

**Regular Meeting**  
**Tuesday, 2013**  
**6:30 p.m., October 15, 2013 Town Office**

**Attendance:** Mayor Roy Drake  
Deputy-Mayor Georgina Ollerhead

**Councillors:** Dan Jackman Donald Stewart  
Lloyd Jensen Gerald Pittman  
Fabian Manning

**Also Attending:** Tanya Rogers, Economic Development Officer

Mayor Drake called the meeting to order at 6:30 p.m. and welcomed everyone.

**Guests:** Marie Bungay, CYN Coordinator  
Maggie Vaslett, CYN Board Member  
Brandon Reni, CYN Board Member  
Spencer Snook, CYN Board Member

*Ms. Bungay requested to attend the meeting to discuss her concerns with funding cuts at the Harbour Breton Community Youth Network (CYN). She congratulated the newly elected council and thanked them for their support over the past years. She explained some of the services and programs the CYN has to offer and how important it is to the community. She went on to explain that the provincial Government has cut back the CYN's core funding by 20%, which has resulted in a reduction in administrative staff and programming.*

*She feels the Harbour Breton CYN is being unfairly penalized for being successful in attaining funding from other sources and programs over the years. These funds are often a one time grant and are not guaranteed every year, and therefore should be taken into considering when allotting Core Funding money.*

*Marie is asking the Town for its support in lobbying Government to make no further reduction in the coming fiscal year. The Town agreed to write a letter to Minister Charlene Johnson, Department on Innovation, Business and Rural Development in support of the Harbour Breton CYN having no further reductions in Core Funding.*

*Mr. Bungay and the other Board Members thanked the Town for meeting with them and left the meeting at 7: 25 pm.*

Minutes of September 11, 2013 were presented for adoption, as circulated.

**Errors/Omissions – Minutes of September 11, 2013:**

1. Other Business, Item #1, Motion #13-102: Should read, Resolved the Town will purchase the former ambulance bay located on 65 Canada Drive from the Lions Club for \$20,000.00 “due to errors made by past councils” and will provide an in-kind contribution by way of landscaping and water/sewer hook up;
2. Other Business, Item # 10, Catholic Cemetery: Should read, Residents on 17 and 19 Bay d’Leau Drive have “expressed verbally, their displeasure” with the shoulder of the road along the catholic cemetery since the repairs were carried out to the bank;
3. Other Business, Item #4, Rodent Control: change “but has been having little success” to “but having little success”;
4. Town Super Report, item # 9 – Dump: should read, Recommending that the dump be cleaned on Mondays and Fridays.

**Motion # 13-104: L. Jensen/F. Manning**

**Resolved hat the Minutes of October 15, 2013 be adopted, as read, as circulated.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**Business Arising – Minutes of September 11, 2013:**

1. Wheelchair Lift at the Arena: repairs have been completed;
2. Recreation Commission/Arena Board: to be discussed at a later meeting;
3. Sunny Cottage: Lawn has been mowed, Councillor Manning to get Hynes Holdings to lime and fertilize;
4. Tablets for Councillors: Mayor Drake to talk to other communities who use them when he is at the Convention next month to determine type and prices.
5. Property on 1 Stewart’s Lane: Mayor Drake was unable to get in contact with CitiFinancial, will continue to try and do so.

**COMMITTEE REPORTS:**

The Town Superintendent & Building Committee Reports are attached to Minutes;

**Finance Committee Report:** attached;

Other:

1. Land belonging to Resident on 5A Stewarts Land: Town did agree to purchase the land, Ms Rogers to check on status of this;
2. Dump Attendant Wages: Ms. Rogers to check with Clerk/Manager on what wages were agreed upon for Dump Attendant when he is at the dump verses doing in Town work;

3. Seasonal Employees at the Arena: discussed whether these employees should receive the annual raise that other Town employees receive;
4. Hourly Wages: All employees hourly wages to be made available at next finance meeting;
5. Next Meeting: Monday, October 21, 2013;
6. Invoices under \$500:

**Motion #13-105: G. Ollerhead/ F. Manning**

***Resolved that day-to-day invoices under \$500 be paid when received with a copy kept in a file to be reviewed by the finance committee upon request.***

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**CORRESPONDENCE REPORT:**

1. Municipal Budgeting: Councillors Jackman and Jensen will attend the session in Gander on October 31, 2013;
2. The Coaster: the Town will purchase an ad on the Halloween Safety Tips Page for \$28.00 plus HST;
3. Harbour Breton Lions Club Charter Night: Mayor Drake will attend and bring greeting on behalf of the Town;
4. Garbage Collection Brochure: Maximum weight of garbage bags to be changed from 50 pounds to 25 pounds;

**Motion # 13-106: L. Jensen/F. Manning**

***Resolved that 650 brochures will be ordered from Stagg Sings and be sent out to residents in January with annual tax bills.***

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

5. Letter from Resident on 113 Bay d'Leau Drive: request for financial support to be passed along to the Recreation Commission;
6. Department of Advanced Education and Skills: Letter regarding Journeyman Mentorship Program was acknowledged;
7. Exploits Chamber of Commerce: Letter regarding Small Business Week luncheon was acknowledged;
8. Request from St. Joseph's School: Ms Rogers to arrange a time for the Grade 3 class to tour the Town Office and Fire Department;
9. Cooke Aquaculture: Email from Mr. Kris Nicholls regarding meeting on November 26/27 was acknowledged;
10. Breakwater/Municipal Plan:

*The Government of Newfoundland (Department of Environment and Conservation, Department on Natural Resources) is holding up the construction*

