

Regular Meeting  
Wednesday, October 24, 2012  
6:30 p.m. – Town Office

Attendance: Mayor Eric Skinner  
Deputy-Mayor Eric Day  
Councillors: Don Stewart Angela Tibbo  
Also: Palmer Strowbridge  
Bernice Herritt  
Absent: Dan Jackman, Gerald Pittman, & John H. Day

Minutes of Regular Meeting of October 3, 2012 were presented for adoption by Mayor Skinner, which had been circulated with the Agenda;

Errors/Omissions: Minutes of October 3, 2012; n/a

**Motion #12-114:A. Tibbo/E. Day**

**Resolved that the Minutes of October 3, 2012 be adopted, as circulated.**

**In Favour4**

**Opposed: 0**

**Motion Carried.**

Minutes of Emergency Meeting held on October 16, 2012 were then presented for adoption by Mayor Skinner

**Motion#12-115: D. Stewart/E. Day**

**Resolved that the Minutes of the October 16, 2012 meeting be adopted, as circulated.**

**In Favour: 4**

**Opposed: 0**

**Motion Carried.**

**Business Arising: Minutes of October 3, 2012:**

1. Update On Asphalt Tender: Since the meeting of Oct. 16, 2012 and with only one tender received, the contractor has advised that they will be unable to supply the asphalt as per the tender until 250 days from date of awarding of contract. However, the Town Super. has advised that there may be other options available at the present time.

**Motion #12-116: D. Stewart/E. Day**

**Resolved that Council will be proceeding with other options immediately for the asphalt required for the roads, without following the public tendering process due to the unavailability of the contractor not being able to perform the work until 250 days. The Dept. of Municipal Affairs to be notified of this decision.**

**In Favour:4**

**Opposed: 0**

**Motion Carried.**

2. Notification To Councillors: It was noted that once changes are made to information already approved and discussed by Council, all Councillors are to be notified by email and/or telephone;
3. Update on property on 1 Stewart's Lane: Update provided on status of progress. Council agrees to start the process of obtaining a title search for this property before proceeding any further;
4. Meeting – Collective Agreement: Tuesday, October 30, 2012 at 6:30 p.m.
5. Update on CYN property & Air Quality Testing: Air quality testing completed and indications are lower than expected and may indicate no problematic fungal growth. Recommends to tender for shingles and labour required for the CYN property and the RV Park building, with one week deadline;

#### CORRESPONDENCE REPORT:

- 2013-2014 Capital Works: Motion #12-117:E. Day/D. Stewart  
**Resolved that the Town of Harbour Breton would borrow an amount up to \$300,000 from the CIBC, over a period of fifteen years. The purpose of the loan to be used to finance Council's 10% cost shared for the 2013-2014 Capital Works Funding – Street Upgrading.**  
**In Favour: 4                      Opposed: 4                      Motion Carried.**
- Provincial Commemorations Program: Sat., Oct. 27, 2012 at Mount Peyton at 1:00 p.m. Mayor and Mr. D. Wells will be attending;
- Training Session: Budgeting & financial Evaluations for Capital Works – Mount Peyton Hotel on November 23, 2012. Recommends approval;
- Workplace Policy: Motion #12-118:D. Stewart/A. Tibbo  
**Resolved that the Town of Harbour Breton adopts the Communication Protocol in the Workplace Policy as per Section 8.0 of the Town of Harbour Breton's OH& S Manual.**  
**In Favour:4                      Opposed: 0                      Motion Carried.**
- CBC Town/Transmitter: Acknowledge & advise that the Town is interested.  
EDO to keep following up;
- Hr. Breton Public Library: Requesting financial assistance with purchasing crafts, snacks, & children's books. Not a town's policy;
- Resident on 79 Main Road North: Requesting that Council put up signs cautioning drivers that a child with autism lives in the immediate area. Not town's policy to erect signage, however, they can, at their cost;

- Resident on 55 Bay d' Leau Drive: Requesting permission to use the 'old town garage' to store his boat. Agreed that the boat can be stored at this location, but outside only, at the cost of \$1.00 per day and that a waiver must be signed prior to;
- Marine Contractors Inc: Informing that they will be re-paving the problem areas on Harbour Drive in the 2013 Construction Season;
- K. Niholls: Tentative visit to Hr. Breton for November 20, 2012;
- Sunny Cottage: Work required for Cottage in the amount outlined. Recommends to ask the EDO to apply for funding for this project;
- CYN: Thanking Council for making the Elliott Premises available to them as an alternate office while renos are being done at the CYN property;
- Resident on 134 Bay d' Leau Drive: Individual called on Oct. 24, 2012 expressing concerns and very upset with several issues regarding the town. Recommends to advise individual to outline concerns in writing to Town;

**COMMITTEE REPORTS:**

1. Town Superintendent: (Attached to Minutes).
2. Building Committee: (Attached to Minutes). Town Super left the meeting at 8:30 p.m
3. Finance Committee Report dated October 23, 2012 presented for adoption as circulated.

**Motion # 12-120:D. Stewart/A. Tibbo**

**Resolved that the Finance Committee report as presented, as circulated be adopted.**

**In Favour: 4**

**Opposed: 0**

**Motion Carried.**

**LIASION:**

1. Public Relations:
  - Christmas Social: Staff & Council, date to be determined later;
  - Bonfire Night: Monday, November 5<sup>th</sup> at 6:30 p.m.
  - Tree Lighting Ceremony: Thursday, Dec. 6<sup>th</sup>
  - Remembrance Day: Sunday, November 11<sup>th</sup>;
  - Mayor's Luncheon: Friday, December 7<sup>th</sup>;
  - Lions Charter Night: Saturday, November 10<sup>th</sup>;
  - Annual Parade: Sunday, December 2<sup>nd</sup>; Check to see how many floats are at the town garage;

- NL Hydro: Take Charge Challenge: See if E. Banfield is interested in taking care of this;
2. Fire Dept:
    - New fire rescue vehicle to arrive in early November. Notify AgriSpirit of this;
  3. Elliott Management Committee:
  4. Arena/Recreation Commission:
    - J. Noseworthy: Informing that she will be resigning as Chair & Member of the Recreation Commission;
  5. Sunny Cottage:
  6. Beautification Committee:
  7. HBIC:

**OTHER BUSINESS:**

1. LeFay Company: EDO to check out further information on this water dispensing unit;
2. Guide rail request from resident on 4 Elliott Drive was previously denied;
3. Check out parking lot in the down harbour area;

With no other business, a motion for adjournment was made by Councillor Angela Tibbo and seconded by Councillor Eric Day. Adjournment at 9:10 p.m.

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Eric Skinner – Mayor

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Bernice Herritt – Clerk