

**Regular Meeting
November 26, 2013 @ 6:30 p.m.
Town Office**

Attendance: Mayor Roy Drake

Councillors: Georgina Ollerhead Gerald Pittman
Fabian Manning Donald Stewart
Lloyd Jensen

Absent: Dan Jackman

Also Attending: Tanya Rogers, Economic Development Officer
Palmer Strowbridge, Town Superintendent
Bernice Herritt, Clerk/manager

Mayor Drake called the meeting to order at 6:40pm and the Minutes of November 12, 2013 were presented for adoption, as circulated.

Errors/Omissions – Minutes of November 12, 2013:

1. Correspondence
#9: Should read, “was” acknowledged;
#11: Should read, Meeting will “be” held;

2. Other Business:
#9: Should read, occurring “around Town”;

Motion # 13-127: G. Pittman/F. Manning
Resolved that the Minutes of November 12, 2013 be adopted, as read, as circulated.

In Favour: 6 Opposed: 0 Motion Carried.

Minutes of Finance Meeting of October 21, 2013 and Special meetings with MHA Tracey Perry and Ed Goodyear, Regional Manager, Department of Municipal Affairs were motioned for adoption.

Motion # 13-128: F. Manning/G. Ollerhead
Resolved that the Minutes of Finance Meeting on October 21, 2013 and Special meetings with MHA Tracey Perry and Ed Goodyear, Regional Manager, Department of Municipal Affairs be adopted, as read, as circulated.

In Favour: 6 Opposed: 0 Motion Carried.

Minutes of Special Meeting held on Monday, November 18, 2013 were then presented for adoption, as circulated.

Resident on Lots #6, 7 and ½ of 5 Beaver Pond Road expressing concern regarding the letter he received from the Town concerning the sale of the lots. He is questioning the “as is, where is” basis on the letter and is requesting a new letter. The purchaser is to be advised to put his concerns/questions in writing to the Town.

Motion # 13-129: G. Pittman/D. Stewart

Resolved that the Minutes of Special Meeting held on Monday, November 18, 2013 be adopted, as read, as circulated.

In Favour: 6

Opposed: 0

Motion Carried.

Business Arising – Minutes of November 12, 2013:

1. Correspondence Report Item # 14:
Concerns expressed as to the need of having the land re-surveyed and the deed prepared at this time. After discussion, it was agreed that this should to be done before the land is purchased and should be done now;
2. Arena Board/Recreation:
Deadline for submission of names is November 29, 2013;
3. Breakwater:
Email was sent to Bas Cleary, Director, Environmental Assessment Division; no response;
4. 938G Loader:
Municipal Affairs has advised that if a loader is leased for less than three years, Municipal Affairs approval is not required. Clerk to find out if a leased loader has to be tendered.

Toromont Cat has provided the Town with a loaner Loader while they determine what is wrong with the Towns. They will provide a quote on the repairs required/ trade in value/cost of the new loader. Decision on purchasing a new Loader will be made once all pricing is received from Toromont Cat.

COMMITTEE REPORTS:

The Public Works Committee Report is attached to Minutes;

Finance Committee Report:

Minutes of November 20, 2013 were presented for adoption, as circulated.

Recommendation #8:

Should read, collection percentage as of Nov. 20/12 was 88.40%;

Motion # 13-130: F. Manning/G. Ollerhead

Resolved that the Minutes of November 20, 2013 be adopted, as read, as circulated.

In Favour: 6

Opposed: 0

Motion Carried.

CORRESPONDENCE REPORT:

1. Department of Fisheries and Aquaculture: Invitation to attend consultation in Grand Falls-Windsor was acknowledged. Councillor Stewart will attend, if possible;
2. NAIA Convention: Invitation to annual convention was acknowledged. Councillor Manning is attending on behalf of his business. Councillor Pittman is interested in attending as well. More discussion at a later meeting. Keep on Agenda;
3. MNL: Call for MNL Committee members was acknowledged;
4. Annual Leave Request: Employee request completed;

Motion # 13-131: G. Pittman/G. Ollerhead.

Resolved that the employee's request for annual leave be approved as requested.

