

**Regular Meeting
Tuesday, 2013
6:30 p.m., October 1, 2013 Town Office**

Attendance: Mayor Roy Drake
Deputy-Mayor Georgina Ollerhead

Councillors: Dan Jackman Donald Stewart
Lloyd Jensen Gerald Pittman
Fabian Manning

Also Attending: Palmer Strowbridge, Town Superintendent
Tanya Rogers, Economic Development Officer

Mayor Drake called the meeting to order at 6:35 p.m. and welcomed Councillor Fabian Manning, who was absent from the Swearing in Ceremony. Councillor Manning was sworn in on September 27, 2013, by Tanya Rogers, in absence of Bernice Herritt, clerk/manager.

Minutes of September 11, 2013 were presented for adoption, as circulated.

Errors/Omissions – Minutes of September 11, 2013:

1. Page 2, Motion #13-090: add “in that area” after “Town of Harbour Breton will no longer proceed with future land development” and remove the last sentence “Land development will be left to the private sector”.
2. Building Committee Report: Item #2 should read Resident “of” 29A Harbour Drive;

Motion#13-099: D. Stewart/D. Jackman

Resolved that the Minutes of September 11, 2013 be adopted, as read, as circulated.

In Favour: 7

Opposed: 0

Motion Carried.

Business Arising – Minutes of September 11, 2013:

1. 938G Loader: Letter has been sent regarding warranty repairs, no reply;
2. Car Wreck: Letter to be sent to resident of 20 Harbour Drive requesting that the vehicle parked in front of his house be removed within one week.
3. Property on 1 Stewart’s Lane: Mayor Drake to contact Citi-financial for update on this file;
4. Boat Launch: Harbour Authority needs more information, photos/land layout/drawings, for Small Craft Harbours. Town Super and Councillors Pittman and Manning to do this. Councillor Manning will have the layout developed.

The minutes of September 25, 2013 were then presented for adoption by Mayor Drake.

Errors/Omissions – Minutes of September 4, 2013:

1. Annual Convention: Should read that it was “Suggested that a 3rd delegate attend the convention”.
2. Other items: Third point should read, “The only complaints to be responded to in writing will be those received in writing”.
3. Harbour Breton Investment Corporation: Should read “would like to”.

Motion#13-100: G. Pittman/L. Jensen

Resolved that the Minutes of September 25, 2013 be adopted, as read, as circulated.

In Favour: 7

Opposed: 0

Motion Carried.

Business Arising – Minutes of September 25, 2013:

1. Municipal Affairs: A Letter has been written to Municipal Affairs requesting to meet with new council;
2. Fire Department and Building Committee Liaisons: Councillor Manning accepts the liaison position with both committees;
3. Breakwater: Letter has been drafted to Municipal Affairs and copied to MHA, Ms. Tracey Perry for review. EDO to follow up with Ms. Perry;
4. Annual Convention: Agreed that Councillor Manning will attend the Convention as well.

CORRESPONDENCE REPORT:

1. Council Orientation: Councillors Jackman and Councillor Manning will attend the session in Grand Falls-Windsor on November 16, 2013;
2. PMA Fall Training Forum: Ms. Rogers to ask clerk/manager regarding this training;
3. Resident on 28 Road Knob: Letter to be sent to resident informing that sand washed on their lawn will be taken care of the next time the excavator is in the area.
4. Exploits Chamber of Commerce: Town will not be purchasing an ad for the placement.
5. Relocation Committee in McCallum: Letter from Linda Hennessey requesting support in the committees attempt to get the relocation percentage changed.

Motion #13-101: D. Stewart/D. Jackman

Resolved that a letter be written to the Relocation Committee in support of changing/lowering of the relocation percentage.

In favour: 7

Opposed: 0

Motion Carried.

6. Eastern Health: World Breastfeeding Week: Proclamation signed in support of World Breastfeeding Week 2013.
7. Recycle My Cell: Town will participate in the Recycle My Cell program and host a drop off location at the Town Office.
8. Minutes of May 30, 2012: Copy of minutes stating rental rate for the daycare was reviewed.
9. Hr. Breton Lions Club: Postponed for later discussion.
10. CBDC South Coast: Invitation to 2nd Annual "What's on the go Forum" was acknowledged.
11. Fire and Emergency Services: Letter confirming receipt of application was acknowledged.
12. Eastern Health: Invitation to Post Traumatic Stress Disorder Session was acknowledged.
13. Child Youth and Family Services: Copy of agreement signed by former Mayor was presented.
14. ACOA: Mr. Scott Dawe has requested a meeting with council for Friday morning, October 4, 2013. Those who are available will attend.
15. Joint Mayors: Agreed that Mayor Drake to assume the role of signing officer until the Joint Mayors hold a meeting to elect a new executive.
16. Harris Centre: Invitation to Harris Centre Coast of Bays Regional Workshop was acknowledged. Tanya to email this info to everyone.
17. Cooke Aquaculture: A meeting has been arranged for early November. Recommends requesting November 4th or 5th.
18. Letter from MHA Tracey Perry: Letter congratulating new Mayor and Councillors was acknowledged. MHA Tracey Perry to be invited to next council meeting for October 15, 2013.
19. Municipal Assessment Agency: Call for Nominations – Central Regional Director. Councillor Jackman will be nominated for this position.
20. Letter from MP Judy Foote: Letter congratulating new Mayor and Councillors was acknowledged.

