

**Regular Meeting**  
**Wednesday, September 15, 2010**  
**Town Office @ 6:30 p.m.**

**Members Present:**

Mayor Eric Skinner                      John H. Day                                      Eric Day  
Everett Allen                              Donald Stewart

**Also Present:**

Bernice Herritt, Town Clerk  
Hannah Wells-Lilly, A/R Clerk  
Tanya Augot, Economic Development Officer

**Absent with regrets:**

Angela Tibbo  
Gerald Pittman  
Palmer Strowbridge

Welcome extended to Mr. Conrad Collier, Economic Development Officer , Coast of Bays Corp. Mr. Collier was invited to do a presentation on the Poole Cove Marine Industrial Park. Mr. Collier indicated that this proposal is a priority for the Coast of Bays this year and that he will work closely with the town, and in particular, Ms Augot. He suggested that a working group be set up for this purpose. It was also suggested by Council that an option to consider for the construction of the road to Poole Cove is the shoreline rather than through the land. Mr. Collier stated that Council should move ahead on this project regardless of what the Government's plans are for this area. Mr. Collier left the meeting at 7:00 p.m.

Minutes of August 18, 2010 were presented for adoption by Mayor Eric Skinner and the following correspondence was dealt with while Ms Augot was present:

1. **Community Compost:** Discussion on the location as per recommendations by Kendall Engineering;  
**Motion # 10-95: E. Day/E. Allen**  
Resolved that the location for the Community Compost would be in the area by the Town Garage.  
**In favour:            5                                      Opposed: 0                                      Motion Carried.**
  
2. **Elliott Premises:** Rental rate for the College of the North Atlantic;  
**Motion # 10-96:D. Stewart/J. H. Day**  
Resolved that the rental rate for the College for a one year contract would be \$1,000 per month.  
**In favour:            5                                      Opposed: 0                                      Motion Carried.**

Ms Augot left the meeting at 7:20 p.m.

The minutes of August 18, 2010 were then presented for adoption by Mayor Eric Skinner.

**Errors/Omissions: Minutes of August 18, 2010:**

1. **Page 4, Item # 12:** Should read "Griffin & Baker" and not "Griffin & Griffin";
2. **Page 5, Recreation:** Should read ' Chair of the Arena Board" & not Recreation;

**Motion # 10-97: D. Stewart/E. Allen**

Resolved that the Minutes of August 18<sup>th</sup>, 2010 be adopted as presented, as circulated, with the above noted changes.

**In favour: 5**

**Opposed: 0**

**Motion Carried.**

Minutes of August 19<sup>th</sup> & September 8<sup>th</sup>, 2010 were then presented for adoption by Mayor Skinner. No errors or omissions noted.

**Motion #10-98: D. Stewart/E. Allen**

Resolved that the Minutes of August 19<sup>th</sup> & September 8<sup>th</sup> 2010 be adopted as presented, as circulated.

**In favour: 5**

**Opposed: 0**

**Motion Carried.**

**Business Arising: Minutes of August 18<sup>th</sup> 2010:**

1. **Motion # 10-99: J.H. Day/D. Stewart**

Resolved that the Town would accept the amount outlined in correspondence dated September 9, 2010 from business located on Hr. Drive, South Side Drive, & Main Road North locations. The business tax rate to be charged for 2011 to be decided at a later date. Adjustment to be made to account based on the amount agreed upon.

**In favour: 5**

**Opposed: 0**

**Motion Carried.**

2. Repairs to shed on Harbour Drive have been taken care of. Waiting for owner to return before letter is signed;
3. Town Super to check with resident on 74 Main Road North regarding vehicles;
4. Rules of Procedure for the Conduct of Meetings:

**Motion #10-100:D. Stewart/E. Allen**

Resolved to adopt the above noted procedure for the conduct of meetings and to be used as a guideline only.

**In favour: 5**

**Opposed: 0**

**Motion Carried.**

**CORRESPONDENCE: ACTION/SUMMARY REPORT:**

1. TRIO: informing that wording in some collective agreements relating to group insurance and pension needs to be addressed. Recommends to notify UFCW;
2. COBC: AGM to take place at the Lions Club in St. Alban's on Tuesday, Sept. 21<sup>st</sup> at 7:00 p.m.;
3. Residents on Bay d' Leau Drive: Requesting that a speed bump be installed in this area due to the speeding problem. Acknowledge receipt of correspondence & inform that no further speed bumps will be installed in the community at this time;
4. Canadian Cancer Society: Request for a donation for their Annual Relay for Life. Council is unable to donate to such causes;
5. Dick's & Company: Price quote for a new copier. Look at for the 2011 budget;
6. Water Resources Management: 2010 Winter Drinking Quality Report. Copy to Kendall Engineering. Request someone from the dept. to come in and explain those reports;
7. C. Skinner & C. Grandy: Request for a monetary donation or a bingo prize for trip to Poland for the 'liberation treatment' for their father. Acknowledge letter & advise that Council doesn't donate to such causes;

**CORRESPONDENCE THAT DOES NOT REQUIRE ACTION: (Attached);**

**Town Super Report:** (n/available);

**Building Committee Report:** (attached);

**Finance Committee Report:** (n/a);

1. Next meeting scheduled for Wed., September 22, 2010 at 6:30 p.m;

**LIAISON REPORTS:**

**Public Relations:** (E. Skinner);

**Fire Department:** (E. Allen);

1. Agreed to request the Fire Chief to attend the next regular meeting;
2. Email forwarded to Farm Credit regarding the funds for the fire dept;
3. **Motion #10-102 E. Day/E. Skinner**  
**Resolved to pay ½ cost of the upcoming firefighting training for Fire Chief.**  
**In favour: 5**                      **Opposed: 0**                      **Motion Carried.**
4. Letter has forwarded to all fire chiefs in the Coast of Bays requesting that a meeting be held to discuss common concerns, problems, etc.;

**Recreation:** (E. Day);

**Sunny Cottage:** (J. H. Day);

1. No year end report available as of yet;

**Beautification:** (D. Stewart);

1. Judges for the Tidy Towns Competition have been in and completed their assessment of the community;
2. Most Improved Properties have been selected;

**Elliott Premises Management Committee:** A. Tibbo

**HBIC:** (D. Stewart);

1. The Affordable Housing Project is moving along quite well;

**Other Business:**

1. Thank you to be sent to resident on 16 Elliott Drive for work completed on Elliott's Drive;
2. Sods needed for the bank/parking lot in area of Fitness Centre;
3. Letter to be sent to GSC requesting to know why the Town had to wait so long to lift the 'boil order' due to the recent power outage for a few hours;
4. Concerns in the ballfield area: rocks needed to prevent access around the festival bldg, pole to be put back up, & dogs are still being allowed to roam on the ballfields;
5. Concerns with speeding in the Rocky Point Road area & broken glass being buried in the beach at Deadman's Cove;

With no further business, a motion for adjournment was made by Councillor Eric Day and seconded by Councillor Eric Skinner. Adjournment @ 9:30 p.m.

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Eric Skinner – Mayor

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Bernice Herritt – Clerk/Manager

