

**Regular Meeting**  
**May 6, 2014 - 6:00 p.m. at Town Hall**

**Attendance:** Mayor Roy Drake Lloyd Jensen  
Deputy-Georgina Ollerhead Donald Stewart  
Fabian Manning Dan Jackman

**Absent:** Gerald Pittman

**Also Attending:** Bernice Herritt, Clerk-Manager  
Palmer Strowbridge, Town Superintendent

Mayor Drake called the meeting to order at 6:05 p.m. and the Minutes of April 22, 2014 were presented for adoption as circulated;

**Errors/Omissions: Minutes of April 22, 2014:** No errors/omissions noted;

**Motion #14-053:G. Ollerhead/F. Manning**

**Resolved that the Minutes of April 22, 2014 be adopted as presented, as circulated.**

**In Favour: 7**

**Opposed: 0**

**Motion Carried.**

**O/Standing Items – Minutes of April 22, 2014:**

1. Safety Services Council: Emergency Management Workshop – Gander on June 5, 2014. Council will not be registering anyone for this workshop;
2. Property Damage Blasting Contract: Cal LeGrow will be following up with North Bridge regarding the \$2,500 deductible issue;
3. MNL Symposium: Mayor Drake provided an update on the recent four day Symposium that he attended in Gander;
4. BGI: Letter dated April 30<sup>th</sup> outlining the proposed investment for the local fishplant;
5. Safety Issues at Connaigre Arena: To date, the majority of these issues have been dealt with;

**COMMITTEE REPORTS:**

**Public Works:**

1. Report on the PWC are attached to the attached to Minutes;

**Building Committee Report:**

**Applications to Build:**

1. Resident on 22 Spencer's Brook Rd: Application for a permit to construct a storage shed (20'x22'). **Recommends Approval, subject to Town's Super's instructions;**
2. Resident on 3 Witch Hazel Hill: Application for a permit to construct a storage shed (16'x20'). **Recommends Approval;**
3. Resident on 13 Spencer's Brook Rd: Application for a permit to construct a storage shed (12'x12'). **Recommends Approval;**

May 6, 2014

4. Resident on 129A Main Road North: Application for a permit to construct an extension to porch (4'x11'). **Recommends Approval;**
5. Resident on 25 Main Rd North: Application for permission to construct a wall in front of property. Request denied. May consider request in fall after construction season;
6. Resident on 12 Magistrate's Hill Rd. Application for a permit to construct a storage shed (16'x16'). **Recommends Approval;**
7. Resident on 63 Harbour Drive: Service NL acknowledging receipt of proposed 'home based pet grooming' business. Comments and requirements attached. Copied to resident and Fire Dept.

**Motion #14-054:D. Jackman/L. Jensen**

**Resolved that the Public Works Committee Report, Blgd. Committee Report & the Town Superintendent's Report be adopted as presented;**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

**Finance Committee Report:**

1. Finance Committee Report dated April 28, 2014 was presented by Mayor Roy Drake.

**Motion #14-055 : D. Stewart/G. Ollerhead**

**Resolved that the Finance Committee Report dated April 28, 2014 be adopted, as presented, as circulated.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

**CORRESPONDENCE REPORT:**

1. Tenders for two(2) volvos, one with plow attachment:

\* Town of Hermitage/Sandyville           \$ 500 for each

\*Evan's Trucking                               \$ 1,200 & \$1,500

**Motion#14-056:D. Stewart/D. Jackman**

**Resolved that the tenders for the sale of the two Volvos be awarded to Evan's Trucking.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

2. Utility Trailers: Eight price quotes received & reviewed;

**Motion#14-057:D. Stewart/G. Ollerhead**

**Resolved to purchase the utility trailer from Atlantic Trailer in the amount of**

**\$3,840.87, taxes incl**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

3. Dept of Municipal Affairs: Informing that a portion of the initial proposal for Main Road North (Project #17-MCW-15-00055- Main Rod North Upgrading) has been approved in the amount of \$200,000 on a 90/10 cost shared basis;

**Motion #14-058: G. Ollerhead/D. Jackman**

**Resolved that the Town would accept the funding in the amount of \$200,000 for Project #17—MCW-00055 Road Upgrading on the 90/10 cost shared basis. Project to include an area on 17 Main Road North ( installation of manhole with new services to each household, binwall to include fire hydrant, curb & gutter with asphalt). Clerk & Mayor authorized to enter into the Agreement on behalf of the Council.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

**\*\*Councillors Jackman & Manning left the chambers at 8:05 p.m. \*\***

4. Proposed Projects:

<b>Project</b>	<b>Dynamic</b>	<b>HBBS</b>
Ditching – Canada Drive	\$14,192.80, taxes incl	\$6,441.00, taxes incl
Deadman’s Cove Road	7,847.85	3,164.00
Cul de sac – Beaver Pond Rd	971.80	3,005.80
Trenching – Road Knob	2,037.84	1,638.50
Second Cove Bd Walk	2,745.90	1,197.80
<b>Total, taxes incl.</b>	<b>\$27,796.19</b>	<b>\$15,447.10</b>

<b>Supplier</b>	<b>Excavator Rate</b>	<b>Truck Rate</b>
Dynamic	\$95/hr	\$75/hr
HBBS	\$120/hr	\$65/hr

The following motions were made for the above tenders:

Motion #14-059:R. Drake/D. Stewart

Resolved to award the Ditching Tender (#1) on Canada Drive to HBBS in the amount of \$6,441.00, taxes included. Work to commence on or before June 6, 2014 with a completion date on or before June 30, 2014.

In Favour: 4                      Abstained: 2                      Opposed: 0                      Motion Carried.

