

Regular Meeting  
Wednesday, November 30, 2011  
6:30 p.m - Town Office

Attendance: Mayor Eric Skinner  
Deputy-Mayor Eric Day

Councillors: Everett Allen, Donald Stewart, John H. Day, Angela Tibbo  
& Gerald Pittman (7:00 p.m.)

Also: Palmer Strowbridge & Bernice Herritt

Congratulations extended to Councillor Donald Stewart on receiving the *Herb Brett Life-Time Achievement Award*. Before the minutes were presented for adoption, the following request was considered:

Resident on 4 Mulberry Crescent: Requesting to purchase a parcel of land from Council in the area of the new Town Garage ( size: 0.05 hectares) for the purpose of a commercial business at the same price that Crown Lands has determined they would sell for.;

**Motion # 11-128:D. Stewart/J. H. Day**

**Resolved to sell the parcel of land as per request for the price of \$4,500, plus hst, subject to the condition that the land is to be used for commercial purposes only. Purchaser to be responsible for all costs associated with survey, etc.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

The minutes of November 16, 2011 were then presented for adoption by Mayor Skinner.

**Errors/Omissions – November 16, 2011:**

Page 1, Item #3: Conflict of Interest: Should read that “*Mayor*” instead of “*Council*” would determine if there is a conflict of interest;

Page 1, Item #3:Special Meeting: Add: “*in an advisory capacity*”;

**Motion # 11-129:E.Day/D. Stewart**

**Resolved that the minutes of November 16, 2011 be adopted as presented, as circulated.**

**In Favour:7**

**Opposed: 0**

**Motion Carried.**

**Business Arising - Minutes of November 16, 2011:**

**Correspondence:**

1. Dept. of Natural Resources: Referral letter on behalf of Hr. Breton Bldg. Supplies for renewal of current quarry. Recommends that the Town Super contact the Dept. requesting that someone meet with Council to explain & discuss quarry permit operations within municipal boundaries;

2. HBIC: Requesting that a street light be installed on the pole in the area of Brenton Road.

**Motion # 11-130:E.Day/E. Allen**

**Resolved that the above request be approved.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

3. Motion # 11-115: Clarification required. It was noted that this motion was meant that the Chairperson's position and all other Executive positions would be done in the new year. Recommends that a letter be sent to all members of the Recreation Commission asking each individual if they are interested in being considered for the position of chairperson. Reply back by Dec. 31, 2011.

3. RCMP Klondike Night: Requesting a donation to be used as a prize for their fundraiser. Not at this time;

4. Resident on 68 Bay d' Leau Drive: Informed that he will not be signing the waiver releasing the town of all responsibilities with storing his trailer on town property. Mayor Skinner agreed to contact resident & advise that if waiver is not signed, then the trailer will have to be removed;

5. CYN: AGM to be held on Monday, December 12<sup>th</sup> at 6:30 p.m.

6. Connaigre Peninsula Health Centre: Informing that they are not in a position to incur additional cost for an extra day garbage collection;

7. P. Strowbridge: Vacation leave request – Dec. 22 – Jan. 4, 2011. Recommends approval. Discussion as to who will fill in during this period. Town Super to check with employees to find out who is interested. Recommends that the Mayor will use his discretion when to call out to check road conditions;

8. Proposed Clean Wharf: Brief update on meeting held on November 29, 2011 with consultant for the 'clean wharf' in the area of Thompson's Beach.

**Motion #11-131:E. Day/D. Stewart**

**Resolved that the Municipal Heritage Designation for Thompson's Beach dated April 29, 2009 be revoked based on the proposed construction of a clean wharf in this area.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

Notification to Heritage Foundation of NL & Mr. Wells.

**Town Superintendent & Building Committee Report attached to Minutes.**

**Town Super left the meeting at 9:10 p.m.**

**Finance Committee Report:**

1. Report dated November 23, 2011 presented for adoption by Councillor D. Stewart;
2. Recommends that a budget meeting be scheduled for Wed., Dec. 7, 2011 at 6:30 p.m.;

**Motion #11-134:J. H. Day/A.Tibbo**

**Resolved that the Finance Committee Report as presented, as circulated be adopted as presented.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**LIAISON REPORTS:****Public Relations:**

1. Tree Lighting Ceremony: Tree Lighting Ceremony to be held on December 1, 2011 at the Sunny Cottage Grounds;
2. Christmas Social: Another meeting to be held regarding the Town's Christmas Social scheduled for December 16, 2011;
3. Newsletter: Recommends to start working on the newsletter next week;

**Fire Dept:**

1. MNL Municipal General Insurance Program: Advising that the municipal general liability coverage provided through MNL is extended to cover Fire Dept's when responding to both '*emergency-non-medical*' as well as '*emergency-medical*' calls but only when responding as a first responder;

**Elliott Premises Management Committee:**

1. Inventory has been completed;

**Arena & Recreation Commission:**

1. Book-keeping: A meeting was held with the Arena Board treasurer, part-time employee, EDO & Clerk regarding the requirements for the arena's bank account. Arena Board requests to have two additional names included on the signing authority;
2. Funds for arena repairs/maintenance:

**Motion:D. Stewart/E. Day**

**Resolved that \$4,000 be approved for the Arena's immediate building repairs and/or maintenance.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**Sunny Cottage Corporation:****Beautification Committee:****HBIC Representative:****Other Business (Round Table):**

1. Six submissions received for the RFP (proposed Marine Industrial Park - Poole Cove). Recommends to email copies to Kendall Engineering for his overview;
2. Jackets: **Motion:11-035: E. Allen/G. Pittman**  
Resolved to purchase jackets for all staff.  
**In Favour: 7**                      **Opposed: 0**                      **Motion Carried.**
3. Suggested that consideration be given for the installation of an oil burning furnace for the town garage;
4. Concerns expressed in relation to the parking on the hill in area of Bullen's Hill;
5. More boards need to be replaced at the Mile Pond Boardwalk;
6. Concerns with the run off from fish trucks;
7. Concerns in relation to the vehicles blocking off walkway in down harbour area;

With no further business, motion for adjournment made by Councillor D. Stewart & seconded by Councillor E. Allen. Adjournment at 10:25 p.m.

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Eric Skinner - Mayor

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Bernice Herritt - Clerk

