. and January 1, 2011, an additional \$1.00/hr.

In favour: 6

Opposed: 0

Motion Carried.

2. Motion #10:91:D. Stewart/J. H. Day

Resolved to settle for \$25,000 business taxes for business on Harbour Drive, if payment is rec'd within a week.

In favour: 6

Opposed: 0

Motion Carried.

LIAISON REPORTS:

Public Relations: (E. Skinner):

Fire Department: (E. Allen):

1. List of fire hydrants located within the town, some that require to be dug out, others need to be repaired and several require iron bars;
2. Inventory of all of the Fire Dept.'s equipment has been completed;
3. Building inspections are currently ongoing;
4. Letter to be sent to the Dept. commending them on how they handled the recent accident;

Recreation: (E. Day):

1. Recommends that the chair to be appointed at the next meeting;

Sunny Cottage: (J. H. Day):

1. List of activities for the 100th Anniversary of the Sunny Cottage outlined;

Beautification: (D. Stewart):

1. Judges for the Tidy Towns will be in town on August 23, 2010. Recommends to do clean up similar to what was recently done;

Elliott Premises Management Committee: A. Tibbo

1. Report to be available for next meeting);

HBIC: (D. Stewart):

1. Everything seems to be on schedule;

Other Business:

1. FYI: Participant on the TWS Project at the Fitness Center resigned from her position;

With no further business, a motion for adjournment was made by Councillor Angela Tibbo and seconded by Councillor Gerald Pittman, Adjournment @ 10:35 p.m.