COMMITTEE REPORTS:

The Town Superintendent & Building Committee Reports are attached to Minutes; Town Superintendent left the meeting at 9:15pm.

Finance Committee Report:

1. No Report. The Committee has not met since new council was elected.

LIASIONS:

•Public Relations:

1. Deputy Mayor Georgina Ollerhead would like to see a quarterly newsletter prepared;

•Fire Dept: No report;

•Elliott Management Committee:

1. Daycare renovations are underway & the fence for play area is constructed;
2. Concrete blocks need to be placed outside the fence to guard play area from vehicles/equipment operating on the wharf. Councillor Manning will check prices on the concrete blocks.
3. Guardrail is needed along the edge of the parking lot. Request to include in next years budget.

Arena Board/Recreation:

1. Decision of the 'new Commission' to be deferred to meeting on October 29, 2013.
2. Update was given on financial position of both committees.
3. Boards around the ice surface are being removed tonight and local contractor to install new ones.
4. Still waiting on wheelchair lift repairman.
5. Danny to serve as Chairperson of Arena Board until further notice.
6. Treena has been in contact with Botwood Arena and is making preparations to host a one day Canskate Program.
7. Tanya to check with Marie on the status of the Community Channel.

•Beautification Committee:

1. Judging for Most Outstanding Properties took place in late August, recommended to do earlier next year.

•Sunny Cottage Corporation:

1. Project workers did an excellent job repairing the tearoom.
2. Recommends to have the lawn mowed once more and to have the grass treated by Hynes Holdings.

•Hr. Breton Investment Corp:

1. Councillor Stewart gave an update on the formation of the HBIC and past projects as well as current financial position.

Other Business:

1. Harbour Breton Lions Club: Letter requesting that the Town purchase the old ambulance bay in the amount of \$20,000 and provide an in-kind contribution was acknowledged.

Motion #13-102: D. Jackman/G. Ollerhead

Resolved the Town will purchase the Former ambulance bay located on 65 Canada Drive from the Lions Club for \$20,000.00 and will provide an in-kind contribution by way of landscaping and water/sewer hook up.

In favour: 7

Opposed: 0

Motion Carried.

2. Employee Holidays:
 - Concerns were raised over how floating holidays came about and if a doctor's note is required for sick days. Discussion over the number of consecutive sick days that will require a doctor's note;
 - Effective immediately, the Clerk/manager must approve all floating holidays and other leave days;
 - Copy of the unionized employees contract to be made available for the next meeting, as well as total number of sick days/floating holidays taken for each employee.
3. Dump Trucks: All repairs/maintenance on the older equipment is to be put on hold until the new council can get a full understanding of the Towns financial position.
4. Elliott Drive: Recommends that vehicles pulling boat trailers are not to enter Elliott Drive at the intersection by Gerald Parrots, they must enter at the other entrance. Sign to be ordered and placed at that intersection.
5. Shed located on the shoreline below dwelling on 82 Bay d'Leau Drive: Concern expressed that the shed is becoming a hazard and needs to be removed. Town Super to check with owner to determine what will be done with the shed.
6. Tablets for Councillors: EDO to check on prices for 8 tablets for councilors and clerk/manager.
7. Public Works Committee: Discussed the possibility of developing a public works committee to oversee outside work.
8. Meeting Agenda: Suggested that Town Super and Building Committee Reports should be first on the agenda.
9. Rodent Control: It was noted that Hynes Holdings has been attempting to control the problem, but has been having little success.
10. Catholic Cemetery: Residents on 17 and 19 Bay d'Leau Drive are displeased with the shoulder of the road along the catholic cemetery since the repairs were carried out to the bank.

With no further business, the meeting adjourned at 11:10 p.m. Motion by Councillor Donald Stewart & seconded by Councillor Gerald Pittman.

Roy Drake– Mayor

Tanya Rogers - EDO