

Regular Meeting  
Wednesday, October 3, 2012  
6:30 p.m. – Town Office

Attendance: Mayor Eric Skinner  
Deputy-Mayor Eric Day

Councillors: Don Stewart                      Angela Tibbo  
John H. Day                                  Dan Jackman  
Gerald Pittman  
Clerk    Bernice Herritt

Absent: Palmer Strowbridge

The meeting was called to order by Mayor Skinner at 6:30 p.m. and welcome extended to the Fire Dept. Executive:  
(Roy Drake, Eric Hunt, Allan Hunt, Brian Pierce)  
Fire Chief, Anthony Casey attended at 6:50 p.m.

Mayor Skinner informed the Executive members that Council has reconsidered their decision to withhold the balance on their annual budget to assist with the renovations required to the fire hall. With reference to the dept's recent expense, it was noted that this expense was included in the dept's budget, which was copied to the town. Couple of towns are now interested in assisting with the cost to repair the compressor. An agreement should be drafted to this effect. It was stated that Council would not set a limit on their spending, but they would have to stay within their budget. The 2013 budget will be submitted to the town in October/November. Members left the meeting at 6:50 p.m .

Minutes of September 19, 2012 were presented for adoption by Mayor Skinner, which had been circulated with the Agenda;

**Errors/Omissions: Minutes of September 19, 2012;**

Page 2: (Purpose of Special Meetings): Clarification on 'specific' purpose meaning only one item;

Page 2: COBWM: Insert the word 'on a'... regional basis;

Page 3: (Arena/Recreation – new members): Add the words 'by Council' at the end of the first sentence;

**Motion # 12- 107:D. Stewart/D. Jackman**

**Resolved that the Minutes of September 19, 2012 be adopted, as circulated, as corrected.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**Business Arising: Minutes of September 19, 2012:**

1. Property on 1 Stewart's Lane: Clerk to follow up with respect to this property;
2. 2013/2014 Capital Works Priority List: Deadline for submissions is Nov. 30, 2012;  
- **Motion # 12-108:A. Tibbo/D. Jackman**  
**Resolved that the Town's priority list for the 2013/2014 Municipal Capital Works Program is the Road Reconstruction/Paving from the Bridge to Road Knob.**  
**In Favour: 7                      Opposed: 0                      Motion Carried.**
3. Collective Agreement Review: A meeting to be scheduled;

**CORRESPONDENCE REPORT:**

1. Guidelines/Policy for purchasing materials/supplies: *This policy to be reviewed by the Finance Committee;*
2. Student located at 10 Old Farm Road: Request for donation towards his cost to attend hockey tournaments as a member of the Central Icepak Hockey team. *Councillor D. Jackman to bring to the Recreation's attention;*
3. Resident on 25 South Side Drive: Application for employment with the Town. *Acknowledge receipt of application ;*
4. CYN: Request for an alternate office space until the conditions are deemed suitable at the CYN building. Also, request that the air quality testing be conducted. Two price quotes received on this request.  
**Motion #12-109:E.Day/D. Stewart**  
**Resolved that permission be given to the CYN staff to use the Elliott Premises (top floor only) on a temporary basis , until the renovations are completed at the CYN building. Recommends that the air quality test be completed as outlined in request, subject to Clerk's discussion with Executive Director.**  
**In Favour: 7                      Opposed: 0                      Motion Carried.**
5. CYN: Request for permission to utilize the bottom portion of the Elliott Premises to accommodate the extra services they plan on offering for the Building Blocks. Discussion held. Due to the proposed future plans that the Elliott Premises Management Committee has for the bottom portion of the Premises, Council is unable to grant permission at this time. *Recommends that the EPMC submit the proposed future plans and financial statement to Council;*
6. MNL – Town's adopted 2011 Resolution (Crown Lands): Response that MNL received from Crown Lands;

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7. 2012 Winter Drinking Water Quality Report: Copied to Kendall Engineering;
8. Lions Ambulance Committee: Informing that either of the proposed sites for the proposed ambulance building are acceptable;
9. Government Services: Inspection informing that the lift at the Arena has to be made to operate properly. This is currently being taken care of;
10. MAA: 2013 Assessment Roll: Informing that the average residential property is increased by 18% and the average change in commercial value is 5%. The values to be discussed when preparing the 2013 Budget;
11. Resident on 63 South Side Drive: Letter tabled and acknowledged.

**COMMITTEE REPORTS:**

1. Town Superintendent: (Attached to Minutes).
  2. Building Committee: (Attached to Minutes).
- *Due to the 'conflict of interest' issue, Councillors J. H. Day & E. Day left the meeting at 8:55 p.m. & returned at 9:10 p.m., while discussion was held on an application for relative of both councillors in attendance.*

**Motion #12-110:D. Jackman/D. Stewart**

**Resolved that based on the concerns outlined from area residents on the proposed application for a convenience store on 36 Main Road North & the conditions outlined in the Municipal Plan for convenience stores in this area, this application will not be approved.**

**In Favour: 5    Opposed: 0    Abstained: 2    Motion Carried.**

3. Finance Committee:
  1. Recommends that a finance committee meeting be held soon;

**LIASION:**

1. Public Relations:
2. Fire Dept:
3. Elliott Management Committee:
  - 1.) Request from CYN for permission to use the Elliott Premises to hold a meeting approved;
4. Arena/Recreation Commission:
5. Sunny Cottage:
  - 1.) In the process of obtaining a quote for the repairs required for the Cottage & checking into the maintenance grant from the Heritage Foundation;
6. Beautification Committee:

7. HBIC:

**OTHER BUSINESS:**

1. Concerns expressed in relation to rodents in an area on Skinner's Lane;
2. Hole in driveway of resident on 22 South Side Drive needs to be repaired;
3. Pot-holes around the town need to be repaired on a regular basis;
4. Letter to be forwarded to the Dept. regarding the condition of Route 360 and in particular, out to the Pool's Cove Depot;
5. Update on meeting with officials from Natural Resources regarding the quarry in the area of Rocky Point Road. The Town has to sign off on the condition of the quarry once the project is completed. In other words, the Town has the last say in how they feel the area should be left in;

With no other business, a motion for adjournment was made by Councillor G. Pittman and seconded by Councillor D. Jackman.

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Eric Skinner – Mayor

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Bernice Herritt – Clerk