

**Regular Meeting
Tuesday, 2013
6:30 p.m., November 12, 2013 Town Office**

Attendance: Mayor Roy Drake

Councillors: Dan Jackman Gerald Pittman
Fabian Manning Donald Stewart
Lloyd Jensen

Absent: Deputy-Mayor Georgina Ollerhead

Also Attending: Tanya Rogers, Economic Development Officer
Palmer Strowbridge, Town Superintendent

Mayor Drake called the meeting to order at 6:35pm and the Minutes of October 29, 2013 were presented for adoption, as circulated.

Errors/Omissions – Minutes of October 29, 2013:

1. Arena Board/Recreation
 - #2. Should read, Mayor Drake to develop ad advertising for “nomination” of new members;
 - #3. Should read, Recreation “Commission”;
 - #4. Should read, play area instead of blacktop;
2. Beautification Committee
 - #1. Should read, new posts not poles;
3. Other Business
 - #1. Should read, carrying feed bags to the dump;
4. Public Works Committee report

Chairperson is Gerald Pittman, not Roy Drake;
5. Correspondence
 - #5. Letter from resident on 63 South Side Drive

Motion # 13-113: G. Pittman/D. Stewart
Resolved that the Town will issue a credit to resident of 63 South Side Drive for business tax charged on shed in 2013.

In Favour: 6

Opposed: 0

Motion Carried.

#6. Letter from resident on 51 Bay d'Leau Drive

Motion # 13-114: D. Jackman/ G. Pittman

Resolved that the Town will not charge resident on 51 Bay d'Leau Drive business tax for 2014 for taking photos.

In Favour: 6

Opposed: 0

Motion Carried.

12/13. The Coaster

Motion # 13-115: D. Stewart/L. Jensen

Resolved that the Town will purchase a Remembrance Day ad for \$29.00 plus HST and an ad for the 2014 calendar for \$65.00 plus HST.

In Favour: 6

Opposed: 0

Motion Carried.

6. Public Works Committee Report

#10/11. Lots #10 and #6 Connaigre Road

Motion # 13-116: D. Stewart/G. Pittman

Resolved that the selling price for Lots #10 and #6 Connaigre Road will be \$15,000.00 plus HST each, water and sewer hook up to be included.

In Favour: 6

Opposed: 0

Motion Carried.

Motion # 13-117: F. Manning/D. Stewart

Resolved that the Minutes of October 15, 2013 be adopted, as read, as circulated.

In Favour: 6

Opposed: 0

Motion Carried.

Business Arising – Minutes of September 11, 2013:

1. Breakwater: Ms. Rogers contacted Bas Cleary, Director, Department of Environment and Conservation, responsible for the file, for an update. Mr. Cleary informed her that the file is still under review and should be finalized soon;
2. Other Business #1
Concerns were raised over the number of pick up trucks continuing to carry feed bags to the dump without notifying the Town Superintendent;

Motion # 13-118: D. Stewart/D. Jackman

Resolved that the Town will send an invoice to Northern Harvest Sea Farms for \$1500.00 for dumping of feed bags by local pick up trucks in October.

In Favour: 6

Opposed: 0

Motion Carried.

3. Dump Attendant Wages

Ms. Rogers to contact Dave Hann, Union President, for an amended contract that states that the Dump attendant is to receive the same pay as Labourers;

COMMITTEE REPORTS:

The Public Works Committee Report is attached to Minutes;

Finance Committee Report:

Next meeting will be held on November 20, 2013 at 5:00 pm.

CORRESPONDENCE REPORT:

1. Letter from MHA Jim Bennett's Office: Council does not feel the need to distribute the petition at this time;
2. Municipal Assessment Agency: Council cast their vote for Small Towns Director;
3. St. Bartholomew's Silent Auction: Request for donation to their Annual Silent Auction. Request denied;
4. Letter from Ottenheimer/Baker: Regarding the Town's encroachment on their client's property. Town Super to find all surveys/maps of the land in question for the next meeting;
5. Harbour Breton Lions Ambulance Committee: Regarding work needed to the driveway at the new ambulance bay. Public Works committee will look at what is required and the workers will do the work as time permits.

