Regular Meeting
Wednesday, June 19, 2013
6:30 p.m. – Town Office

Attendance:	*Mayor Eric Skinner*	
	Deputy-Mayor Eric Day	
Councillors:	*Donald Stewart*	*Angela Tibbo*
	John H. Day	*Gerald Pittman (7:00 p.m.)*
	Dan Jackman	
Also:	*Bernice Herritt*	
	Palmer Strowbridge	

Mayor Skinner called the meeting to order at 6:30 p.m. and the Minutes of May 29, 2013 were presented for adoption, as circulated.

Errors/Omission – Minutes of May 29, 2013:
Page 3, Motion # 13-061: *Due to a misunderstanding in the actual location of the survey pins, the contents of this motion was incorrect;*
Page 5, Item # 3: *Should read that it was a 'bonus request' and not a 'pay increase', also after the word 'dollars, delete all words;*

Motion#13-067:D. Jackman/A.Tibbo
Resolved that the Minutes of May 29, 2013 be adopted, as read, as circulated, as edited.
In Favour: 7 ***Opposed: 0*** ***Motion Carried.***

Business Arising – Minutes of May 29, 2013:

1. Ambulance Steering Committee – New Ambulance Bay:
Update provided as to meeting held on June 3, 2013. Discussion as to how a new application for funding under the 90/10 Capital Works Projects will affect the town's priorities already in the place with the Dept. Ms Rogers attended the meeting at 7:00 p.m. and provided Council with a copy of the minutes of the June 3, 2013. She explained that she is currently waiting to hear back from MHA, Ms Perry as to Committee's request to meet with the Minister regarding this issue. Ms Rogers to do a follow up;

2. Joint Mayors Meeting:
Recommends to forward a memo to all Mayors in the Coast of Bays informing that the next meeting will be held in Harbour Breton;

3. Property on 40 South Side Drive:
To date, no response received from correspondence forwarded to property owner. Agreed to forward another letter informing that if Council does not receive a reply within 30 days, Council will be removing the building from this location;

4. Marine Contractor: Check with Kendall Engineering regarding the holdback on the Sanitary Sewer Project;

5. Property on 1 Stewart's Lane:
It was noted that this property is now in the process of being sold to an individual in the community, therefore, no action will be taken by town at this time;

6. Garbage Collection Regulations:
Reviewed as presented, with few minor changes.
Motion #13-068:A. Tibbo/E. Day
Resolved that the Garbage Collection Regulations presented for review be adopted, as presented, as copied, with changes noted.
In Favour: 7 Opposed: 0 Motion Carried.

•Ms Rogers be asked to find out if there are any 'special needs' funding applications available•

CORRESPONDENCE REPORT:

1. *Business located on 103 Bay d' Leau Drive: Offering a free demonstration with stenciling marks on the town's roads. Agreed to have this done. Also, requesting to seal the town's parking lot and re-do striping; Recommends to put this request on hold until the fall;*
2. *Dept. of Environment/Conservation*
   Crown Lands Office: Informing that our application for a Crown Grant located on Beaver Pond Road has been approved with an area of 0.73 hectare(s) & frontage of 192.72 metres. The proposed lay-out, cost estimate to develop, & estimate of the proposed lots was presented by the Town Superintendent.
   Motion #13-069: D. Jackman/D. Stewart
   Resolved to proceed with the proposed housing development as presented and reviewed, subject to a tender call for the blasting and/or jackhammer.
   In Favour: 7 Opposed: 0 Motion Carried.
3. *Resident located on 7 Keeping's Point: Informing of an incident that happened in an area on Rocky Point on June 12, 2013 & now requesting that the town pay the deductible for damage to her vehicle. Acknowledge and advise that the town is not assuming responsibility for this incident;*

4. *Resident located on 15 Church Hill Road: Informing of vehicles parking, garbage, & noise in the area of their residence. Acknowledge and advise that the RCMP have been notified;*

5. *Business located on 31-33 Canada Drive: Request to relocate a fire hydrant on property where new business currently being constructed. Recommends that this request be checked out by Blgd. Committee and a cost estimate to re-locate the hydrant be obtained;*
6. *Job Creation Projects: EDO advising of two(2) projects approved (Sunny Cottage Repairs & Festival Grounds);*
7. *CBDC: Informing that assets will be available to the town from the local EAS Office as of June 26, 2013;*
8. *Dept. of Environment & Conservation: 2012 Summer Drinking Water Quality Report. Copied to Kendall Engineering;*
9. *M.A.A. Request if the Town want the assessment currently being prepared to be put on a Supplementary Request or be included with the Annual Roll for 2014.*
   Motion #13-070: D. Stewart/D. Jackman
   Resolved that the assessment currently being conducted by M.A.A. be included in the 2014 Annual Roll.
   In Favour: 7 ***Opposed: 0*** ***Motion Carried.***

Minutes of Special Meeting held on June 14th at 1:30 p.m. & at 5:00 p.m. were presented for adoption, as circulated, as presented.

