

Regular Meeting
Tuesday, 2014
6:30 p.m., January 14, 2014 Town Office

Attendance: Mayor Roy Drake

Councillors: Georgina Ollerhead Gerald Pittman
Fabian Manning Donald Stewart
Lloyd Jensen Dan Jackman

Absent: Palmer Strowbridge, Town Superintendent

Also Attending: Tanya Rogers, Economic Development Officer
Bernice Herritt, Clerk/manager

Mayor Drake called the meeting to order at 6:35pm and the Minutes of December 10, 2013, Minutes of Special Meetings held on December 12, 13, 19, 2013 and January 8, 2014 were presented for adoption, as circulated.

Errors/Omissions – Minutes of December 10, 2013:

1. Correspondence Report #5 - Northern Harvest Sea Farms: remove “as requested”.

Motion # 14-003: D. Stewart/D. Jackman

Resolved that the Minutes of December 10, 2013 and be adopted, as read, as circulated.

In Favour: 7

Opposed: 0

Motion Carried.

Business Arising – Minutes of December 10, 2013:

1. Annual Leave: Memo to be sent to all employees that annual leave requests must be submitted by March 31, 2014;
2. Northern Harvest Sea Farms: Representatives from Northern harvest Sea Farms to be invited to attend the next regular meeting;
3. Barry Group: EDO to follow up with Mr. Barry regarding the status of the meeting he was to arrange with Government.

Errors/Omissions – Minutes of Special Meeting of December 12, 2013: n/a

Motion # 14-004: D. Stewart/G. Ollerhead

Resolved that the Minutes of Special Meeting of December 12, 2013 and be adopted, as read, as circulated.

In Favour: 7

Opposed: 0

Motion Carried.

Business Arising – Minutes of December 12, 2013:

1. Building Lots: Lot #6 on Connaigre Road has been sold as per previous price agreed upon.

Errors/Omissions – Minutes of Special Meeting of December 13, 2013: n/a

Motion # 14-005: F. Manning/G. Pittman

Resolved that the Minutes of Special Meeting of December 13, 2013 be adopted, as read, as circulated.

In Favour: 7

Opposed: 0

Motion Carried.

Errors/Omissions – Minutes of Special Meeting of December 19, 2013:

1. Motion #13-148: Should read, on an as is, where is basis;
2. Other Business #1: Should read, letters to be sent out to six individuals.

Motion # 14-006: G. Ollerhead/D. Stewart

Resolved that the Minutes of Special Meeting of December 19, 2013 be adopted, as read, as circulated.

In Favour: 7

Opposed: 0

Motion Carried.

Errors/Omissions – Minutes of Special Meeting of January 8, 2014:

1. Motion #14-001: Add the \$ sign in place of the number 4.

Motion # 14-007: G. Pittman/D. Stewart

Resolved that the Minutes of Special Meeting of January 8, 2014 be adopted, as read, as circulated.

In Favour: 7

Opposed: 0

Motion Carried.

Business Arising – Minutes of January 8, 2014:

1. Breakwater: Update provided on a conference call held with Small Craft Harbours on January 13, 2014 which discussed the Geotechnical Investigation and Mitigation Plan that the Environmental Assessment is requiring to be in place before the Town is permitted to issue a permit for the Breakwater. Small Craft Harbours is preparing an information package for the Town that will include a Mitigation Plan. The Town will review the plan and inform Small Craft Harbours if the plan is acceptable or not.

COMMITTEE REPORTS:

The Public Works Committee Report is attached to Minutes;

Finance Committee Report:

1. *Next meeting will be held on January 20, 2014 at 6:30pm;*
2. *New loader has been ordered;*
3. *Mayor Drake did an interview with the Coaster regarding the budget.*

CORRESPONDENCE REPORT:

1. *Resident of 5A Stewarts Lane: Council reviewed the options provided by its Lawyer on how to proceed with the purchase of the land;*

Motion # 14-008: D. Jackman/G. Pittman

Resolved that the Town will proceed with option #2 as provided by the Town's Lawyer and have her prepare, obtain and register a new Declaration and Affidavits of Long Possession. The Town will also obtain title insurance at a cost of \$100.

In Favour: 7

Opposed: 0

Motion Carried.

2. *Canada Post: Letter regarding the Town's concerns with the potential closure on Saturdays was acknowledged;*
3. *Canadian Postmasters and Assistants Association: Letter requesting the town to pass a resolution objecting to Canada Post's proposed closure on Saturdays;*

Motion # 14-009: D. Stewart/L. Jensen

Resolved that the Town is opposed to any reduction of services proposed by the Canada Post Corporation.

