

Regular Meeting
May 20, 2014 - 6:30 p.m. at Town Hall

Attendance: Mayor Roy Drake Lloyd Jensen Gerald Pittman
Deputy-Georgina Ollerhead Donald Stewart
Fabian Manning Dan Jackman

Also Attending: Bernice Herritt, Clerk-Manager
Palmer Strowbridge, Town Superintendent

Mayor Drake called the meeting to order at 6:30 p.m. and welcomed resident of 33 Bay d' Leau Drive. Resident expressed concerns with the location of the town's sewer line under his property, the several recent sewer back ups and intentions to construct a patio in this area. Minutes of 1987 & 1988 were reviewed (attached for reference) and concluded that it is the town's responsibility to rectify the problem. Resident left the meeting at 6:40 p.m. As soon as time permits, this matter will be taken care of;

The Minutes of May 6, 2014 were then presented for adoption by Mayor Drake. With no errors and/or omissions, the Minutes were adopted as read, as circulated.

Errors/Omissions: Minutes of May 6, 2014:

Motion #14-068:G. Ollerhead/D. Stewart

Resolved that the Minutes of May 6, 2014 be adopted as presented, as circulated.

In Favour: 7

Opposed: 0

Motion Carried.

O/Standing Items – Minutes of May 6, 2014:

1. Storage Rooms: The two storage areas to be cleaned up and organized at Clerk's discretion;
2. Resident located on 30A South Side Drive: Request to construct a driveway to property. Resident to be notified to peg out the proposed driveway prior to Council's review;
3. Job Opportunities: To date, several applications received for the two current positions;

COMMITTEE REPORTS:

Public Works:

Culverts:

1. **Motion #14-069: F. Manning/D. Stewart**

Resolved to purchase the required culverts from Armtec as per price quote.

In Favour: 7

Opposed: 0

Motion Carried.

Catch Basins & Covers:

2. **Motion #14-070: F. Manning/D. Stewart**

Resolved to purchase four(4) catch basins and covers from Central Pre-Cast as per price quote.

In Favour: 7

Opposed: 0

Motion Carried.

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3. Motion #14-071: D. Jackman/G. Ollerhead

Resolved to purchase rim required for loader from Nortrax and advertise the one we have for sale.

In Favour: 7

Opposed: 0

Motion Carried.

4. Report on the PWC are attached to the attached to Minutes;

Public Works Committee Meeting scheduled for Monday, May 26, 2014 at 1:00 p.m.;

Town Superintendent, Palmer Strowbridge left the meeting at 8:40 p.m.

Building Committee Report:

Applications to Build:

1. Resident on Beaver Pond Road: Application for a permit to construct a storage shed (24'x24'); Recommends approval;
2. Resident on 23 Spencer's Brook Road: Application for a permit to construct a fifteen(15') extension to wharf located in area on Grole Lane. Recommends approval, subject to the condition that applicant will be obligated to sign an agreement confirming that in the event that this water front area is required for future road development or any other type of development, applicant to be responsible to remove the wharf at his expense;

Motion #14-072:F. Manning/G. Pittman

Resolved that the Public Works Committee Report and the Blgd. Committee Report be adopted as presented;

In Favour: 7

Opposed: 0

Motion Carried.

Finance Committee Report:

1. Finance Committee Meeting to be scheduled for next week;
2. Northbridge Insurance: Informing that the Town is responsible for the Blasting Damage Claim, Claim # 5607D8223 for each occurrence as per policy;

Motion#14-073:D. Jackman/G. Ollerhead

Resolved that the claim as per correspondence dated May 6, 2014 be paid as per correspondence

In Favour: 7

Opposed: 0

Motion Carried.

CORRESPONDENCE REPORT:

1. Connaigre Driveway Sealing: Price quote to spray paint intersections throughout the town. Recommends to consider several priority areas as discussed;
2. Residents on 5 Mulberry Crescent: Several concerns in relation to adjoining property & requesting that Council follow up with suggestions as outlined in correspondence. Mayor Drake to review area in question;
3. Individual – Gaultois: Request to rent the former Town Garage for the purpose of a RV Repair Shop. Due to being in a hazardous area, Council will not be permitting any type of business operation at this location;

4. Lions Ambulance Bldg:

Motion #14-074:D.Stewart/G. Pittman

Resolved that the town would purchase the Ambulance Building adjacent to the former Town Garage on Canada Drive as per agreement & discussion held in September 2013.

In Favour: 7

Opposed: 0

Motion Carried.

5. Resident on 20A Harbour Drive: Individual interested in purchasing Lot # 15 as per price quoted in correspondence. Acknowledge and advise that Council has established a price for this lot, if he is interested;

6. Price Quotes – Parking Signs:

Motion #14-075: D. Jackman/L. Jensen

Resolved to purchase six(6) signs from DSI.

In Favour: 7

Opposed: 0

Motion Carried.

7. Boardwalk Repairs: Advertise for an individual to replace and/or repair the broken boards at the Deadman's Cove Walking Trail. Rate of pay at \$15/hr. Ad on Town's public announcement fb page;

8. Canadian Cancer Society: Requesting to partner with the Town for office space for their summer student. Approved;

9. Dept. of Mun. Affairs: Informing of the process for CEEP applications ,which under normal circumstances do not start until October;

10. 50+Club: Thanking Council for the use of the basement for their sewing classes & if it would be possible to continue to use again in September. Approved;

11. Property located on 10 Canada Drive: 2014 Property Taxes

Motion #14-076:D. Jackman/G.Pittman

Resolved that the property at this location will be exempt from payment of property taxes.

In Favour: 7

Opposed:0

Motion Carried.

8. Emergency Preparedness Plan:

Revisions made as per Emergency Preparedness Committee meeting held on May 13, 2014;

Motion #14-077:F. Manning/G. Ollerhead

Resolved that the revisions made to the Town's Emergency Preparedness Plan be adopted, as read, as circulated.

In Favour: 7

Opposed: 0

Motion Carried.

9. Email from BGI: Informing that as soon as they hear from the two departments , they will notify the Town to meet and finalize details. It was noted that the full body of Council should attend this meeting;

Councillor Dan Jackman left the meeting at 9:45 p.m.

LIASIONS:

Public Relations:

1. 100th Anniversary of WWI: Session was attended by Mr. Doug Wells and the Town's WWI wall plaque was presented at that time;

2. Standing Senate Committee on Fisheries & Oceans: Request to Mayor to appear before the Committee during the public hearings scheduled in Gander on Tuesday, May 27, 2014. Inquiring into the possibility of arranging a lunch at Sunny Cottage for Monday, May 26, 2014. Check with Sunny Cottage Corp to see if this can be arranged;

Fire Dept: No Report;

Elliott Management Committee: No report;

Beautification Committee: No report;

Sunny Cottage Corporation: No report;

Hr. Breton Investment Corp: No report;

Arena Board/Recreation:

1. Meeting scheduled for Monday, May 26, 2014 at 6:30 at the Town Office;

Other Business:

1. Book-keeping for the Arena and other Committees to be reviewed in the fall;

With no further business, the meeting adjourned at 10:05 p.m. Motion by Councillor Roy Drake & seconded by Deputy-Mayor Georgina Ollerhead.

Roy Drake – Mayor

Bernice Herritt – Clerk/Manager