

**Regular Meeting**  
**Tuesday, February 5, 2013**  
**6:30 p.m. – Town Office**

**Attendance:** Mayor Eric Skinner  
Deputy-Mayor Eric Day

**Councillors:** Donald Stewart Gerald Pittman  
Angela Tibbo John H. Day  
Dan Jackman

**Also:** Bernice Herritt Palmer Strowbridge

**Absent:**

Mayor Skinner called the meeting to order at 6:30 p.m. and the Minutes of January 16, 2013 were presented for adoption, as circulated.

**Errors/Omission – Minutes of January 16, 2013:**

Page 2, Item # 3 & 4 to be switched;

**Motion#13-014:E.Day/J. H.Day**

**Resolved that the Minutes of January 16, 2013 be adopted, as read, as circulated.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**Business Arising – Minutes of January 16, 2013:**

1. Crown Enterprises: Recommends to contact them again concerning the lay out of the ads on the local community channel;

**CORRESPONDENCE REPORT:**

1. OH&S Committee: Items that require attention from town's Safety Committee. Recommends to check out several price quotes for the purchase of the exhaust fan required & the cost of cb radios verses the cost of cell phones;
2. Statutory Holidays: Part-time/casual employees do not get paid for stat holidays;
3. Residents on 17 Main Road North: Update provided regarding claim against Town;
4. W/S Policy for Rental Apartments: Copy of the policy that has been in effect since 1999. Recommends further discussion on this policy at the next finance committee meeting;
5. Hr. Breton Lions Club: Annual Citizen of the Year & other awards to be held on Sat. Feb. 23, 2013.

**Motion # 13-015:D. Jackman/G. Pittman**

**Resolved to nominate Fire Chief, Anthony Casey for the Citizen of the Year for 2012.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

6. UFCW: Requesting approval for union leave for union employee for March 24-27, 2013.

**Motion #13-016:D. Stewart/A. Tibbo**

**Resolved that permission be given for union leave as per the above request.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

7. Municipal Affairs: Informing that an amount of \$10,400 has been approved for Arena Upgrades.

**Motion #13-017:D. Jackman/A. Tibbo**

**Resolved that the Mayor and Clerk be given permission to enter into this Agreement on behalf of the Town.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

8. Safety Courses: Courses required by employees with dates and cost. Recommends to check with individuals in the community to see if they can provide the required training;
9. Municipal Affairs: Informing that based on the information provided on the steps taken regarding the property on 1 Stewart's Lane, the process followed appears to be acceptable. This to be looked at in the Spring;
10. CYN: Thank you to Council for the donation towards the Harbour Yes Program;

**COMMITTEE REPORTS:**

Town Superintendent's Report attached to Minutes of January 16, 2013;

Building Committee Report attached to Minutes of January 16, 2013;

**Palmer Strowbridge, Town Superintendent left the meeting at 7:45 p.m.**

**Finance Committee Report:**

1. Committee Report of January 21, 2013 was presented for adoption;
2. **Motion #13-021:J. H. Day/A. Tibbo**  
**Resolved that the Finance Committee Report of January 21, 2013 be adopted as presented, as circulated.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

Minutes of Special Meeting held on January 29, 2013 were presented for adoption by Mayor Skinner.

**Motion #13-022: J.H. Day/D. Jackman**

**Resolved that Council will accept the proposals as discussed, with the exception of Article 18:01 (E). No change to this article.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**LIASIONS:**

**•Public Relations:**

1. Civic holiday for 2013 will be August 5, 2013;

**•Fire Dept:**

1. Cement blocks required for the town's Emergency Preparedness Committee. Recommends to check out cost to construct several;
2. A brief meeting was held with Fire Chief as of today's date regarding an application for funding for a new pumper truck for highway use only.  
**Motion # 13-023: D. Stewart/J. H. Day**  
**Resolved to apply for funding from the Dept. to purchase a new pumper truck for highway use only.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**•Elliott Management Committee:**

1. The next scheduled meeting will be held next week;

**•Recreation:**

1. Financial report provided on the bank accounts;
2. Discussion on how to proceed with the appointment of the Chairperson;
3. Discussion held on the 'escalating jackpot' & procedure for 'old cards';
4. Discussion held on the reinstatement of 'free bingo' cards;
5. Discussion on requests for donations and guidelines;
6. New sheet being prepared for balancing;
7. Involvement with the Winter Carnival;

**Motion #13-024:D. Stewart/J. H.Day**

**Resolved to accept the proposed recommendations as follows:**

1. **New balancing sheet to be used;**
2. **Old cards 'not' to be destroyed;**
3. **Consideration for some type of remuneration in lieu of free cards;**
4. **Bingo cards not to be given out as prizes for organizations/groups;**
5. **All funds realized from bingo must have a 'recreational' purpose;**
6. **A minimum charge for the Arena rental;**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**•Arena Board:**

1. Financial report provided;
2. Discussion on travel claim;
3. Policy for loaning tables, etc;
4. Liability of the jumping castle;

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COBCF:

1. Bank balance provided;
2. Number of active members to date

- Beatification Committee:
- Sunny Cottage Corporation:
- Hr. Breton Investment Corp:

Other Business:

1. Vehicles left on the roads during snow-clearing. Ad to be put on the community channel regarding this matter and the upcoming storm. Mayor to talk to Town Super regarding the issue of tickets;
2. Discussion on a pilot project for bus shelters;
3. Petition for the Court?
4. Request to Municipal Assessment to discuss the property tax assessment;
5. Suggestion on sending a delegation to St. John's prior to the Budget;
6. Contribution - Coast of Bays Regional Development Association:

**Motion #13-025: A. Tibbo/D. Jackman**

**Resolved that the Town of Harbour Breton would contribute the amount of \$5,000 towards the Coast of Bays Regional Development Association on a trial basis for one year.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**Due to a conflict of interest, Councillors J. H. Day & E. Day left the meeting at 10:30 p.m. Discussion on request from residents on 1A Lydia's Lane;**

**Residents on 1A Lydia's Lane:** Request to Council to reconsider decision made on application for a convenience store on 36 Main Road North. Clerk to check with the Dept. for an interpretation on the town's zoning for this particular area. Contact to be made to the area residents as well;

With no further business, the meeting adjourned at p.m. Motion by Councillor Donald Stewart and seconded by Councillor Gerald Pittman. Adjournment at 10:55 p.m.

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**Eric Skinner – Mayor**

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**Bernice Herritt - Clerk**