Motion #13-071:D. Stewart/D. Jackman
Resolved that the two sets of Minutes of June 14th be adopted, as presented, as circulated.
In Favour: 7 ***Opposed: 0*** ***Motion Carried.***

COMMITTEE REPORTS:

Town Superintendent's Report. Attached to Minutes.
Building Committee Report. Attached to Minutes.
Town Superintendent, Mr. Palmer Strowbridge left the meeting at 8:30 p.m.

Finance Committee Report:
Report dated June 11, 2013 was presented by Councillor Angela Tibbo. The breakdown for the town's hydro be made available at the next regular meeting;

Motion#13-073:E.Day/J.H.Day
Resolved that the Finance Committee Report date June 11, 2013 be adopted, as presented, as circulated.
In Favour: 7 ***Opposed: 0*** ***Motion Carried.***

LIASIONS:

•Public Relations:

1. *Congratulations to the Walk of Hope Event - a huge success!*
2. *Congratulations to Averee's Garden Group on winning one of the Province's Outstanding Environmental & Conservation Achievement Award;*
3. *Mayor to attend the Canada Day Celebrations!*
4. *Councillor Don Stewart agreed to serve on the Internet Service Committee;*

•Fire Dept: No report;

•Elliott Management Committee:

1. *Renovations to the café are almost complete, with a tentative start date of July 9, 2013;*
2. *Employee started work on June 17, 2013;*
3. *Letter to be forwarded to individual informing to remove the boat from the Premises;*
4. *No further update on the proposed 'daycare';*

•Arena Board/Recreation:

1. *No advertising for 'new' members until September 2013;*
2. *Bank account balances for the Arena and Recreation were noted;*
3. *Financial report of the June 15th dance was submitted for review;*
4. *Recommends ONLY one major fund-raiser event be held for 2014;*

•Beautification Committee:

1. *Concerns with steps in area of Rocky Point Lighthouse;*
2. *Check on the street signage order;*
3. *Patching in area of bridge (stop sign) needs to be squared up;*

• Sunny Cottage Corporation: No report;

•Hr. Breton Investment Corp: No report;

Other Business:

1. *Patching/Paving Project:*
   Discussion held on the cost to date to repatch/pave sections throughout the community and the current financial status. Suggestion as to the town purchasing an asphalt recycler for the town;

2. *Cleaning Services Contract:*
   Three sealed tenders for the Cleaning Services Contract were received and opened.

Motion #13-074: E.Day/D. Stewart
Resolved to award the town's cleaning service contract to the lowest tender in the amount of $250.00.
In favour: 7 ***Opposed: 0*** ***Motion Carried.***

3. *Walk-Way – Road Knob Area:*
   Concerns from area residents with a 'walkway' ownership in the Road Knob area. Request a copy of deed from resident;
4. *Age Friendly Report:*
   Copies are available at the Town Office;
5. *Signage:*
   Check on delivery date for two new signs ordered;
6. *Brushcutting Project:*
   EDO to check on the BrushCutting Project for our area;
7. *Travel Claim – Mayor:*
   Motion #13-075:D. Jackman/D. Stewart
   Resolved to approve the travel claim in the amount of $150 for cost to meet with Atlantic Paving in Gander on June 11, 2013.
   In Favour: 7 ***Opposed: 0*** ***Motion Carried***
8. *Price Quote – Culvert Installatin:*
   Price quote received from local contractor to install two culverts on Bay d' Leau Drive;
   Motion #13-076:D. Stewart/G. Pittman
   Resolved to approve the price quote submitted by local contractor to install the two culverts in the area on Bay d' Leau Drive;
   In favour: 7 ***Opposed: 0*** ***Motion Carried.***

With no further business, the meeting adjourned at 9:45 p.m. Motion by Councillor Eric Day and seconded by Councillor Gerald Pittman.

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Eric Skinner – Mayor ***Bernice Herritt - Clerk***