

**Regular Meeting**  
**Wednesday, September 29, 2010**  
**Town Office @ 6:30 p.m.**

**Members Present:**

Mayor Eric Skinner	John H. Day	Eric Day	Gerald Pittman
Everett Allen	Donald Stewart	Angela Tibbo	

**Also Present:**

Bernice Herritt, Town Clerk  
Hannah Wells-Lilly, A/R Clerk  
Palmer Strowbridge, Town Superintendent

**Also Attending:** Fire Chief, Anthony Casey

**Absent with regrets:** n/a

Mr. Casey attended the meeting to provide a progress report to Council since his appointment as Fire Chief. A chart was reviewed of all training that the individual firefighters have completed and informed that that him and another firefighter are also certified as Firefighter I. In October, him and firefighter Brian Pierce will be doing the Firefighter II and Defensive Firefighter training. Once trained in Firefighter II, they will be able to train the others and provide certificates for same. Fire inspections to all commercial and/or public buildings are in the process of being done and that the majority of the Town' s properties are up to date with respect to the fire inspection requirements. Replies have been received from Seal Cove & Hermitage Fire Depts. regarding the request to meet. No reply from their request for breathing apparatuses. He informed that to date, all firefighters now have completed their 2 day basic training. Fire Chief Casey left the meeting at 7:15 p.m.

Mayor Eric Skinner called the meeting to order at 7:15 p.m. and the minutes of August 18, 2010 were then presented for adoption:

**Errors/Omissions: Minutes of September 15,, 2010:**

**Page 3, Item #: 4:** Insert the word 'been' after the word ' has';

**Motion # 10-103:D. Stewart/E.Day**

Resolved that the Minutes of September 15, 2010 be adopted as presented, as circulated, with the above noted changes.

**In favour:** 7

**Opposed:** 0

**Motion Carried.**

**Business Arising: Minutes of September 15, 2010:**

1. Letter for repairs to shed on Harbour Drive not completed as of yet;
2. Letter to be written to resident on 74 Main Road North informing that the 3 vehicles parked on side of road must be removed to own property (2 week deadline);
3. Representative from Dept. of Environment will be at the next meeting to provide an explanation of the water testing results;
4. Mayor informed that he rec'd a call from Dept. Of Health regarding letter sent concerning the recent boil water advisory;

**CORRESPONDENCE: ACTION/SUMMARY REPORT:**

1. T. Rogers, Economic Development Officer: Report provided of her ongoing activities and initiatives. After the 6 month probationary period , a review of this position to be completed by Council;
2. Interviews: Effective immediately, for all future job interviews, a copy of the ad to be provided to the selection committee prior to interviews being conducted;
3. Community Compost Position: Verbal warning given and meeting with individual held due to concerns. This position to be strictly monitored;
4. Halloween: Concerns from residents that this year, Halloween falls on a 'Sunday'; Council is unable to change this date;
5. Property on 14 Elliott Drive: Request clarification on ownership and other details before Council proceeds with anything on this property;
6. Resident on 16 Spencer's Brook Road: Request to use the ballfield/tennis court for an exercise class. Refer to the Recreation Commission;
7. Bill Barry:: Request him to meet with Council to discuss the plans for the community;
8. G. Drake: Request for vacation (Oct. 12-18);

**Motion #10-104:E. Skinner/E. Day**

Resolved that the above vacation request be approved.

In favour: 7

Opposed: 0

Motion Carried.

**CORRESPONDENCE THAT DOES NOT REQUIRE ACTION: (Attached); N/A**

**Town Super Report: (attached);**

1. Recommends that the Town Superintendent check out the option to lease an excavator for the water/sewer installation required for the new sub-division;

**Motion #10-105: E.Allen/D. Stewart:**

Resolved that the Town Superintendent proceed with the hiring of a labourer/operator to assist with the water/sewer installation for the new sub-division and to fill in for employee on vacation. Rate of pay as per the Collective Agreement.

In favour: 7

Opposed: 0

Motion Carried.

Palmer Strowbridge left the meeting at 8:15 p.m.

**Building Committee Report: (attached);**

**Finance Committee Report::**

1. Minutes of September 22, 2010 were presented for adoption by Councillor A. Tibbo;
2. Recommends that when preparing the 2011 budget, different rates to be considered for part-time verses full-time residents for the payment of poll tax;
3. Recommendations for Baine Johnston's request to consider increasing the limit of coverage for the town's property;
4. Check with St. Alban's to find out rates they are charging for permits for contractors & waste dumping fees;
5. Forward copies of the 2009 financial statements to each committee;

6. Discussion on whether or not if individuals billed for their supplementary re-assessments should be charged for the full year of 2010 and whether or not the amounts have to be paid before the end of the year;

**Motion # 10-106:D. Stewart/E. Day**

Resolved that the minutes of September 22, 2010 be adopted as presented.

**In favour: 7**

**Opposed: 0**

**Motion Carried.**

**LIAISON REPORTS:**

**Public Relations:** (E. Skinner):

**Fire Department:** (E. Allen):

**Recreation:** (E. Day):

**Sunny Cottage:** (J. H. Day):

**Beautification:** (D. Stewart):

**Elliott Premises Management Committee:** A. Tibbo

**HBIC:** (D. Stewart):

**Other Business:**

1. Minutes of September 23, 2010 deferred to the next meeting;
2. Road in area of 109A Main Road North needs to be upgraded;
3. Pavement in area of 1 Lydia's Lane needs to be looked at;
4. Asphalt in an area on the bridge needs to be replaced;

With no further business, a motion for adjournment was made by Councillor Eric Day and seconded by Councillor Angela Tibbo . Adjournment @ 9:15 p.m.

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Eric Skinner – Mayor

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Bernice Herritt – Clerk/Manager