

**Regular Meeting - Wed., June 1, 2011  
Town Office @ 6:30 p.m.**

**Members Present:** Eric Day                      Angela Tibbo  
   John H. Day                      Gerald Pittman  
   Everett Allen                      Donald Stewart

**Absent:**                      Mayor Eric Skinner

**Also Attending:** Bernice Herritt, Clerk/Manager  
   Hannah Wells/Lilly, Office Clerk  
   Palmer Strowbridge, Town Superintendent

**Special Guests:** Colleen Kelly, Tourism Coordinator for the Coast of Bays Corp.  
   Tanya Rogers, Economic Development Officer  
   Judy Noseworthy, Tourism Facility Coordinator

Meeting was called to order by Deputy-Mayor Eric Day at 6:30 p.m. & a welcome extended to special guests as indicated above.

Ms Kelly had requested to attend a meeting to outline her role as the Tourism Coordinator for the COBC. She went on to explain that her role is to assist municipalities with their tourism initiatives/endeavours and to provide assistance with any tourism related initiative within the town. She outlined some of the projects that she is currently working on and encouraged everyone to join the COBC fan page through the facebook social media. Any events, photos, stories, etc. that would be beneficial to aid in spreading the word can be emailed to her for the fan page. She went on to say that she is presently working with the local businesses in trying to develop tourism packages. Ms Kelly thanked Council for the invitation. Guests left at 6:45 p.m.

The Minutes of May 11, 2011 were then presented for adoption by Deputy-Mayor E. Day.

**Errors/Omissions: Minutes of May 11, 2011:**

Page 2, Motion #11-046: Add the following: “*within reason between meetings*”;

Page 2, Fire Dept., Item #5: After the word ‘to’: add “*the fact that the meetings are conflicting*”

**Motion # 11:048:D. Stewart/A. Tibbo**

Resolved that the Minutes of May 11, 2011 be adopted as presented, as circulated.

**In favour: 6**

**Opposed: 0**

**Motion Carried.**

**Business Arising:** Minutes of May 11, 2011:

1. Garbage Contract:

**Motion #11-049: D. Stewart/A. Tibbo**

Resolved to ask the current garbage contractor if it would be possible to extend the garbage contract for an additional two weeks at the current rate until such time to allow for the preparation of the tender and specs for a new contract. If this is not possible, then the Town would have to collect the garbage until documents are completed.

**In favour: 6**

**Opposed: 0**

**Motion Carried.**

2. Garbage Contract Meeting: Meeting scheduled for Monday, June 6, 2011 at 6:00 p.m. for the Committee to meet and prepare the tender and specs for the new garbage contract;
3. Clean Up Period: Motion #11-050:D. Stewart/G. Pittman  
**Resolved that effective 2012, one week in May and one week in September will be considered as the 2 week clean up period, rather than 2 weeks in May.**  
**In favour: 6                      Opposed: 0                      Motion Carried.**
4. Check with the Mayor concerning the two issues from May 11<sup>th</sup> meeting (garbage schedule & brush in front of local business);
5. Ms Rogers be asked to contact the 50+ Club for an update on the opening of the Café;

