

Regular Meeting  
Wednesday, December 5, 2012  
6:30 p.m. – Town Office

Attendance: Mayor Eric Skinner  
Deputy-Mayor Eric Day

Councillors: Don Stewart Angela Tibbo  
John H. Day Dan Jackman  
Gerald Pittman (7:40 p.m.)

Clerk/Manager: Bernice Herritt

Town Superintendent: Palmer Strowbridge (7:40 p.m.)

Absent: n/a

Mayor Skinner called the meeting to order at 6:30 p.m.

Guests: Ms Tanya Roger, EDO & Mr. John Vallis

Ms Rogers & Mr. Vallis attended the meeting to present council with an overview of the activities/operations at the Elliott Premises for the past summer and to outline the future plans. A list of the activities, the financial position and the proposed future plans were presented for review. On behalf of the EPMC, Mr. Vallis thanked Councillor Angela Tibbo for her support and commitment. Thanks also extended to the Town employees for their assistance/support throughout the year. It was suggested that the Committee would like to be made aware of anything that may affect the Elliott Premises or any future plans/ideas, etc. Everyone was in agreement that this property does have great potential. Mayor Skinner thanked Ms Rogers & Mr. Vallis for providing the update. Brief discussion held on the Lions Club Ambulance Bay and proposed location/costs. Guests left the meeting at 6:50 p.m.

The Minutes of November 14, 2012 were then presented for adoption by Mayor which had been circulated with the Agenda.

**Errors/Omissions: Minutes of November 14, 2012:**

- Page 3, Item # 4: This proposed meeting was not meant to be one meeting with all parties, but rather two separate meetings;
- Page 3, Item # 10, #3: Letter to be forwarded to the Dept. outlining the reasons why Council will not be applying for funding for the Slope Stability Project;

**Errors/Omissions: Minutes of November 19, 2012:** n/a

**Errors/Omissions: Minutes of November 21, 2012:** n/a

**Motion # 12- 128:A.Tibbo/E. Day**

**Resolved that the Minutes of November 14, 2012 be adopted, as circulated, as corrected.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**Business Arising: Minutes of November 14, 2012:**

1. *Property on 1 Stewart's Lane:* Update provided on property on 1 Stewart's Lane & information received from lawyer reviewed. Clerk to check with Dept. on how best to proceed;
2. *Collective Agreement:* Nothing received from the Union to date with respect to the town's proposed changes to the Collective Agreement. Request a reply to our correspondence;
3. *Newco Metal & Auto Recycling Ltd:* Proposal to purchase scrapped metals from Town as per conditions outlined in agreement at the rate of \$500 per processed trailer.

**Motion #12:129:D. Stewart/D. Jackman**

**Resolved to accept the proposed contract as presented and reviewed.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**CORRESPONDENCE REPORT:**

1. *CYN:* AGM to be held on Tuesday, December 11<sup>th</sup> at 7 p.m. Councillors Jackman & Stewart may be interested in attending;
2. *G. Drake:* Annual leave request approved;
3. *T. Rogers:* Annual leave request approved;
4. *EPP:* List of supplies and cost required for the Emergency Operations Center. Check with FES to find out if there is any funding available to purchase these items;
5. *Residents on 2 Magistrate's Hill Road:* Outlining concerns with their property since the recent blasting in the area of the new wharf construction. Acknowledge receipt of correspondence and advise that Council will forward their concerns to the contractor, however, the individual should also notify the contractor in writing;

**Councillors J. H. Day & E. Day left the chambers at 7:30 p.m. while Council met with Mr. Corey Day & Ms Judy Noseworthy:**

Mr. Day & Ms Noseworthy had requested to attend the meeting to further discuss their recent denial for their proposed convenience store on property 36 Main Road North.

Mayor Skinner welcomed the guests to the meeting. Ms Noseworthy proceeded by presenting a petition which was signed by 70+ names of individuals that reside in the area of 36 Main Road North. This petition was in support of the proposed convenience store in this location. Ms Noseworthy informed that they had met with a lawyer and with the Regional Office of Municipal Affairs, Gander regarding this matter and were advised to further discuss their proposal with Council.

Mr. Palmer Strowbridge & Councillor Gerald Pittman attended the meeting at 7:40 p.m.

