

**Regular Meeting**  
**Tuesday, 2013**  
**6:30 p.m., October 29, 2013 Town Office**

**Attendance:** Mayor Roy Drake  
Deputy-Mayor Georgina Ollerhead

**Councillors:** Dan Jackman Gerald Pittman  
Fabian Manning Donald Stewart  
Lloyd Jensen

**Also Attending:** Tanya Rogers, Economic Development Officer  
Palmer Strowbridge, Town Superintendent

Mayor Drake called the meeting to order at 6:35pm and the Minutes of October 15, 2013 were presented for adoption, as circulated.

**Errors/Omissions – Minutes of October 15, 2013:** n/a

**Motion # 13-110: G. Ollerhead/L. Jensen**  
**Resolved that the Minutes of October 15, 2013 be adopted, as read, as circulated.**

**In Favour: 7**                      **Opposed: 0**                      **Motion Carried.**

**Business Arising – Minutes of September 11, 2013:**

1. **Boat Launch:** To date, no response from Harbour Authority regarding the pictures sent;
2. **Breakwater:** It was noted that the Dept. of Municipal Affairs may require the Town do an amendment to its Development Regulation that will allow the breakwater to be constructed in the Hazardous Zone located at Piercey's Point. The cost of hiring Arvo McMillan to do the Amendment as well as the two required Coaster ads is \$847.50;

**Motion # 13-111: G. Ollerhead/L. Jensen**  
**Resolved that, if required by the Department of Municipal Affairs, the Town agrees to amend its Development Regulations to accommodate a Breakwater in the Hazardous Zone located at Piercey's Point**

**In Favour: 7**                      **Opposed: 0**                      **Motion Carried.**

3. Resident on 5A Stewarts Lane: Regarding the purchase of land in the back arm area;

**Motion # 13-112: D. Stewart/D. Jackman**

***Resolved that the Town will purchase the parcel of land for \$2500.00 and will pay all legal fees associated with the purchase.***

**In Favour: 6**

**Opposed: 0**

**Abstained: 1**

**Motion Carried.**

*G. Ollerhead did not vote due to conflict of interest.*

4. Property on 1 Stewart's Lane: Mayor Drake informed that he contacted CitiFinancial regarding this property. They claim to have a lien on the land, not the house. CitiFinancial is not willing to give up the lien to allow the Town to dismantle the house. A letter is to be written to CitiFinancial informing them that since this house is on their property, they are responsible if anything should happen & cause harm to individuals and/or property;
5. Letter from Resident on 7 Church Hill Road: Expressing concerns with invoice received for cost to re-locate fire hydrant. The location of a hydro pole on their property and the issues of having to pay all invoices in full before the water was turned on. Response to be forwarded;

**Meeting with Ed Goodyear, Regional Manager, Municipal Affairs.**

*Under Land Development, add "of time" after "If, after a reasonable amount".*

**Meeting with MHA Tracey Perry**

*Discussion was held regarding the Municipal Capital Works and Municipal Operating Grant.*

**COMMITTEE REPORTS:**

*The Public Works Committee Report is attached to Minutes;*

**Finance Committee Report:** *attached;*

*Other:*

1. *Discussion held with regards to the number of GICs that the Town currently has and what purpose they are for. EDO to check with Clerk for clarification & prepare a breakdown;*
2. *Agreed to transfer funds from the General GIC to the town's operating bank account.*

**CORRESPONDENCE REPORT:**

1. Letter from Resident on 24 Road Knob: *Requesting a driveway to get vehicle off the road. Public Works Committee to look at;*

2. Letter from Ottenheimer Baker: Regarding the Town's encroachment on their client's property. Due to lack of information, letter to be deferred to next meeting;
3. Municipal Capital Works: Applications are now being accepted for the 2014/2015 MCW Program. A meeting to be arranged to discuss this matter separately;
4. Letter from Harbour Breton Lions Club: Requesting monetary donation for the annual Santa Claus Parade. Agreed to donate the same amount as previous years;
5. Letter from Resident on 63 South Side Drive: Concerns regarding being charged business tax on shed. Council agreed that a credit would be issued for 2013;
6. Letter from Resident on 51 Bay d'Leau Drive:  
Due to a conflict of issue, Councillor Jensen left the meeting at 8:55 & returned at 9:05pm

*Letter expressing concern with being charged business tax for taking photos (in his opinion, this is only a hobby). Council agreed that this resident will not be charged business tax for 2014. EDO to compile a list of all persons in similar situations who are being charged business tax and to check with other communities to see if they charge business tax to people who are in similar situations.*

7. Message from Small Towns Director Candidates: Message from candidates was acknowledged;
8. Dump Attendant Wages: As noted in the Minutes of January 29, 2013, the dump attendant is to receive the same pay as Labourers. Back pay for time spent at dump to be paid to dump attendant;
9. Municipal Assessment Agency: Invitation to Municipal Assessment workshop was acknowledged;
10. Remembrance Day Ceremony at King Academy School: Due to the Convention in St. John's and work commitments, council will not be able to attend the ceremony on November 7, 2013;
11. Remembrance Day Ceremony at the Lions Club: Councillor Jensen will attend the ceremony and lay a wreath on behalf of the Town;
12. The Coaster: Approval to purchase Remembrance Day ad for \$29.00 plus HST;
13. The Coaster: Approved to purchase an ad for the 2014 calendar for \$65.00 plus HST;
14. Annual Leave Request: Leave request approved as presented;
15. TRIO Invitation: Invitation to Annual General Meeting was acknowledged.

#### **LIASIONS:**

##### Public Relations:

*Deputy Mayor Georgina Ollerhead attended the Harris Centre Workshop at the Lions Club on October 22, 2013 and provided an overview.*

Fire Dept: No report;

Elliott Management Committee: No Report;

Arena Board/Recreation:

1. Councillor Jackman gave an update of the finances of both committees.
2. Mayor Drake agreed to develop ad advertising for new members, deadline to be November 29, 2013.
3. Suggests that the new recreation will not be involved with the bingo, however, they will have a new mandate that will focus on recreational programs and facilities.
4. Town Super to get brush cut around blacktop in back arm area.

Beautification Committee:

1. Repairs are being made to the War Memorial, with new poles being installed & additional work to be done in the spring.
2. Committee is now selling tulip bulbs in memory of loved ones & planting will take place next week. The bulbs were donated by Jackman's Home Centre.

Sunny Cottage Corporation: No report;

Hr. Breton Investment Corp: No report;

Other Business:

1. Concerns raised over the number of trucks carrying feed bags going to the dump. EDO to check with Town Super to see if the Aquaculture companies are reporting how many loads are being carried out, as they were requested to do;
2. Concerns raised over lack of street lighting to new residence located 30 Magistrates Hill Road.
3. Part time/seasonal employees will receive the same yearly percentage raise as permanent employees, effective January 1, 2014.
4. Councillor Stewart informed council that The Newfoundland Community Ambulance Operator Association held a conference recently and are not satisfied with the Government's new policy regarding dispatching. They are attempting to schedule a meeting with Minister Susan Sullivan during the Convention in November and would like any available Mayors/Councillors to attend the meeting.

With no further business, the meeting adjourned at 11:00 p.m. Motion by Councillor Dan Jackman & seconded by Councillor Lloyd Jensen.

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**Roy Drake – Mayor**

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**Tanya Rogers - EDO**