Resident of 5 Jensen's Lane expressed concern over the proposed location of the new driveway with respect to his son's property on 12-14 Canada Drive. Resident to be asked to provide survey/deeds for the property on 12-14 Canada Drive;

6. TownSuite Upgrading: Cost for the upgrade was presented. Ms. Rogers to ask Sarah Hobbs, Director of Sales & Marketing, to come in for a meeting to discuss the upgrades needed as well as the TownSuite Mapping program;
7. Adventure Central: Will not be advertising in the Saltscapes Food and Travel Guide;
8. Letter from the Fire Chief: Regarding his role as Fire Chief when it comes to conducting fire inspections at businesses around Town. Decided that a letter be sent to all businesses in Town informing them that the Fire Chief is available to do fire inspection should they require one;
9. Municipal Affairs: Letter stating the amount of the 2014 Municipal Operating Grant that acknowledged;
10. Small Town Director – Message from Christopher Dredge was acknowledged;
11. Joint Councils/Mayors: Meeting will be held in St. Alban's on November 13, 2013 at 7:00pm. Mayor Drake and Councillor Stewart will be attending;

12. PMA Central Regional Meeting – Decided not to attend this particular meeting;
13. Exploits Chamber of Commerce: Invitation to Christmas Party was acknowledged;
14. Resident of 5A Stewarts Lane: accepted the Towns offer to purchase land in the back arm area. Request that he bring deeds/survey to the Town Office;
15. Municipal Assessment Agency: Annual report was submitted to Council. Councillor Jackman will review the report;
16. Zamboni Tender: tender was acknowledged, the Arena does not need a new zamboni at this time;
17. Adventure Central: Membership form.

Motion # 13-119: D. Stewart/D. Jackman
Resolved that the Town will become a member of Adventure Central for an annual fee of \$150.00 plus tax.

In Favour: 6

Opposed: 0

Motion Carried.

LIASIONS:

Public Relations:

Report prepared by Deputy Mayor Georgina Ollerhead on the Convention was presented. Councillors to review for discussion at next meeting.

Fire Dept: No report;

Elliott Management Committee: No Report;

Arena Board/Recreation:

1. Councillor Jackman will be providing monthly reports.
2. Arena employees will be starting work the first week in December.
3. Ad has been posted for new members, current members to be called and informed that they have to re-submit their names if they wish to be considered for the new recreation commission.

Beautification Committee:

1. Town of Harbour Breton received the Tidy Towns Award for their population category.
2. Posts and repair work has been completed at the War Memorial, Town Super to look at problem of water buildup near the war memorial.
3. Memorial Bulbs have been planted at the Old Cottage Hospital Site.

Sunny Cottage Corporation: No report;

Hr. Breton Investment Corp: No report;

Other Business:

1. Provincial 911 System: Mayor Drake learned at the Convention that 911 will be rolled out province wide in 2014.
2. Federation of Canadian Municipalities: Discussed becoming a member, Councillor Manning will provide more information at the next meeting.
3. Tablets for Councillors: Mayor Drake purchased a tablet while in St. John's for the Convention. He will try it out over the next few weeks at which time it will be decided if one will be purchased for all Councillors.

Motion # 13-120: D. Jackman/L. Jensen

Resolved that Mayor Drake will be reimbursed \$544.05 for the purchase of the tablet.

In Favour: 6

Opposed: 0

Motion Carried.

4. 938G Loader: Councillor Manning spoke with representatives from Nortrax and Toromont Cat regarding the Loader. They will do an appraisal on the current 938G loader and will do an assessment to determine what type of Loader they would recommend for a Town this size.
5. 2013 Freightliner Dump Truck: Councillor Manning spoke with Freightliner regarding the problems with the Freightliner. He informed council that changing the ratio should solve the problem and is preparing a quote for the work required.
6. Cooke Aquaculture: Mayor Drake informed Council that he received a call from Ross Butler on November 7, 2013 informing him that the plant will be shutting down until mid 2014 due to diseased fish at two of their sites. Mr. Butler informed the Mayor that Cooke Aquaculture has no plans on relocating to another plant in the region.

Ms. Rogers to arrange a meeting with Bill Carter, NL Processing Operations Manager, for November 18, 2013 at 6:00.

7. Northern Harvest Sea Farms: Suggested that a meeting be arranged with Northern Harvest Sea Farms as well.
8. Elliott Premises/Daycare: Concerns raised over the possible danger of vehicles/traffic on the wharf adjacent to the Daycare play area.

Motion # 13-121: G. Pittman/D. Jackman

Resolved that the Town will get quotes from local contractor to install a guardrail along the Daycare play area at the Elliott Premises.

In Favour: 6

Opposed: 0

Motion Carried.

9. *Crime around Town: Concerns were raised over the number of break-ins (vehicles and sheds) occurring about down. Suggested that council meet with local RCMP to discuss this matter.*

With no further business, the meeting adjourned at 9:45 p.m. Motion by Councillor Don Stewart & seconded by Councillor Dan Jackman.

Roy Drake– Mayor

Tanya Rogers - EDO