

Regular Meeting  
Wednesday, May 30, 2012  
6:30 p.m - Town Office

Attendance: Mayor Eric Skinner  
Deputy-Mayor Eric Day

Councillors: Donald Stewart      Gerald Pittman  
Angela Tibbo                  John H. Day

Absent: n/a

Also: Bernice Herritt  
Palmer Strowbridge

The meeting was called to order by Mayor Skinner at 6:30 p.m. & welcome extended to newly aclamated Councillor Dan Jackman.

Swearing In Of New Councillor Dan Jackman: Oath Of Office Taken ;

**Guest: Constable Trevor Molloy:** Mayor Skinner welcomed Constable Trevor Molly to the meeting at 6:35 p.m. Constable Molloy had requested to attend the meeting regarding concerns he had with the Recreation Commission. His main concern was the fact that there were alleged documents belonging to the Commission that had forged signatures.

Furthermore, he was gravely concerned in that these individual (s) were not called to task, nor were their roles on the Commission taken away from them. He also stated that the perception is out in the community regarding this issue and he, himself, have known about this matter for about a month or so. Now recommending that Council investigate this serious matter immediately. Council informed Constable Molloy that this matter will be debated and discussed and he would be advised of the outcome. Constable Molloy left the meeting at 6:50 p.m.

**Guest: Treasurer of Recreation Commission:** Update provided on several incidents with reference to the bingo card storage and the verbal resignations of two commission members. Ms Hynes informed Council that as treasurer, she felt that she is responsible for all aspects of the bingo cards, whether it's where they are stored or delivery from one location to another. Ms Hynes stated that neither one of the members that verbally resigned has put their resignation in writing and that the Chairperson has since came back on the Commission and resumed her role. Ms Hynes left the meeting at 7:40 p.m.

The minutes of May 16, 2012 were then presented for adoption by Mayor Skinner.

Errors/Omissions – May 16, 2012:

Page 1, 1<sup>st</sup> Paragraph: Include the civic address of the property. (12-14 Canada Drive);

Page 2, # 3: include that applicant to advise neighbors of proposed business;

**Motion #12-056:D. Stewart/G. Pittman**

**Resolved that the Minutes of May 16, 2012 be adopted as presented, as circulated.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

**OBusiness Arising - Minutes of May 9, 2012:**

1. Update on property located on 12-14 Canada Drive: Clerk advised that one of the options for payment as per previous discussion was accepted & that the letter was signed by the owner;

Services NL called and informed that if this property has been vacant for more than one year or that the purpose of the property is changed, the owner has to have approval of their department. Clerk advised that the operator of the property was verbally advised of this. Agreed to inform the owner and operator of what is now required by Services NL;

**OCORRESPONDENCE:**

1. Resident on 1 Man O War Brook: Informing that the wood on his property will be used for firewood and repairs to property. Another letter be sent informing that he has 60 days to clean up the property;
2. Coast of Bays Petition- Condition of Route 360 : Mayor to bring this to the next Joint Mayors Meeting;
3. COB's -NAIA: Shoreline Clean Up. Check with the CYN to find out if they are interested in participating and Council to supply bottled water;
4. Dept. of Mun. Affairs: Informing of the increase in the MOG for 2012;
5. Water Resources Management Division: 2011 Summer Drinking Water Quality Report. Copied to Kendall Engineering;
6. Dorman Roberts Ltd.: Request to close of Hillside Drive during construction on the Aquaculture Inflow Wharf in this area. Mayor Skinner left the meeting during the discussion.

**MOTION #:12-057:D. Jackman/J. H. Day**

**Resolved that this road will not be closed and in the event, flag-person(s) are required, contractor must supply same.**

**In Favour: 6**

**Abstained: 1**

**Motion Carried.**

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7. P. Strowbridge: Requesting to withdraw his letter of resignation.

Before this letter was discussed, Councillor Day expressed concern as to why protocol was not followed with respect to the Town Superintendent's letter of withdrawal and that he came back to work without Council meeting to discuss same. An apology was made to Council by the Town Superintendent;

**Town Superintendent & Building Committee Report attached to Minutes. Town Superintendent left the meeting at 8:45 p.m.**

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*Clerk and Mayor informed that they contacted the MNL lawyer and was advised that it was up to Council to accept the town superintendent's letter of withdrawal.*

**Motion # 12-059:D. Jackman/D. Stewart**

**Resolved to accept the letter of withdrawal of resignation from the Town Superintendent, Mr. Palmer Strowbridge.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**Motion # 12-060: E.Day/D. Stewart**

**Resolved that in the event of any resignations in writing from any employee, it will be considered accepted, unless overruled by Council.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**FINANCE COMMITTEE REPORT**

- Minutes of May 23, 2012 were presented for adoption by Councillor D. Stewart;
- Motion#12-061:J.H.Day/G. Pittman**  
**Resolved that the Finance Committee Report as presented, be adopted.**  
**In Favour: 7**                      **Opposed: 0**                      **Motion Carried.**
- Motion #12-062: E. Day/I.H.Day**  
**Resolved that the Accounts Payable as presented for payment be approved as per attachment to Finance Committee Report dated May 23, 2012.**  
**In Favour: 7**                      **Opposed: 0**                      **Motion Carried.**
- Motion #12-063: D. Stewart/A. Tibbo**  
**Resolved that a dell computer be purchased for the office.**  
**In Favour: 7**                      **Opposed: 0**                      **Motion Carried.**
- Permit structure fee for the commercial storage sheds to be dealt with at the next finance meeting;

**LIAISON REPORTS:**

**°Public Relations:**

1. Mayor agreed to review the Committees & make changes, as required;
2. Next meeting to be scheduled for Wed., June 13<sup>th</sup>, then the monthly summer meetings to start July;

**°Fire Dept:** No report at this time;

**°Elliott Premises Management Committee:** No report at this time;

**°Arena & Recreation Commission:**

**1. Motion #12-064: J. H. Day/D. Stewart**

**Resolved that effective immediately, the Chairperson of the Recreation Commission be informed that her services as Chair and member of the Commission are no longer required. Mayor, Councillor D. Jackman & Clerk to meet with her on Thursday, May 31, 2012. Recommends that a new chairperson be put in place as soon as possible.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

2. Council has agreed that an internal investigation of the of the Recreation Commission will be conducted as soon as time permits;

**°Sunny Cottage Corporation:**

1. Request from the Corporation that the grass be mowed. Suggests to have one of the town's employees to do this;
2. June 4, 2012, Tour Guide (P. Blackmore) to start work. Cottage will re-open on June 11, 2012. Town's part-time worker (L. Pierce) position remains status quo (call in when required);
3. Check with Doug on the condition of the history board located at the town hall;

**°Beautification Committee:**

1. Committee given permission to hire someone to do the clean up required around town. Town and Beautification Committee to share the cost;

**°HBIC Representative:** No report at this time.

**Other Business (Round Table):**

1. Resident on 214 Canada Drive expressing concerns regarding the wall in front of his property is in need of repairs. This property is private, therefore, Council is unable to assist;
2. Due to the fact that the Mayor is being employed with the Company constructing the Aquaculture Inflow Wharf Project, the Deputy-Mayor & Town Super will be dealing with any issues that may arise on this project;
3. Church Hill Road needs to be swept;

With no further business, motion for adjournment made by Councillor Angela Tibbo & seconded by Councillor Gerald Pittman. Adjournment at 10:30 p.m.

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Eric Skinner - Mayor

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Bernice Herritt - Clerk

