

Regular Meeting  
Wednesday, February 8, 2012  
6:30 p.m - Town Office

Attendance: Mayor Eric Skinner  
Deputy-Mayor Eric Day

Councillors: Everett Allen, Donald Stewart, John H. Day, & Angela Tibbo

Absent: Gerald Pittman

Also: Palmer Strowbridge & Bernice Herritt

GUEST: Resident on 5 South Side Drive attended the meeting at 6:30 p.m. expressing concerns with snow/ice hitting his house while the truck is travelling in his area. However, since the last snow fall, the speed has been reduced, thus eliminating any damage to his property. A thank you to Council & employees for their cooperation in this matter was extended by the guest. Guest left at 6:40 p.m.

It was noted that other areas in town with similar situations should also be considered.

The minutes of January 25, 2012 were then presented for adoption by Mayor Skinner.

**Errors/Omissions – January 25, 2012:**

1. Page 1, 2<sup>nd</sup> paragraph: Delete the word ‘fires’ in 1<sup>st</sup> sentence;
2. Page 1, 1<sup>st</sup> paragraph: Delete the word ‘has’ in 2<sup>nd</sup> sentence;
3. Page 1, 4<sup>th</sup> paragraph: *Should also be noted that the Fire Chief has the right to use his discretion with regards to legitimate reasons for not being able to attend training and/or meetings;*
4. Page 4, No report for the Elliott Premises;
5. Page 3, Item # 4: Letter to be written to Municipal Affairs & not MNL:

**Motion #12-014:E. Day/D. Stewart**

**Resolved that the Minutes of January 25, 2012 be adopted as presented, as circulated.**

**In Favour:6**

**Opposed: 0**

**Motion Carried.**

**Business Arising - Minutes of January 25, 2012:**

- Meeting with Dept. Mun. Affairs: Mayor briefed Council on the meeting held on January 28<sup>th</sup> with Dept. officials regarding the recent rockslide in area of Piercey’s Look Out.

Another meeting is scheduled for Monday, February 13<sup>th</sup> in Gander to further discuss this matter. Mayor and EDO will be available to attend.

Discussion held as to what Council's position is with regards to the proposed cost estimate to minimize & stabilize the area in question. It was agreed to find out first, whether or not there would be any liability and/or responsibility on Council, if we were to proceed on our own, provided that funding is approved by the Dept. The proposed cost estimate as suggested is not an option at this time and Council is not prepared to accept any funding on a 90/10 basis for this project, thus putting other projects in jeopardy;

- NBC & NFC: FES advises that it would be in the best interest of the Town to adopt these codes, since there are parts in the code that cover one and two family dwellings. This would give the town the authority to apply these codes to these facilities as well. Defer for further discussion;

### **Correspondence:**

- Resident on 5 South Side Drive: Concerns with snow and/or ice hitting his property;
- Dept. of Mun. Affairs: Legislative amendments to the Mun. Act;
- International Women's Day: Invitation for Mayor to attend Gala in Conne River on March 8<sup>th</sup>;
- Exploits Regional Chamber of Commerce: Asking the town to consider supporting their chamber by becoming a member.

#### **Motion #12-015:D. Stewart/J.H. Day**

**Resolved that the town would become a member of the Exploits Regional Chamber of Commerce.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

- PHN: Requesting the town to consider partnering in their proposed 'community garden' & in particular, secure a site for the location. Recommends to forward this correspondence to the Beautification Committee;

- Age Friendly Community Grants:

#### **Motion # 12-016:A. Tibbo/D. Stewart**

**Resolved that the Town would proceed with its Age-Friendly initiative and apply for funding under the Age Friendly NL – Community Grants Program to conduct a study on the age-friendliness in our community.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

- MMSB: Invitation to partner for the HHW. Agreed to check with the Fire Dept. to find out if they are interested in participating;
- MNL: Recommends a letter of support be forwarded to our MHA regarding the proposal for a municipal Strategic Plan that will address municipal authority, structure, revenue & infrastructure;
- Schedule of Events: Schedule of upcoming events and festivals for 2012;
- MNL: Informing that the deadline to have updated emergency management plans in place is May 2012;
- Mun. Affairs: Acknowledging receipt of our letter requesting financial assistance to identify a solution to the slide problem in area of Piercey's Look Out;
- Mun Affairs: Informing that documentation from the Dept. of Works, Services & Transp. indicates that the bridge is the responsibility of the Town. Copy to Kendall Engineering;
- Kendall Engineering/Mun. Affairs: Several emails rec'd regarding the recent rock slides, funds for the Special Assistance Grant & the Slope Stability Assessment;

**Town Superintendent & Building Committee Report attached to Minutes. Town Super left the meeting at 8:30 p.m.**

**Finance Committee Report:** No report at this time.

**LIAISON REPORTS:**

**Public Relations:**

1. Discussion on a location for the dialysis unit. The kitchen area at the Elliott Premises was suggested as a possible location.
2. Letter of Conduct: **Motion # 12-019: A. Tibbo/E. Day**  
**Resolved that effective immediately, all new employees will be required to supply the town with a letter of conduct.**  
**In Favour: 6                      Opposed: 0                      Motion Carried.**

**Fire Dept:**

1. Recommends to find out the cost to repair the compressor. Suggests that the Town/Fire Dept to pay 50% of total cost & the other 50% to be shared equally by other communities, except St. Alban's and Conne River;
2. Recommends to discuss the matter of 'letters of conduct' for new fire-fighters with Fire Chief;

**Elliott Premises Management Committee:**

1. Concerns expressed in relation to sustainability for the property;
2. Check with EDO on advertising for 'expressions of interest' for the property;
3. Check to see if invoices were sent out to boat owners at the dock;

**Arena & Recreation Commission:**

1. Deputy-Mayor Eric Day informed that he is resigning as the liaison for the Recreation Commission;
2. Mayor agreed to meet with M. Colombe to discuss their incorporation and how does the Commission want to proceed;
3. Suggests that a meeting be held with all members of the Commission;

**Sunny Cottage Corporation:** No report at this time;

**Beautification Committee:**

1. Meeting scheduled for February 9, 2012;

**HBIC Representative:**

1. Meeting was held last week with CBCL regarding the discussion paper. The next step will be a public meeting. Suggests that the town be briefed prior to public meeting;

**Other Business (Round Table):**

1. A pre-budget report has been presented to Government by the Coast of Bays Corp;
2. Mayor indicated that he may be leaving Sun., Feb. 12<sup>th</sup> for meeting scheduled with the Dept. for Mon., Feb. 13<sup>th</sup> in Gander regarding the recent rock slide in area of Piercey's Look Out;
3. Request from residents in the 'down harbour' area to consider dumping any fill on the water side for future parking;
4. Concerns expressed from 'down harbour' residents in that their personal name signs have been removed from a parking lot in this area;
5. Concerns from bus driver and school board in relation to buses travelling to and from the rock slide areas;

With no further business, motion for adjournment made by Councillor D. Stewart & seconded by Councillor A. Tibb . Adjournment at 9:50 p.m.

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Eric Skinner - Mayor

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Bernice Herritt - Clerk