

**Regular Meeting  
Wednesday, September 7, 2011  
Town Office @ 6:30 p.m.**

**Members Present:**

Mayor Eric Skinner  
Deputy-Mayor Eric Day

John H. Day  
Donald Stewart

Everett Allen  
Angela Tibbo

**Absent With Regrets:** Gerald Pittman

**Also Present:**

Tanya Rogers – Economic Development Officer (6:30 pm – 6:55 pm);  
Palmer Strowbridge – Town Superintendent (6:30 pm – 9:20 pm);  
Hannah Wells-Lilly – Office Clerk

Mayor Skinner called the meeting to order at 6:30 p.m. and extended a welcome to Ms Rogers.

Several items that required Council's approval as follows:

1. *Request for approval for the Feasibility/Development Plan for the Poole Cove Marine Industrial Park;*

**Motion # 11-076:E. Allen/D. Stewart**

**Resolved that the proposed request for proposals for the Feasibility/Development Plan & the criteria to be used, be approved, as submitted & reviewed.**

**In favour: 6**

**Opposed: 0**

**Motion Carried.**

2. *Municipal Plan & Development Regulations Amendment;*

**Motion #11-077:E.Day/A. Tibbo**

**Resolved that under the authority of Section 16,17, & 18 of the Urban & Rural Planning Act, 2000, the Town Council of Harbour Breton adopts the Harbour Breton Municipal Plan Amendment No.1,2011 on the 7<sup>th</sup> day of September 2011.**

**Resolved that under Section 16, 17, & 18 of the Urban & Rural Planning Act, 2000, the Town Council of Harbour Breton adopts the Harbour Breton Development Regulations Amendment No. 1, 2011 on the 7<sup>th</sup> day of September 2011.**

**In favour: 6**

**Opposed. 0**

**Motion Carried.**

**\*\*Ms Rogers left the meeting at 6:55 p.m.\*\***

Minutes of August 10, 2011 were then presented for adoption by Mayor Skinner.

**Errors/Omissions: Minutes of August 10, 2011:**

**Motion # 11-78:D. Stewart/E.Allen**

Resolved that the Minutes of August 10, 2011 be adopted as presented, as circulated,

**In favour: 6**

**Opposed: 0**

**Motion Carried**

**Business Arising:**

1. Property located on 14 Elliott Drive:

**Motion #11-79:D. Stewart/A. Tibbo**

Resolved that Council would proceed with Section 404 and/or 406, if required, for the property located on 14 Elliott Drive.

**In favour: 6**

**Opposed: 0**

**Motion Carried.**

2. Property located on 16-18 Canada Drive:

Recommends that the cost estimate for the above noted property be forwarded to owner;

**CORRESPONDENCE: ACTION/SUMMARY REPORT:**

- MNL: Recommends that a special meeting be held to discuss the feedback & ideas on how to improve the regional waste management. Check with MNL to find out exactly what is required for the Board of Director visit on Sept. 15<sup>th</sup>;
- COBC: AGM to be held at the Elliott Premises on Sept. 20<sup>th</sup>;
- CYN: Update provided on the incident concerning youth at the center. Recommends that invoices submitted for materials & supplies be paid;

• Building Inspections:

**Motion #11-80:E. Allen/D. Stewart**

Resolved that the Town of Harbour Breton accepts no responsibility to conduct building inspections to conform applicants compliance.

**In favour: 6**

**Opposed: 0**

**Motion Carried.**

Fire Inspections:

**Motion #11-81:E. Day/A.Tibbo**

Resolved that permission is hereby given to the Fire Chief to conduct fire inspections.

**In favour: 6**

**Opposed: 0**

**Motion Carried.**

- ACOA: Funding approval to hire a consultant to conduct a feasibility study & prepare a detailed development plan for the proposed 'Poole Cove Marine Industrial Park';
- Municipal Affairs: Information on the Slope Stabilization for the North Side & Road Knob area;
- Water Resources Management: 2011 Winter Drinking Water Quality Report. Copied to Kendall Engineering;
- Deadman's Cove Park Report: Financial report on the RV Park;
- Mayor Eric Skinner: Requesting a leave of absence from his position as Mayor to run the upcoming Provincial Election;

**Motion #11-82: D. Stewart/E.Allen**

Resolved that the above noted leave of absence be approved.

**In Favour: 5**

**Opposed: 0**

**Abstained: 1**

**Motion Carried.**

- **Garbage Compactor:** Update provided on recent vehicle purchase. Recommending that garbage to be collected once per week for all residential garbage, effective *Tuesday*, September 13, 2011 & commercial garbage collection to be provided on *Wednesday*, September 14, 2011. Flyer to be put in mail informing residents of this change, plus the fact that garbage and/or garbage boxes are to be within 8-10 feet from road;

**Town Super Report: (attached)**

**Building Committee Report: (attached)**

**\*\*Mr. Strowbridge left the meeting at 9:20 p.m.\*\***

**Finance Committee Report:**

1. Next scheduled finance committee meeting – Wed., Sept. 21, 2011 at 5:30 p.m.

**LIAISON REPORTS:**

**Public Relations:** (E. Skinner):

1. Financial update on the Street Dance provided;

**Fire Department:** (E. Allen):

1. Inspection on the pumper truck is required immediately. Recommends to proceed;
2. Air bags and hoses need to be replaced. Recommends to include in the 2012 budget;
3. Compressor & fill station required. This item to be made available from the Town of Grand Bank;
4. Recommends to purchase road sign ' Fire Station Ahead', Please reduce speed;
5. Update on meeting with FES Representative, Linus Tremblett on the assessment of the Fire Dept with respect to equipment, training, building, reports, etc.
6. Recommends that the by-laws as presented be reviewed and redone with the Executive;
7. Recommends to invite the Fire Chief in for a meeting to provide an update;

**Elliott Management Comm.:** (A. Tibbo):

**Arena/Recreation: (E. Day)**

1. Financial update on the Connaigre Arena provided as of September 6, 2011;
2. Liaison to meet with town employees to discuss the proposed suggestion for the upcoming Arena's season of operation, then meet with Arena Board & Recreation Commission for further discussion;

**Sunny Cottage:** (J. H. Day): No report at this time.

**Beautification:** (D. Stewart):

**HBIC:** (D. Stewart): No report at this time;

**Other Business:**

1. Northern Harvest: Recommends that a letter be written to Northern Harvest regarding the erratic driving of one of their drivers;
2. Resident on 61A Main Road North : Requesting to know when the walkway in the area of their residence was considered private and not public. Acknowledge & advise that since there is an alternate route to their residence, Council will be taking down this walkway;
3. Resident on 4 Skinner's Lane: Concerns with the low water pressure;

With no further business, a motion for adjournment was made by Councillor Eric Day and seconded by Councillor Angela Tibbo. Adjournment 10:15 p.m.

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Eric Skinner  
Mayor

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Bernice Herritt  
Clerk/Manager