In Favour: 6

Opposed: 0

Motion Carried.

5. Town Suite: Representative is available to meet with council on December 4, 2013. Council is available.
6. Dump Attendant: Discussion on dump attendant and rate of pay as per collective agreement.

Motion # 13-132: D. Stewart/F. Manning

Resolved that, effective January 1, 2014, the dump attendant will receive the same wage rate as laborers. This would form part of the collective agreement as a Memorandum of Understanding.

In Favour: 6

Opposed: 0

Motion Carried.

7. Meeting with Bill Barry: Mr. Barry is available for a meeting in Corner Brook on December 3, 2013. Mayor Drake, Deputy Mayor Georgina Ollerhead, Councilors Manning, Stewart, and Pittman as well as the EDO will attend.

LIASIONS:

Public Relations:

1. Annual Memorial Build/Tree Lighting Ceremony will be held on December 9, 2013. Deputy Mayor Georgina Ollerhead will advertise memorial bulbs on Facebook and ads will be placed around Town. Councillor Stewart will contact Conne River regarding a Tree;
2. Council will hold a public meeting in February 2014;
3. Mayor Drake attended the annual Lions Club Charter Night on November 23, 2013;
4. Deputy Mayor Georgina Ollerhead will attend the LOBA Charter Night on November 30, 2013;
5. Christmas dinner for council, staff and spouses will be held on December 20, 2013 at the Southern Port Hotel;
6. Deputy Mayor will also attend the Fire Department's Christmas Social on behalf of the Town, as the Mayor is a member of the Fire Department;

Fire Dept: No report;

Elliott Management Committee:

1. Meeting was held on November 19, 2013;
2. Heaters in the Cafe are still a problem; contact the local electrician to check out;
3. Update was given on the status of the lighthouse acquisition;
4. Committee questioned if there was going to be a Christmas Social for volunteer committees, Elliott Committee to be informed that the Town will not be hosting a volunteer event this year;
5. Committee is requesting 50% of the proceeds from the rental of the top level portion for the Daycare. Liaison to advise Committee that they will receive 50% of profit, after Hydro bills have been paid;

Arena Board/Recreation:

1. Deputy Mayor Georgina Ollerhead provided an update on the Recreation meeting she attended on November 19, 2013.
2. Recreation Commission would like to donate \$1000.00 to individual of 10 Old Farm Road toward his expenses/registration with the Central IcePak Major Midget Hockey Team.

Motion # 13-133: F. Manning/D. Stewart

Resolved that the Recreation Commission can proceed to donate \$1000.00 to resident on 10 Old Farm Road toward expense/registration with the Central IcePak Major Midget Hockey Team.

In Favour: 6

Opposed: 0

Motion Carried.

Beautification Committee:

1. Next meeting will be held on November 27, 2013.

Sunny Cottage Corporation: No report;

Hr. Breton Investment Corp:

1. One application was submitted for the vacant cottage.

Other Business:

1. Resident on 85 Bay d'Leau Drive: expressing concern regarding roaming dogs around town. Ad to be placed around Town advising residents to keep their pets leashed;
2. Community Channel: EDO to get update on status;
3. Excavator: Discussion held regarding the purchase of a new loader and whether or not there is a need to keep the 320 Excavator for Town use;

Motion # 13-134: D. Stewart/F. Manning

Resolved that the Town's 320 excavator will no longer be required by the Town and will be sold/traded at the discretion of the public works committee.

In Favour: 6

Opposed: 0

Motion Carried.

Motion # 13-135: G. Ollerhead/G. Pittman

Resolved that the Town will consider leasing a new loader.

In Favour: 6

Opposed: 0

Motion Carried.

4. Town Employee: concerns raised whether or not one of the Towns employees has a license to operate heavy equipment;
5. Purchaser of Lots #8 & 9 Beaver Pond Road: Request to know when the deeds for his building lot will be available; Agreed to contact Crown Lands for an update.

With no further business, the meeting adjourned at 9:45 p.m. Motion by Councillor Gerald Pittman & seconded Deputy Mayor Georgina Ollerhead.

Roy Drake– Mayor

Tanya Rogers - EDO