

Regular Meeting - Wednesday, October 27, 2010  
Town Office @ 6:30 p.m.

**Members Present:**

Mayor Eric Skinner            John H. Day                            Eric Day                            Gerald Pittman  
Everett Allen                    Donald Stewart                    Angela Tibbo

**Also Attending:** Bernice Herritt, Clerk/Manager                    Hannah Wells/Lilly, Office Clerk  
Palmer Strowbridge, Town Superintendent

The Community Compost presentation scheduled for tonight's meeting was cancelled. This presentation to be re- scheduled for the next regular meeting.

Discussion on the six month trial basis for the Economic Development Officer's position. Recommends that a meeting be scheduled for Monday, November 1, 2010 at 6:30 pm to discuss further the EDO;

The minutes of October 13, 2010 were then presented for adoption by Mayor Skinner.

**Errors/Omissions: Minutes of October 13, 2010:**

Page 2, Recreation: 'contact to be made with the Arena Board;

Page 3, Elliott Premises: 'heaters to be checked out in the classroom & Newman display area';

**Motion # 10-111:E. Allen/G. Pittman**

Resolved that the Minutes of October 13, 2010 be adopted as presented, as circulated, with the above noted changes.

**In favour:            7**

**Opposed: 0**

**Motion Carried.**

**Business Arising: Minutes of October 13, 2010:**

1. A thank you be sent to the Recreation Commission for their volunteer work over the past summer, plus the fund-raising efforts for the arena, if not already sent;
2. Check with the Commission regarding their monthly commitment of funds for the arena now that the arena will soon be re-opening;
3. Katherine be asked to follow up with the letter forwarded to arena board members;
4. A proposal needs to be prepared for replacement to the arena's roof. Check with EDO;
5. Report of Special meeting of Oct. 18, 2010 be accepted as circulated;
6. Agreement letter for shed repairs on Harbour Drive not completed;
7. Registered letter to be sent to owner of vehicles in down harbour area with a 24 hr. deadline;

**CORRESPONDENCE: ACTION/SUMMARY REPORT:**

1. Fire Dept's Constitution/Bylaws: Reviewed and changes made accordingly. Liaison to bring to the back to the Fire Dept's Executive first, then to membership, and then back to Council to approve the final draft;
2. Emails – Paul James: Regarding the town's THM & the HAA levels. Emails forwarded to Kendall Engineering for comments/suggestions. Wait to hear back from Kendall Engineering;
3. Shed Assessments: Motion #10-112:G. Pittman/E. Allen  
Resolved that the sheds recently assessed for 2011 will not be included in the revenues for 2011 budget. However, once all sheds are assessed, then Council will decide if they will be billed accordingly.

**In favour: 7**

**Opposed: 0**

**Motion Carried.**

4. Resident on 16 Spencer's Brook Road: Copy of an email that was forwarded to MHA Tracey Perry. Recommends to acknowledge receipt of letter;
5. Recreation Commission: Copies of letters forwarded to Lions Club & resident on 16 Spencer's Brook Road;
6. Citi-financial: Informing that they will be responding to our correspondence regarding property on 14 Elliott Drive;
7. Geotechnical Project – Slope Stability Assessment: Report received;
8. MHA Tracey Perry: Mayor to contact Ms Perry to set up a meeting regarding the PCMIP;

**Town Super Report: & Building Committee Report:** (attached);

Palmer Strowbridge left the meeting at 9:30 p.m.

**Finance Committee Report:**

Report dated October 19, 2010 deferred to the next meeting;

**LIAISON REPORTS:**

**Public Relations:** (E. Skinner):

1. Bonfire to be held at the Ballfield area on Friday, November 5<sup>th</sup> at 6:00 p.m. ;
2. Tree-Lighting Ceremony to be held at the Sunny Cottage on Thursday, December 2<sup>nd</sup> at 6:00 p.m.;
3. Christmas Social to be held at the Lodge on Saturday, December 4<sup>th</sup>;

**Fire Department:** (E. Allen):

1. New application for fire-fighting equipment has been submitted to the Dept. of Municipal Affairs;

**Recreation:** (E. Day):

**Sunny Cottage:** (J. H. Day):

1. Meeting scheduled for Monday, November 1, 2010;

**Beautification:** (D. Stewart):

**Elliott Premises Management Committee:** A. Tibbo

**HBIC:** (D. Stewart):

**Other Business:**

1. Suggested that regular staff meetings should be held between the Town Superintendent, Clerk/Manger, Arena Manager, & EDO , if required. etc.;
2. Concerns with the water drainage to the RC Cemetery on Bay d' Leau Drive since the pavement was replaced here. Area needs to be checked out;
3. Concerns from resident on Main Road North of adjacent building requiring repairs;
4. Concerns from resident on Martin Place in that the shoulders of the new pavement is being washed away;
5. Next Joint Mayors Meeting to be held in Hr. Breton on November 16<sup>th</sup> ;
6. Ask Mr. Doug Wells to prepare a report on the pros and cons of taking ownership of the Rocky Point Lighthouse;

With no further business, a motion for adjournment was made by Councillor Donald Stewart and seconded by Councillor Angela Tibbo . Adjournment @ 9:55 p.m.