In Favour: 7

Opposed: 0

Motion Carried.

4. *Joint Mayors: A meeting is scheduled for Wednesday, January 15, 2014 at the Town Hall in Harbour Breton. Mayor Drake, Deputy Mayor Georgina Ollerhead and Councillor Stewart will attend;*
5. *Corona Collage: Email regarding safety training was acknowledged. Occupational Health and Safety student to determine and coordinate what training is required for the Town's workers and othesr who may want to participate;*
6. *Central Health: Invitation to participate in a round table discussion regarding the Coast of Bays Community Health Assessment on January 27, 2013 was acknowledged. Mayor Drake and Deputy Mayor Georgina Ollerhead will attend. Notify Central Health;*

LIASIONS:

Public Relations:

1. Mayor Drake and Deputy Mayor G. Ollerhead attended the Fire Department's Christmas social and 50+ Club's Christmas Dinner;
2. While doing the Beautification ticket draw before TV bingo, Deputy Mayor G. Ollerhead wished the residents of Harbour Breton a Merry Christmas and Happy New Year, on behalf of the Town.

Fire Dept:

1. Next meeting is scheduled for Wednesday, January 15, 2014;
2. Councillor Jensen will attend in the absence of the liaison, F. Manning;

Elliott Management Committee:

1. Recent flooding in the theatre was discussed. Public Works committee to see that repairs are completed;

Beautification Committee:

1. Councillor Jackman/Jackman's Home Centre will donate a flower bed to be placed at the base of the Tidy Towns sign;
2. The ticket draw on the food hampers went well;
3. Winners of the festival of lights and most outstanding properties will be awarded at the Lions Speak Off on February 22, 2014;

Sunny Cottage Corporation:

1. Seasonal worker and council liaison, L. Jensen to visit the Sunny Cottage to see if there are any problems/leaks;
2. The driveway to the cottage needs to be cleared of snow;

Hr. Breton Investment Corp:

1. Another cottage has become vacant, applications have been received and a couple from Gaultois will be offered the Cottage;

Arena Board/Recreation:

1. D. Jackman provided a financial report for both committees and stated that bingo revenues have been down in the past few weeks;
2. A piece of equipment needs to be replaced at the Fitness Centre, Treasurer of the Recreation to get a quote from Spartan Fitness in St. John's along with the quote she already has;
3. A new DVD player is needed at the Fitness Centre; Councillor Jackman will donate one that he has;

4. EDO and Councillor Jackman to research funding opportunities for a proposed extension to the arena for the purpose of a fitness centre.
5. An ammonia sensor is needed at the arena, cost will be approximately \$2500.00;

Motion # 14-010: G. Ollerhead/F. Manning

Resolved that the Town will purchase an ammonia sensor for the arena at a cost of \$2500.00.

In Favour: 7

Opposed: 0

Motion Carried.

6. List of new members has been received. A meeting will be held on January 21, 2014 to discuss further;

Other Business:

1. OH&S student: Individual has started her work term on Monday, January 13, 2014;
2. FM Radio Station: An inquiry has been made regarding the radio station's reception, no response to date;
3. Town's Accountant: Byron Smith will attempt to visit the Town in February to ensure the new Town Suite upgrades are suitable for what is required when doing the audit;
4. Emergency Preparedness Plan (EPP): Discussion on the recent problems with the phone lines at the hospital/ambulance. EPP Committee needs to review the plan. OH&S Student to coordinate a meeting of the EPP Committee as soon as time permits;
5. Snow Clearing Regulations: Regulations to be placed on local community channel and added to the Town website;
6. Snow Clearing: Town Superintendent to call workers in on overtime as required;
7. Facebook: Discussion over recent comments on Facebook regarding the alleged dumping of contaminated fish at the Harbour Breton Waste Disposal Site. Since there was never any contaminated fish dumped at the site, as confirmed by Cooke Aquaculture, Council will be seeking legal advice on how to deal with the comments.
8. Date of Next Meeting: Next regular meeting will be January 28, 2014.

With no further business, the meeting adjourned at 9:20 p.m. Motion by Councillor Gerald Pittman & seconded Deputy Mayor Georgina Ollerhead.

Roy Drake – Mayor

Tanya Rogers - EDO