

Regular Meeting
April 22, 2014 - 6:30 p.m. at Town Hall

Attendance: Mayor Roy Drake Lloyd Jensen
Deputy-Georgina Ollerhead Gerald Pittman(6:35 p.m.)
Donald Stewart Fabian Manning
Dan Jackman

Absent: N/A

Also Attending: Bernice Herritt, Clerk-Manager
Palmer Strowbridge, Town Superintendent

Mayor Drake called the meeting to order at 6:30 p.m. and the Minutes of April 8, 2014 were then presented for adoption as circulated;

Errors/Omissions: Minutes of April 8, 2014: n/a

Motion #14-048:G.Ollerhead/D. Jackman

Resolved that the Minutes of April 8, 2014 be adopted as presented, as circulated.

In Favour: 7

Opposed: 0

Motion Carried.

O/Standing Items – Minutes of April 8, 2014:

1. First Aid Course: Tentatively scheduled for April 23, 2014;
2. Notes of Meeting of April 15, 2014: Notes reviewed & acknowledged;

COMMITTEE REPORTS:

Public Works:

1. Atlantic Tec Services: Mayor & Town Super met & discussed the water outlets around the town & was advised that there isn't much that can be done other than how the outlets are currently operating. A clean up of leaves around the water pond needs to be addressed;
2. Prices for security cameras: Price quotes to be obtained prior to purchasing;
3. Signage: The 'No Wood Cutting' & 'Water Protection' signs are ready to be put up;
4. Volvos: Are up for sale, as is, where is basis, with a deadline of May 6, 2014;
5. Water Samples: Service NL will be in town on April 23, 2014;

****Councillor Dan Jackman left the Council chambers at 6:45 p.m., prior to discussion on price quote for comb plate/water tank & cold patch from Jackman's Home Center****

Motion #14-049:D. Stewart/G. Ollerhead

Resolved to purchase the comb plate & water tank from Jackman's Home Center as per the price quote submitted.

In Favour:6

Opposed: 0

Abstained: 1

Motion Carried.

Motion# 14-050: G. Ollerhead/F. Manning

Resolved to purchase 336 bags of cold patch from Jackman's Home Center as per price quote submitted (only one price quote received).

In Favour: 6

Opposed: 0

Abstained: 1

Motion Carried.

**** Councillor Dan Jackman returned to the meeting at 7:00 p.m. ****

6. **Committee Meeting:** Meeting scheduled for Mon., April 28th at 2:00 p.m.;

Items for discussion:

> Description & diagram for leveling off dumpsite;

> Work required on the cul de sac in area of Beaver Pond Road;

> Outfall in area by Canada Post needs to be cleaned out;

> Signage required for public parking areas;

> Discussion on the 'proposed' parking lot in the 'down harbour area';

> Shoulder of road in area of Rocky Point Road needs to be completed;

> Water issue from resident on 6 Martin Place to be checked out;

7. **Clean Up Period:** May 26-30, 2014;

8. **Deadman's Cove Rd:** Ditching & culverts required;

Building Committee Report:

1. No reply from letter forwarded to lawyer regarding land issue on Bay d' Leau Drive;

2. Resident on 3 Bay d' Leau was asked to put offer to purchase Blg Lot #15 in writing;

3. Check out cemetery fence in area of Rocky Point;

4. Door & leak repaired at Fitness Center;

5. Price quotes for utility trailer deferred;

6. Letter to be forwarded to Pentecostal Assembly regarding the condition of their cemetery fence;

7. Property located on 1 Stewart's Lane:

Motion#14-051: F. Manning/G. Pittman

Resolved to check with lawyer for advice on how best to deal with property located on 1 Stewart's Lane, whether it be Section 404 or Section 137 of the Municipalities Act

In Favour: 7

Opposed: 0

Motion Carried.

Applications to Build:

1. **Resident located on 22 Spencer's Brook Road:** Application for a storage shed. Deferred;

Motion #14-052:G. Pittman/D. Stewart

Resolved that the Public Works Committee Report & the Town Superintendent's Report be adopted as presented;

In Favour: 7

Opposed: 0

Motion Carried.

Finance Committee Report:

1. Next meeting scheduled for Monday, April 28, 2014 at 6:30 p.m.;

CORRESPONDENCE REPORT:

1. Fire Chief Casey: Letter informing of several safety issues in relation to the Connaigre Arena Building. Town employees to remove items as discussed & other items taken care of as well;
2. Northbridge Insurance: Blasting Damage Claim # 560 7D 8223. Informing that they have made payment on behalf of the Town based on the deductible being per person x 4. Agreed to forward a letter informing that there was only one claim and include a cheque for one deductible;

**Councillor Dan Jackman left the Council Chambers at 8:00 p.m. prior to discussion of a letter from Business Owner on 40 Canada Drive;

Business owner expressing concern with the operations of the Town's Quarry Pit. Staff to check with the Dept. of Mines/Energy for clarification on an issue;

** Councillor Dan Jackman returned to the meeting at 8:20 p.m. **

3. Safety Services Council: Crisis Communications in Emergency Management Workshop scheduled for Gander on June 5, 2014; **Defer to next meeting;**
4. EPP: Recommends to schedule a meeting with the Emergency Preparedness Committee and new Council;
5. Vacation Requests: Staff vacation requests to be reviewed & approved by Clerk/Manager & Town Superintendent;

LIASIONS:

Public Relations:

1. Volunteer Committee Event went over well. Few changes are required for next year;

Fire Dept:

Elliott Management Committee:

1. Seasonal Staff: Another letter be forwarded to seasonal staff employee as per correspondence mailed on March 26, 2014;

Beautification Committee:

Sunny Cottage Corporation:

1. Explanation on the **demand** meter for Sunny Cottage Bldg was provided;

Hr. Breton Investment Corp:

Arena Board/Recreation:

1. Councillors to review the Recreation Regulations;
2. No discussion on the 'web bingo' as of yet;
3. No one will be attending the Recreation NL Conference this year;
4. No 'new' members to date;

Other Business:

1. Confined Spaces: Two employees scheduled for training on May 27-28, 2014 in GFW;

**** Councillor Fabian Manning left the Council Chambers at 9:10 p.m., prior to discussion on two (2) quarry permit requests for his personal business. ****

2. Business located on Route 360: Request for two sub-ordinate quarry permits under the town's quarries;
(1.) Area of Red Head & (2). area of the Arena;

****Councillor Fabian Manning returned to the chambers at 9:20 p.m. ****
Deferred until clarification is received from the Dept. of Mines & Energy;

3. Plant Situation: Mayor Drake agreed to follow up with the owner of the fish plant for an update;

With no further business, the meeting adjourned at 9:25 p.m.

Motion by Deputy-Mayor Georgina Ollerhead & seconded by Councillor Dan Jackman.

Roy Drake
Mayor

Bernice Herritt
Clerk/Manager