Ms Noseworthy stated that Council should not have turned their application down based on a petition from area residents, the letter from the School Council, or for the insurance issue. They felt that since there was a convenience store in this location previously, their request should be reconsidered. Guests left the chambers at 8:05 p.m.

Clerk to check past files for a second application that was also approved previously for commercial business in this area. Recommends that the Building Committee revisit the proposed location again. Agreed to defer this matter to the next regular meeting once additional information is found;

Councillors J. H. Day & E. Day returned to the chambers at 8:05 p.m.

#### **CORRESPONDENCE REPORT(Cont'd):**

6. List of Approved Projects: List prepared by the EDO on the total funding received to date and proposals currently in the system;
7. Resident on 12 Keeping's Point: Concerns with the wash outs and pavement breaking away in his immediate area & suggestions on how to correct the problem. Acknowledge letter and advise that it will be looked at in the Spring;

Councillor D. Jackman left the chamber at 8:15 pm , while correspondence was been discussed from a relative of his. Councillor Jackman returned to the chambers at 8:25 p.m.

8. Resident on 134 Bay d' Leau Drive: Letter in response to town's letter previously forwarded regarding the transporting of his excavator on town's roads. Acknowledge receipt of correspondence and thank him for the apology;

9. Dept. of Municipal Affairs: Copy of a report that was to have been included in the correspondence received earlier regarding several issues addressed to the Dept. by resident on 134 Bay d' Leau Drive;

**COMMITTEE REPORTS:**

1. Town Superintendent: (Attached to Minutes);
2. Building Committee: (Attached to Minutes);

The Town Superintendent, Mr. Strowbridge left the meeting at 9:00 p.m.

Recommends that Clerk and Mayor to meet with Town Superintendent;

3. Finance Committee: Minutes of November 19, 2012 were presented and reviewed, as copied.

**Motion #12-131:D. Stewart/A. Tibbo**

**Resolved that the Finance Committee report as presented, as copied be approved.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

Meeting to be held on Monday, December 17, 2012 to discuss the proposed 2013 budget. Committee to meet at 6:00 p.m. & Council at 7:30 p.m.

**LIASION:**

1. Public Relations:

\* *Tree Lighting Ceremony – Dec. 6, 2012 at 6:30 p.m.*

\* *Annual Santa Clause Parade – Town won 2<sup>nd</sup> Place for Float;*

2. Fire Dept:

\* Copy of the proposed 2013 budget received;

\* Councillor Dan Jackman interested in being the liaison;

\* Term of Office for Fire Chief:

**Motion # 12-132: D. Jackman/D. Stewart**

**Resolved that the term of office for the fire chief will expire on December 31, 2014.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

3. Elliott Management Committee:

4. Arena/Recreation Commission:

- \* The matter of 'new' members and 'chair' for the commission to be looked at in the new year;
- \* Cheque from the Ice Capps received;
- \* Liaison to discuss the issue of burning bingo cards with Commission;

5. Sunny Cottage:

6. Beautification Committee:

- \* The Annual Food hamper will be going ahead again this year;

7. HBIC:

**OTHER BUSINESS:**

1. Consideration for a delegation to St. John's in the new year to discuss town issues and the Capital Works Application for 2013-2014;
2. Public notice informing dog owners to clean up after their dogs and that all dogs must be on a leash while using the boardwalk;
3. Check with our MHA for details on the court being moved out of Hr. Breton, then a letter to be forwarded to the Dept. of Justice;
4. Letter to be written to Mr. B. Barry requesting that the area outside the fence to be cleaned up immediately (wood, storage, etc.). Photo of area to be included;
5. Letter to be written to individual on 9 South Side Drive requesting that his property be cleaned up;
6. Letter to be written to owner of property on 40 South Side Drive informing that Council is considering following the Mun. Act with respect to obtaining ownership of said property;
7. EDO be asked to find out where the upcoming fishermen training will be held;
8. Councillor A. Tibbo suggested that a Christmas Dinner be held at the Hotel for Councillors and Staff & she would follow up with same;

With no other business, a motion for adjournment was made by Councillor Don Stewart and seconded by Councillor Gerald Pittman. Adjournment at 10:35 p.m.

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Eric Skinner – Mayor

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Bernice Herritt – Clerk