Motion#14-060:G. Ollerhead/L.Jensen

Resolved to award the Deadman’s Cove Road Tender (#2) to HBBS in the amount of \$3,164.00, taxes included. Work to commence on or before June 6, 2014 with a completion date on or before June 30, 2014.

In Favour: 4                      Abstained: 2                      Opposed: 0                      Motion Carried.

Motion#14-061:D. Stewart/G. Ollerhead

Resolved to award the Cul De Sac Tender (#3) to Dynamic Construction in the amount of \$971.80, taxes included. Work to commence on or before June 6, 2014 with a completion date on or before June 30, 2014.

In Favour: 4                      Abstained: 2                      Opposed: 0                      Motion Carried.

Motion #14-062: L. Jensen/R. Drake

Resolved to award the Trenching Road Knob Tender (#4) to HBBS in the amount of \$1,638.50, taxes included. Work to commence on or before June 6, 2014, with a completion date on or before June 30, 2014.

In Favour: 4                      Abstained: 2                      Opposed: 0                      Motion Carried.

**Motion#14-063:G. Ollerhead/L. Jensen**

Resolved to award the Second Cove BoardWalk Tender(#5) to HBBS in the amount of \$1,197.80, taxes included. Work to commence on or before June 6, 2014, with a completion date on or before June 30, 2014.

**In Favour: 4**                      **Abstained: 2**                      **Opposed: 0**                      **Motion Carried.**

**Motion#14-064: G. Ollerhead/D. Stewart**

Resolved to award the Excavator Hire Tender to Dynamic Construction at the rate of \$95/hr, plus tax. Further resolved to award the Truck Hire Tender to HBBS at the rate of \$65/hr. plus tax.

**In Favour: 4**                      **Abstained: 2**                      **Opposed: 0**                      **Motion Carried.**

**\*\*After awarding of the above noted five(5) tenders, the total cost is \$13,413.10, taxes incl. \*\***

5. Dept. of Natural Resources: Response to town's request for information. Acknowledge correspondence received earlier from resident's concern regarding quarry permits;

6. Dynamic Construction: Request for permission to operate a subordinate quarry permit in the Town's Quarry in the area of the Arena for the remainder of 2014. Also, requesting permission to operate a subordinate permit in the area of Red Head for the remainder of 2014;

**Motion #14-065:G. Ollerhead/D.Stewart**

Resolved that permission be given to Dynamic Construction for subordinate quarry permits for two subordinate permits for the duration of 2014.

**In Favour: 4**                      **Abstained: 2**                      **Opposed: 0**                      **Motion Carried.**

8. Mahoney's Excavating: Request for a subordinate permit in the Town's Quarry in the area of the Arena.

**Motion #14-066:G. Ollerhead/D. Stewart**

Resolved that permission be given to Mahoney's Excavating for a subordinate permit as per request.

**In Favour: 4**                      **Abstained: 2**                      **Opposed: 0**                      **Motion Carried.**

**\*\* Councillors Jackman & Manning returned to the Chambers at 8:45 p.m. \*\***

9. Resident on 74 Main Road North: Expressing concerns with the snow in their immediate area. Acknowledge receipt of correspondence;

10. Resident on 30A South Side Drive: Informing that he was denied permission to construct a driveway due to property being in the 'landslide area'. Deferred until further information can be checked out;

11. Resident on 2 Elliott Drive: Letter requesting assistance with the concrete wall in front of residence. Acknowledge & staff to check out further.

12. Elliott Premises Job Position: Previous employee informing that she will not be returning to the seasonal position at the Elliott Premises this season. Recommends to refer to the Elliott Premises Committee;

13. World War I Show & Tell Session: Session to be held in Grand Falls on May 13-14, 2014;

**Motion #14-067: G.Ollerhead/D. Jackman**

***Resolved that approval be given for the Chair of the Sunny Cottage Corp. to attend this session.***

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

14. Hr Breton Lions Club: Requesting financial assistance with their proposed plans to purchase new playground equipment. Acknowledge and request more information;
15. Resident on 2 Grole Lane: Request to remove blow downs in area of Witch Hazel and Back Arm Trail.

**Motion#14-068: G. Ollerhead/F. Manning**

***Resolved to grant permission to individual to remove only blow downs in these two areas.***

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

16. Photocopier: Price quote for upgrade of photocopier and trade in with current copier was reviewed. Check for additional prices;
17. Business located on 42 Spencer's Brook Rd: Informing that effective April 30, 2014, the business will no longer be operating;

**LIASIONS:**

**Public Relations:**

1. Easter Hockey Tournament was a huge success;
2. Concerns expressed regarding the 'back arm' recreational court;
3. EPP Meeting scheduled for Tuesday, May 13, 2014;
4. Residents impressed with the handling of the recent forest fire;

**Fire Dept:**

1. The term of office for the current Fire Chief expires on December 31, 2014;

**Elliott Management Committee:**

**Beautification Committee:**

1. Memorial Bulb for Cottage Hospital Memorial Garden;

**Sunny Cottage Corporation:**

1. Grass at the Cottage needs to be raked. EDO to check list that may require some hours;

**Hr. Breton Investment Corp:**

**Arena Board/Recreation:**

1. Regulations have not been reviewed;
2. Suggests to re-advertise for 'new' Recreation members to include 'youth, seniors, & general public';

Page 6  
May 6, 2014

**Other Business:**

1. *Email to be sent to MP, Judy Foote for an update on the new Gas Tax Fund for 2014;*

*With no further business, the meeting adjourned at 10:45 p.m.*

*Motion by Deputy-Mayor G. Ollerhead & seconded by Councillor F. Manning.*

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*Roy Drake – Mayor*

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*Bernice Herritt – Clerk/Manager*