*of the Breakwater due to the fact that it will be located in a hazardous zone in the Towns Municipal Plan (Municipal Plan, 1970).*

*In the Harbour Breton Development Regulations, Regulation #51 – Services and Public Utilities, it states “The Authority may within any zone permit land to be used in conjunction with the provision of public services and public utilities if the use of that land is necessary to the proper operation of the public service or public utility concerned provided that the design and landscaping of any development of any land so used is, in the opinion of the Authority, adequate to protect the character and appearance of the area”*

*In the Harbour Breton Municipal Plan Review, 1987-1997, there is a land use amendment for “Restricted Development”. The amended policy is as follows: “It shall be the policy of this Plan that with regard to designated potentially dangerous areas, no structures housing human beings shall be erected.”*

*If the breakwater is considered a public service, the Town has the Authority to allow construction of it in the area, and since it will not house human beings it is not considered a restricted development.*

**Motion #13-107: F. Manning/G. Pittman**

***Resolved that the Town of Harbour Breton will permit construction of the proposed Breakwater in the Hazardous Zone located at Piercey’s Point due to the fact that no human beings will be housed in the structure (Regulation #51) and that The Town considers the proposed Breakwater to be a Public Service under the Town’s Municipal Plan (Municipal Plan Review, 1987-1997), the Town has the authority to permit such use***

**Favour: 7**

**Opposed: 0**

**Motion Carried.**

11. Fire Department: Request from the Fire Chief for the Town Superintendant to attend the 2 day training this week was denied due to the current work constraints. Request from Fire chief for a donation of food for training the coming weekend was denied due to the fact that funds have already been budgeted and given to the Fire Department;
12. Northern processing Inc. Municipal Government Agreement Statement: Mayor Drake and Councillor Jackman met with B. Carter, Plant Manager and Neevee Pierce, Quality Assurance Director, regarding the request for the Town to grant permission to Northern processing Inc. to process a High Risk Material (HRM) potentially containing a CFIA defined Reportable Disease at the premises located at 85 South Side Drive.

*Both Mayor Drake and Councillor Jackman signed the agreement.*

13. Letter from Resident on 7 Church Hill Road: Due to the fact that the new council does not have all the required information, the letter is to be deferred to the next meeting;
14. Municipal Affairs: Meeting is arranged with Ed Goodyear, Regional Manager, for Tuesday, October 22, 2013 at 6:30pm;
15. Annual Leave Request: approved for Theodore Snook for October 21-26, 2013;
16. Public Works Committee: the Building committee will now be called the Public Works Committee. This committee will meet with the Town Superintendant on a regular basis to discuss work plan and progress of jobs. Committee will consist of Councillors Pittman (Chairperson), Manning and Ollerhead;

**Motion #13-108: D. Stewart /D. Jackman**

***Resolved that the Public Works Committee will replace the Building Committee and meet with the Town Superintendant on a regular basis to discuss work plan and progress of jobs.***

**Favour: 7**

**Opposed: 0**

**Motion Carried.**

17. Rodent Problem: call from resident on 5 Keepings Point regarding rats in the area was acknowledged. The Town is not responsible for controlling the problem.

**LIASIONS:**

Public Relations:

Deputy Mayor Georgina Ollerhead attended Avere's Purpose Walk and Post Traumatic Stress Disorder Session on behalf of the Town and is registered for the Harris Centre Workshop on October 22, 2013.

Fire Dept: No report;

Elliott Management Committee: No Report;

Arena Board/Recreation:

1. Boards around the rink are being replaced tomorrow;
2. Arena is scheduled to be open on November 4, 2013;
3. M. Bullen would like to know if everything remains the same with him this year regarding his pay and work. Ms Rogers to find out what the current agreement is and have information available for the Recreation Commission.

Beautification Committee:

1. Meeting will be held on Thursday, October 17, 2013;

Sunny Cottage Corporation: No report;

Hr. Breton Investment Corp: No report;

**Other Business:**

1. Work Term Student: student informed the new council that she will be doing her work term with the Town in January;
2. Request from Resident on 21 Spencer's Brook Road: resident requesting that the speed bump formally near her property be put back. Council agreed that speed bumps would normally be taken up this time of year for snow removal and will not be putting them back in the spring;
3. Resident on 38 Spencer's Brook Road: resident has put up a "Children at Play" sign in the middle of the road near his property. Public Works Committee to get Town Superintendant to tell the resident the sign has to be removed;
4. Parking Lot started in the Down Harbour Area: this has been put on hold indefinitely;
5. Bingo Cards: Complaint from residents that there was a shortage of bingo cards at the previous Sunday's bingo. Determined that this was the result of the long weekend and should not happen often;
6. Business Tax: Councillor Jensen expressed his displeasure with having to pay business tax for taking pictures two weeks of the year. There are other residents in the community offering similar services that are not charged business tax. Councillor Jensen was advised to write a letter to Council for the next meeting;
7. Plant Sign: request from resident to have a sign installed at the top of the Causeway indicating the direction of the plant. Several tractor trailers have been given the wrong directions and are needlessly crossing the bridge and having difficulty turning around. Agreed to forward to B. Carter, Plant Manager;
8. Resident on 15 Tibbo Crescent: requesting that culverts in front of his house and the adjacent RCMP property be cleaned out to prevent water on his property.

With no further business, the meeting adjourned at 11:10 p.m. Motion by Councillor Gerald Pittman & seconded by Councillor Fabian Manning.

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**Roy Drake– Mayor**

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**Tanya Rogers - EDO**