

*Regular Meeting  
March 25, 2014  
6:30 p.m. at Town Hall*

Attendance: Mayor Roy Drake Lloyd Jensen  
Councillors: Georgina Ollerhead Gerald Pittman  
Donald Stewart Dan Jackman

Absent: Fabian Manning  
Also Attending: Bernice Herritt, Clerk-Manager  
Palmer Strowbridge, Town Superintendent  
Tanya Rogers, Economic Development Officer

Mayor Drake called the meeting to order at 6:30 p.m. and extended a thank you to the EDO for providing an update on the proposed project applications. Recommends to further discuss on March 27, 2014. Ms Rogers left the meeting at 6:55 p.m.

The Minutes of February 25, 2014 were then presented for adoption.

Errors/Omissions: Minutes of February 25, 2014:

With no errors and/or omissions, the minutes were adopted as follows:

**Motion #14-035:D. Stewart/D. Jackman**

**Resolved that the Minutes of February 25, 2014 be adopted as presented, as circulated.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

O/Standing Items – Minutes of February 25, 2014:

1. Follow up with the First Aid Course;
2. Update was provided by Mayor Drake on meetings held with Municipal Affairs, Fisheries & Aquaculture, & Innovation, Business & Rural Development,
3. Update also provided on the meeting with Kendall Engineering. Council will not be billed for preparing the preliminary cost estimates for some 'proposed' paving. Discussion was also held with regards to 'proposed areas' for housing development. Recommends to review file on the proposed 'Golf Course';

Notes of March 4, 2014 & February 18, 2014 meetings were reviewed and acknowledged. Check with the EDO on the hydro 'demand meter' for the Cottage;

**COMMITTEE REPORTS:**

**Public Works:**

1. Ottenheimer/Baker – Deferred until further discussion with resident;
2. Quarry Location: Any requests by paving contractors for quarry site locations are to be referred to the Public Works Committee;

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3. Pot-holes: Concerns expressed with the numerous potholes around town. PWC meeting to be held with Town Super on Monday, March 31, 2014 at 1:30 p.m.
4. New Committee Member: Councillor Lloyd Jensen to be added to the PWC;
5. Water Filter: Water sample to be taken and forwarded to GSC as previously discussed;
6. Pumphouse Maintenance: Check on the status of the pumphouse repairs;

**Applications to Build:**

1. Resident on 63 Harbour Drive: Request for permission to start a pet grooming business.

**Motion#14-036:R.Drake/D. Jackman**

**Resolved that approval be given to resident to open a pet grooming business, subject to the Town's Development Regulations and the minimum off-street parking requirement of one parking space, and written approval of Services NL.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

**Motion #14:037: G. Pittman/L. Jensen**

**Resolved that the Public Works Committee Report as presented, be adopted, as circulated.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

**Finance Committee Report:**

1. Meeting scheduled for Monday, March 31, 2014 at 7:00 p.m;
2. Individual water cut-off has until Monday, March 31, 2014;

**CORRESPONDENCE REPORT:**

1. Keyin College: Request for work term placements for two of their students. Advise that we are unable to accommodate students at this time due to our location & recent student just completed an eight week term;
2. FBEDA: Request and feedback for a proposed 'roll on, roll off' ferry service to replace the existing service between Bay L Argent, Rencontre East & Pool's Cove. Recommends to contact to try and obtain copy of the report previously prepared & forward copy with a letter of support;
3. Fire Dept: Request for approval to proceed with an application for funding under the FES Program for fire fighting equipment.

**Motion # 14-038: G. Ollerhead/D. Jackman**

**Resolved to apply for funding under the FES for firefighting equipment in the amount of \$21,922.70 on a 90/10 basis.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

4. Wood Cutting: Concerns expressed with woodcutting within the Town's Boundaries (i.e.; Back Arm Trail, Rocky Point, Between The Hills, Witch Hazel, etc). Recommends an ad be put on the FB Public Announcement Site & contact the Dept. of Forestry for signage for these locations;

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5. Resident on 41 Spencer's Brook Road: Informing of severe water damage to the basement of their residence on March 13, 2014. Acknowledge receipt of correspondence and advise that the Town has discussed this issue with Kendall Engineering & currently working on a solution. At no time, does the Town assume responsibility for any damages to property;
6. Local Business (112 Canada Drive) Informing that effective March 31, 2014, business will no longer be operating. Acknowledge letter and forward statement of account;
7. Dept. of Environment/Conservation: 2013 Summer Drinking Water Quality Report. Copied to Kendall Engineering;
8. Elliott Premises: Request intentions for the upcoming season from seasonal employee;
9. Resident on 51 Jersey Avenue: Informing of alleged damage to tires on vehicle due to potholes. Acknowledge & advise the town is not responsible;
10. Snow-Clearing Issue: Informing that the road in the area on Jensen's Lane was unable to be cleared due to vehicles parked on the road. Recommends that another letter be sent to property owner in area on Jensen's Lane regarding this issue ;
11. Consultant's Reports: Unable to find reports as requested by resident;
12. DOTW- Ice Control Materials for 2014-2015: Order for 200 ton;
13. FES: Application for 2013 financial assistance towards fire fighting equipment was not approved;
14. Dept. of Municipal Affairs: Informing that our request to borrow to finance cost of truck has been approved;
15. Occupational Health & Safety Student: Thanking the Town for her 8 week work term and copy of Daily Reports;
16. NL Hydro: Informing of their plans to replace poles within the boundary of the protected water supply & requesting permission to carry out the necessary work;

**Motion # 14-039:R.Drake/G. Ollerhead**

**Resolved that permission be given to NL Hydro to replace the existing poles within the boundary of the Town's protected water supply, subject to the condition that a time line as to when these old poles will be removed must be stated.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

**LIASIONS:**

**Public Relations:**

1. Email to be sent to Joint Mayors for a schedule of events for the upcoming Summer Season;
2. Recommends to obtain two price quotes for boardroom equipment;
3. Volunteer Event to be held on April 9, 2014 for town's volunteer committees;
4. A FB public announcement page recently developed for town announcements ONLY;
5. The Annual Fire Dept. Telethon held on March 23, 2014 was a huge success once again;
6. The staff & mayor attended the International Women's Day Gala held in Milltown;
7. The Mayor's Awards were presented at the Citizen of Year;

Fire Dept:

1. Five new firefighters were recently enrolled in the Volunteer Fire Dept;

Elliott Management Committee:

Beautification Committee:

Sunny Cottage Corporation:

Hr. Breton Investment Corp:

Arena Board/Recreation:

1. The issue with the recent bingo and telephone has been resolved & a meeting was held with the bingo callers regarding the matter;
2. Suggests discussion to be held with EastLink regarding 'web bingo';
3. The Easter Hockey Tournament will be held on April 24, 2014;
4. Advertise on the FB Public Announcement Site for 'new' Recreation members;

Other Business:

1. Concern expressed by an individual Councillor that there should not be a limit on the number of Councillors that can attend meetings with department officials (out of town). It should be assumed that all Councillors can attend and a meeting to decide who will be attending should be held for further discussion;
2. The EDO be asked to check for update on the Breakwater Project proposal;
3. Town Super to check out the area of the Boardwalk that is washed out to see what needs to be done;
4. The files on properties located on 40 South Side Drive and 1 Stewart's Lane to be reviewed for updates;

With no further business, the meeting adjourned at 10:15 p.m.  
Motion by Mayor Drake & seconded by Deputy-Mayor Ollerhead.

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Roy Drake  
Mayor

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Bernice Herritt  
Clerk/Manager