**CORRESPONDENCE: ACTION/SUMMARY REPORT:**

1. Youth Ventures: Requesting that the permits and/or licenses for the Youth Ventures Program for youth from 12-29 be waived. Agreed that this would be done;
2. MNL: First call for the 2011 MNL Resolutions. Recommends to prepare a resolution regarding the title of all available crown lands within the town's boundaries be transferred to the municipalities;
3. Save Our People Action Committee: Requesting that all municipalities pass the attached resolution regarding the number of incidence of moose vehicle collisions in our Province;  
**Motion # 11-051:J. H. Day/A. Tibbo**  
**Resolved that the Town of Harbour Breton would adopt the proposed resolution by calling upon the Province of NL to immediately implement a moose vehicle collision reduction strategy, including reduction of moose densities & the construction of moose fencing as supported by the cost benefit analysis.**  
**In favour: 3                      Opposed: 3                      Motion Defeated**
4. Water Resources Management Division: 2010 Annual Drinking Water Quality Report. Copy forwarded to Kendall Engineering. Comparison be prepared of last years' verses current figures. Also check to see if these reports are available online;
5. Walk of Hope: Deputy-Mayor has agreed to bring greetings on behalf of Town at this event;
6. EDO Update: Update provided on the recent funding approvals & student allocations to date. Plus a list of the applications for funding that are in the system;
7. JCP – Arena/Events Coordinator: Recommends to re-advertise this position and include additional duties (i.e. RVP Park & others as discussed);
8. Performance Reports: Motion#11-052: E.Allen/G.Pittman  
**Resolved to proceed with the performance report/cards for the outside employees, effective Monday, June 6, 2011.**  
**In favour: 6                      Opposed: 0                      Motion Carried.**
9. Slope Stabilization Phase I – Scaling: Revised estimate prepared by Kendall Engineering to scale the 2 areas in question on the North Side, which would scale and remove the identified loose material. Recommends to draft a letter to the Dept. requesting that they provide 100% funding for this proposal. CC to Kendall Engineering & MHA;
10. RV Park: Two of the summer students approved will be placed at the RV Park. Park is now ready for season. Contact Colleen Kelly to put opening date on the COBC Fan Page;
11. Meeting on June 1, 2011: Ms Rogers be asked to follow up with regards to meeting held;

**Town Super Report: & Building Committee Report: (attached);**

Mr. Strowbridge left at 9:45 p.m.

**Finance Committee Report:**

1. Next meeting tentatively scheduled for Wed., June 8<sup>th</sup>;
2. Local business unable to provide discounts for purchases;

**LIAISON REPORTS:**

**Public Relations:** (E. Skinner):

**Fire Department:** (E. Allen):

1. An application has been submitted to NL Hydro for a used vehicle;
2. Confirmation of funds secured for new truck forwarded to MHA;
3. In the event that funding approval is rec'd for new vehicle, renovations will be required to bay doors;
4. Additional firefighting training completed in Corner Brook by Fire Chief and Trainer;
5. Check with Fire Chief for clarification on 'inspections' for businesses & public buildings;
6. Recommends that an ad be prepared for the local paper & community channel regarding the recent accident in that the Fire Dept had to respond;
  
7. Firefighters AGM, Gander, June 17-19, 2011.

**Motion #11-056:John H. Day/**

Resolved that Council would pay the total cost for Fire Chief & Deputy-Chief to attend the Fire Fighters AGM.

No seconder, motion lost.

**Motion #11-057:E. Day/A. Tibbo**

Resolved that Council would pay ½ of total cost for the Fire Chief & Deputy-Chief to attend the Fire Fighters AGM.

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

**Elliott Premises Management Committee: A. Tibbo**

1. Check on lights at the building;
2. Recommends to consider erecting a sign at the Elliott Premises entrance outlining the history of the property;

**Arena Board /Recreation: (E. Day):**

1. Suggests that a meeting be scheduled with the Executive of the two boards;
2. Financial statement as of June 2, 2011 for the Connaigre Arena was presented;
3. Reminder of deadline for JCP's for fall is June 30, 2011. Recommends to apply for funding for Arena. EDO to check with Chair of Board;

**Sunny Cottage:** (J. H. Day):

1. Recommending that the students and staff at the Cottage to be responsible for cutting grass;
2. Contact chair of Corporation for any suggestions on a gift for individual member;
3. Recommending that effective immediately, no further wedding photos be permitted be taken inside the Cottage;

**Beautification:** (D. Stewart):

**Update from HBIC Rep.** (D. Stewart):

**Other Business:**

1. Next regular meeting scheduled for Wed., June 15, 2011;
2. Thanks extended to employees for work completed at ballfield;
3. Noted that the garbage truck is still losing debris
4. Four way stop signs damaged;
5. Recommends to proceed with a clean up with 50/50 cost shared between Town and Beautification Committee;

With no further business, a motion for adjournment was made by Councillor Angela Tibbo and seconded by Councillor John H. Day. Adjournment @ 10:35 p.m.

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Eric Day – Mayor

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Bernice Herritt – Clerk/Manager