

**Regular Meeting - Wednesday, November 10 2010  
Town Office @ 6:30 p.m.**

**Members Present:**

Mayor Eric Skinner	John H. Day	Gerald Pittman
Eric Day	Everett Allen	Donald Stewart

Absent With Regrets: Angela Tibbo

**Also Attending:** Bernice Herritt, Clerk/Manager  
Hannah Wells/Lilly, Office Clerk  
Palmer Strowbridge, Town Superintendent  
Jamie Lee Stoodley, Community Compost Coordinator  
Tanya Rogers, Economic Development Officer

Presentation/slide show by Ms Jamie L. Stoodley, Community Compost Coordinator which outlined her progress and plans for the town's community compost program since her employment. Copy of slideshow attached to minutes. Suggests that another update for Council to be provided in the new year. Ms Rogers and Ms Stoodley left the meeting at 6:45 p.m.

The minutes of October 3, 2010 were then presented for adoption by Mayor Skinner.

**Errors/Omissions: Minutes of October 27, 2010:**

Page 1, Correspondence: delete the words ' back to the';

Page 2, Under Fire Dept.: insert the words ' for an emergency vehicle';

**Motion # 10- 114: E.Day/D. Stewart**

Resolved that the Minutes of October 27,2010 be adopted as presented, as circulated, with the above noted changes.

**In favour: 6**

**Opposed: 0**

**Motion Carried.**

**Business Arising: Minutes of October 27,2010:**

1. Agreed that since the classroom at the Elliott's for the T1OW Project will be finished in December, nothing to be done with the heaters at the present time. Also recommends that the heat to be left on at the Elliott's over the winter at a minimum setting;
2. Vehicles in the down harbour area have been removed from the road side;
3. Still waiting for signature on letter from shed owner on Harbour Drive;

**CORRESPONDENCE: ACTION/SUMMARY REPORT:**

1. Recreation Commission: Informing that they are unable to commit to the monthly financial contribution as previously discussed. Recommends to request a copy of their finances of their revenues/expenses to date. Mayor and Finance Committee to meet with Executive for further discussion;
2. Resident on Main Road North: Requesting reconsideration to previous request regarding walkway to his property. Inform resident that we are still checking out ownership of property in question;
3. CBCL Consulting Engineers: Offering to prepare a price quote for a comprehensive review of the Town's Municipal Plan and Zoning. Recommends to request same;
4. Citifinancial: Informing that they no longer have an interest in property located on 14 Elliott Drive. Recommends to inform them that Council will dismantle property, if they will cover the cost since it is estimated to be very costly;

5. Business located on Route 360: Requesting a letter of support in his proposed 'low income housing development'. Council see no problem with supporting this venture, however, would like to know the location before approving proposal due to the Town's Zoning Regulations;

6. Bluebird Investments Ltd.: Invoice for repairs/service to the Fire Dept. overhead doors. Council agreed to pay this invoice;

7. Dept. Of Natural Resources – Agrifoods Development Branch: Copy of a letter that they had forwarded to Crown Lands on behalf of business on Route 360 to severe 0.34 ha for commercial operations;

**Town Super Report: & Building Committee Report:** (attached);

**Finance Committee Report:**

**1. Motion # 10-115: E. Allen/G. Pittman**

Resolved that the finance committee report dated October 19, 2010 be adopted, as presented, as circulated.

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

2. Update for next regular meeting on business located on Canada Drive;

3. Budget meeting scheduled for Wed., Nov. 17, 2010 at 5:00 p.m.;

**LIAISON REPORTS:**

**Public Relations:** (E. Skinner):

1. Meeting held with Chair of the Recreation, Fire Chief, Clerk & Councillor A. Tibbo regarding the Town's Christmas Social for December 4<sup>th</sup> at the Lodge. Committee has agreed with the cost sharing amounts and the food/refreshment ideas;

**Fire Department:** (E. Allen):

1. Confidentially issues discussed and the oath of office administered by Councillor E. Allen;
2. Executive will meet to discuss the constitution and bring back for Council's review and approval;

**Recreation:** (E. Day):

1. Councillor E. Allen agreed to make contact with the two individuals on the Arena Board list;

**Sunny Cottage:** (J. H. Day):

1. Year end meeting and social held;

**Beautification:** (D. Stewart):

**Elliott Premises Management Committee:** A. Tibbo

**HBIC:** (D. Stewart):

**Other Business:**

1. Mayor informed that Ms Miranda Maddox-Bussey is available to provide an additional weeks training to the new Economic Development Officer beginning the first week of December;
2. Deputy-Mayor provided an update on telephone conversation with MHA Tracey Perry regarding the Poole Cove Road Project. Very disappointed that the scheduled meeting was cancelled once again;
3. Discussion held on lane in area of resident on Julia rose's;

4. Clerk to talk to Mr. Conrad Collier in relation to the integrated work plan which would include the ICSP and other town initiatives as discussed;
5. Discuss with EDO about the small committee that needs to be set up;

Deputy-Mayor Eric Day and Councillor John H. Day left the meeting at 9:00 p.m.

6. Business located on Canada Drive: Informing that an individual in the community is advertising and operating a facility (Rooms For Rent) on 19 Hr. Drive without the proper licensing and the written approval from GSC. Acknowledge receipt of correspondence.

Also recommends that a letter be written to resident on Lydia's Lane requesting to know whether or not the applications provided to her have been submitted to the GSC as advised in correspondence dated September 9, 2010. Furthermore, would also like to know whether or not her initial request for permission to operate a B & B on 19 Hr. Drive have changed.

With no further business, a motion for adjournment was made by Councillor Gerald Pittman and seconded by Councillor Eric Skinner . Adjournment @ 9:15 p.m.

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Eric Skinner – Mayor

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Bernice Herritt – Clerk/Manager