

**Regular Meeting**  
**Tuesday, 2014**  
**6:00 p.m., January 28, 2014 Town Office**

**Attendance:** Mayor Roy Drake

**Councillors:** Georgina Ollerhead Gerald Pittman (6:25pm)  
Fabian Manning (6:30pm) Donald Stewart  
Lloyd Jensen (6:55pm) Dan Jackman

**Absent:** Bernice Herritt, Clerk/manager

**Also Attending:** Tanya Rogers, Economic Development Officer  
Palmer Strowbridge, Town Superintendent

Mayor Drake called the meeting to order at 6:00 pm.

**Guests: Ms Shyanne Day, Ms Maggie Griffin, Ms Amanda Molloy**

Mayor Drake welcomed the guests to the meeting. Ms Day read a letter outlining her concerns with regards to alleged damage to her father's vehicle, as a result of snow clearing. She pointed out that, in the down harbour area, it is impossible to have vehicles 8ft from the road and that she would use designated parking areas, if they were available.

Ms. Molloy expressed concern with alleged damage done to her fence and Ms. Griffin's concern was with the lack of parking in the down harbour area in general.

Mayor Drake informed the guests that further discussion will be held regarding their concerns and thanked them for attending the meeting. The guest left the meeting at 6:30pm.

**Guests: Mr. Doug Caines and Mr. Harvey Jensen, Northern Harvest Sea Farms**

Mayor Drake welcomed the guests to the meeting. Mr. Caines expressed concern with an invoice that Northern Harvest Sea Farms received from the Town for using the waste disposal site. Mr. Caines felt the invoice was not reasonable and discussion was held regarding what amount would be acceptable to both parties.

Mr. Caines went on to explain that plans are well underway for Northern Harvest Sea Farms to begin production at the plant in Harbour Breton in the fall of 2014. He discussed the amount of fish currently being grown at their sites and their plans for future growth. He stated that there will be some secondary processing, however, could not comment on what percentage that would be at this time.

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Mr. Caines informed that the Clean (Inflow) Wharf is now in operation. Mr. Caines and Mr. Jensen left the meeting at 7:30pm. After discussion on the issue, the following motion was made.

**Motion # 14-014: D. Jackman/F. Manning**

***Resolved that the Town will permit Northern Harvest Sea Farms to use the Town's Waste Disposal Site for dumping inorganic waste from Harbour Breton and Pool's Cove at a cost of \$500.00 per month, effective January 1, 2014 for an 8 month trial period.***

**In Favour: 6**

**Opposed: 1 (D. Stewart)**

**Motion Carried.**

**Guest: Ms Sandra Mullins**

Mayor Drake welcomed the guest to the meeting. Ms. Mullins started by outlining the work that she did during her employment at the fitness centre and expressed her displeasure with being laid off in May 2013.

Councillor Jackman explained that at that particular time, the memberships were low and that there was not enough funds coming in to continue to employ her as a Fitness Instructor.

Mayor Drake explained that at the present time, the Town has taken over the operations of the Fitness Centre and is doing what it can with its current employees to enable the Centre to stay open. He hopes that the Recreation Commission will get back on track with a focus on recreation and in the interim, the Town is handling the affairs of the Fitness Center.

Ms Mullins thanked council for the meeting and updating her on the status of the Center.

Ms. Mullins left the meeting at 8:00pm.

**COMMITTEE REPORTS:**

The Public Works Committee Report is attached to Minutes;

**Finance Committee Report:**

1. Committee requests a detailed breakdown of funds that are included in bank balance (ie. % property tax, % business, MOG, etc.);
2. Further discussion required on the w/s for vacant apartments. A complete list of apartments to be compiled for next meeting;

3. Further discussion required regarding common-law situations as it relates to Poll Tax;
4. Chlorination building repairs invoice submitted for review;

**Motion # 14-015: D. Stewart/D. Jackman**

**Resolved that the Town will proceed with the required repairs and obtain the services of Atlantic Technical Services as per quote received.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

5. The overdraft limit was discussed;
6. Agreed to proceed with having a technician from Procom to come in and provide on site training for the new TownSuite Upgrade.

**CORRESPONDENCE REPORT:**

1. Hr. Breton Lions Club: Mayor Drake and Deputy Mayor Georgina Ollerhead will attend the Lions Annual Speak Off on February 22, 2014. Council Stewart will also attend on behalf of the Beautification Committee. Councillors to consider names for submissions for the Citizen of the Year;
2. Dept. of Natural Resources: Town Super attended the Environmental Management System training session held in GFW as of today's date;
3. COBs International Women's Day Committee: Requesting a donation/prize. Agreed to donate an EP t-shirt and that the Mayor, Deputy Mayor and interested staff can attend the banquet;
4. Chamber of Commerce: Provincial Pre-Budget Consultations to be held on Jan. 31, 2014. The Joint Mayors Committee is not prepared to present at this time, but hopefully, next year;
5. Confined Space Entry Training: Quote from Corina College was acknowledged. Councillor Pittman to check with the Fire Chief to see if they will be doing this course in the near future;
6. MNL: Mayor Drake will be attending the Regional Meeting in Grand Falls on January 31-February 1, 2014;
7. Resident of 37 Main Road North: Informing of alleged damage to garbage box. A reply to be sent informing that garbage boxes are to be kept clear of snow at all times, therefore, council is not responsible for damages as a result of being snow covered;
8. Tina Jewer: Response to the Town's inquiry regarding Facebook comments was acknowledged. Deputy Mayor G. Ollerhead will attempt to find out what was actually commented on Facebook;
9. Clean & Safe Drinking Water Workshop: The Town Superintendent is waiting for the workshop agenda to be sent out before registering. A hotel room is to be booked just in case;
10. CYN: Request for a \$500 donation to the Harbour YES Program was acknowledged.

**Motion # 14-016: D. Stewart/G. Ollerhead**

***Resolved that the Town will donate \$500 to the Harbour YES Program for their budget year April 1, 2014 – March 31, 2015.***

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

11. Towns History Board Signage: The replacement history board can be ordered through the Johnson Family Foundation at a cost of approximately \$1000 (delivered to St. John's). If the Town proceeds to order this sign on their own, it could cost \$1800;

**Motion # 14-017: D. Jackman/F. Manning**

***Resolved that the Town will order a new history board with the Johnson Family Foundation at an estimated cost of \$1000.00.***

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

12. Joint Mayors: M.O.U. for the Coast of Bays Regional Development Corporation was acknowledged. Councilor Stewart to contact interim Chairperson for clarification on Appendix C before signing;
13. CIBC: Inquiry into the Town's Civic Holiday for 2014 was acknowledged;

**Motion # 14-018: G. Ollerhead/F. Manning**

***Resolved that the Town's Civic Holiday for 2014 will be on August 4, 2014.***

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

14. Resident on 29 Main Road North: Application for employment was acknowledged;
15. Town Clerk/Manager: Appointment days were acknowledged;
16. 2013 Spring Drinking Water Quality Report: Report to be forwarded to Town's Engineer;
17. J. Strickland, P. Engineer: Email informing the Town of his services was acknowledged. Letter to be sent thanking him for the information;
18. Canada Post Corporation: Letter informing of the new hours of operation were acknowledged.

**LIASIONS:**

**Public Relations:**

1. Deputy Mayor G. Ollerhead distributed petitions to stores regarding the closure of the Post Office on Saturdays;
2. Mayor Drake and Deputy Mayor G. Ollerhead attended the Coast of Bays Community Health Assessment on January 27, 2014;
3. Mayor Drake attended the Literacy Day activities at St. Josephs School;

4. *Mayor Drake, Deputy Mayor Ollerhead & Councillor Stewart attended the Joint Mayors meeting held on January 15, 2014;*

Fire Dept:

1. *Councillor Jensen attended the last meeting in the absence of the liaison, F. Manning;*

Elliott Management Committee: n/a

Beautification Committee:

1. *A meeting will be held before Feb 22, 2014 to determine winners of the Festival of Lights and Most Outstanding Properties;*

Sunny Cottage Corporation: n/a

Hr. Breton Investment Corp:

1. *To date, the vacant cottage has been filled;*

Arena Board/Recreation:

1. *D. Jackman gave an update on a meeting held with the Recreation's Treasurer;*
2. *The Treasurer and Arena worker will be selling bingo cards, one volunteer can help out each week if desired;*
3. *Cards for the Fitness Centre will be sold at the Town Office and monthly renewals can be paid at the Town Office as well;*
4. *Discussion held regarding the number of names submitted for the new Recreation. Due to the fact that the Regulations state a requirement of seven & that there were not enough names submitted, the Mayor & Councillors names will be added as directors to the Commission in the interim.*

**Motion # 14-019: D. Jackman/F. Manning**

***Resolved that the Mayor & Councillors names will be added as Directors to the Recreation Commission Incorporation documents in the interim.***

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**Other Business:**

1. **CYN:** *Letter requesting that the town provide work experience for a skills link student. Due to the time of year, the Town is unable to accommodate a student at this time.*

*With no further business, the meeting adjourned at 10:15 p.m. Motion by Councillor Gerald Pittman & seconded Deputy Mayor Georgina Ollerhead.*

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**Roy Drake– Mayor**

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**Tanya Rogers - EDO**