

**Regular Meeting  
July 8, 2014  
Town Office – 6:30 p.m.**

**Attendance:** Mayor Roy Drake Deputy-Mayor Georgina Ollerhead  
Gerald Pittman Donald Stewart  
Fabian Manning Lloyd Jensen

**Absent:** Councillor Dan Jackman  
Bernice Herritt, Clerk-Manager

**Also Attending:** Palmer Strowbridge, Town Superintendent  
Tanya Rogers, E.D.O

The meeting was called to order at 6:35 p.m. and the Minutes of June 3, 2014 were presented for adoption by Mayor Drake.

**Errors/Omissions: Minutes of June 3, 2014:**

*Page 1, Under Outstanding Items – Minutes of May 20, 2014: Add a comma after “driveway to property” before the word “approved”;*

**Motion #14-088: G. Pittman/G. Ollerhead**

**Resolved that the Minutes of June 3, 2014 be adopted as presented, as circulated.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

**O/Standing Items – Minutes of June 3, 2014:**

1. *HBVFD providing fire protection in the Barachoix area: It was noted that at the last meeting of the Fire Dept, concern was expressed with this issue. Several issues were discussed including the lack of radio/telephone service in that area, the risk to the Town in having the Fire Department unreachable, and concerns over whether the cabins are up to CSA standards, etc;*

**Motion #14-089: F. Manning/G. Pittman**

**Resolved that a letter be sent to the Fire Department informing them to provide the minimum fire protection service to cabins in the Barachoix area and it will be at the Town's Fire Department's discretion as to what this minimum service is to be comprised of. Note that the pumper truck is not to be involved.**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

2. *Resident on Canada Drive: Letter to be sent to resident informing that it is not the Town's responsibility to install a guide rail in front of their property, if they choose to remove the cement wall. Resident may do so themselves, but will be at their cost & they must obtain a permit before doing so;*

3. Elliott Premises Coordinator & Summer Student Supervisor: Both positions have been filled and are working out well;

**COMMITTEE REPORTS:**

**Public Works:**

Culverts:

**Motion #14-090: F. Manning/D. Stewart**

**Resolved to purchase the required culverts for the Old Cemetery on Magistrate's Hill Road (2 – 20ft and 2 – 12ft), Deadman's Cove Road (1 – 8-10ft) and the Ambulance Building (2-20ft and 1 – 10-12 ft).**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

The PWC Report is attached to the Minutes;

Town Superintendent, Palmer Strowbridge left the meeting at 9:20 p.m.

**Building Committee Report:**

**Applications to Build:**

1. Resident on Jersey Avenue: Application for a permit to construct a storage shed (14'x20'); Recommends approval, subject to the Town Super measuring and ensuring a distance of 25' from the road;

**Motion #14-091: D. Stewart/G. Pittman**

**Resolved that the Public Works Committee Report and the Bldg. Committee Report be adopted as presented;**

**In Favour: 6**

**Opposed: 0**

**Motion Carried.**

**Finance Committee Report:**

- A/R Clerk to inform committee when/if a finance meeting is required;
- The new photocopier has been delivered and the old one donated to the Fire Department;

**CORRESPONDENCE REPORT:**

1. It was brought to council's attention that a resident on Spencer's Brook Road is advertising equipment for rent on facebook. A copy of the facebook ad was received at the town office. A bill for minimum business tax with a copy of the ad to be forwarded to the individual;

2. Resident on Bay D'Leau Drive: Requesting that the Town look at the culvert across their driveway. Agreed to forward a letter informing that it is not the Town's responsibility to replace the culvert. If they wish to proceed, the culvert must be up to Town standards;
3. Resident on Magistrate's Hill: Expressing concern with the entrance to Magistrate's Hill in light of the increase in traffic in the area. Inform resident that the Town will look at the possibility of widening the road;
4. Capital Works: Town Super to obtain information on consultants/engineers being used by other communities of similar sizes as well as obtain price quotes from other contractors;
5. Harbour Breton Fire Department: Complaints have been received from several residents regarding fireworks being set off close to their houses and debris from the fireworks landing on their properties. Agreed that an ad be placed on the FB page asking residents to be cautious when setting off fire works and to respect other people's property;
6. Price Quotes for the Ambulance Building Entrance:

Dynamic Construction:	\$ 7320.98 taxes included.
Mahoney's Mini Excavating	\$ 6542.70 taxes included.

Price Quotes for the Ambulance Building Services Hook Up:

Dynamic Construction: \$ 107.35/hour, taxes included..

Price Quotes for the Waste Disposal Site:

Dynamic Construction: \$ 8113.40 taxes included.

**Councillor Manning left the Chamber at 8:05 p.m.**

**Motion #14-092: G. Pittman/G. Ollerhead**

**Resolved to accept the lowest tender in the amount of \$6,542.70 from Mahoney's Mini Excavating for the work required at Ambulance Building Entrance.**

**In Favour: 5    Opposed: 0                      Abstained: 1                      Motion Carried**

**Motion #14-093: G. Pittman/G. Ollerhead**

**Resolved to accept the lowest tender in the amount of \$107.35/hour from Dynamic Construction for the installation of services to the Ambulance Building.**

**In Favour: 5    Opposed: 0                      Abstained: 1                      Motion Carried.**

**Motion #14-094: G. Ollerhead/D. Stewart**  
**Resolved to accept the lowest tender in the amount of \$8113.40 from Dynamic Construction for the work required at the waste disposal Site.**

**In Favour: 5      Opposed: 0      Abstained: 1      Motion Carried.**

**Councillor Manning returned to the Chambers at 9:20 p.m.**

6. Town of Hermitage/Sandyville: Letter was acknowledged. Inform them that the Town accepted the highest bid for the trucks;
7. Harbour Breton Volunteer Fire Department: Requesting that the signage on the garage door be replaced at an estimated cost of \$200.00;

**Motion #14-095: G. Ollerhead/F. Manning**  
**Resolved that the Town will purchase signage (Harbour Breton Volunteer Fire Department) for the garage door at an estimated cost of \$200.00.**

**In Favour: 4                      Opposed: 0                      Abstained: 2**

**LIASIONS:**

Public Relations: (Deputy-Mayor G. Ollerhead);

1. Attended the dedication of the Memorial Garden;
2. Canada Day Celebrations went really well. Letter to be sent thanking Sunny Cottage Coordinator and Students;
3. The Mayors March raised \$1500.00 for the Heart and Stoke Foundation.
4. Plans are underway for the Tradition by The Sea Festival taking place August 1 – 4, 2104;
5. Information has been received from the plant workers and has been submitted to the Provincial Government;
6. CYN will be using the arena 2 times/week. One of the CYN workers will have to be there at all times and they must ensure the arena is kept clean. The key must be returned to the Town Office after each use.

Fire Dept: No Report;

Elliott Management Committee:

1. The Dockside Café opened on Monday, June 7, 2014.

Beautification Committee:

1. Donna Hynes has been planting the flowers around town;

2. *Brick planters have been installed at the War Memorial.;*
3. *More brick planters will be placed at other locations throughout the town;*

Sunny Cottage Corporation:

1. *Some significant repair work is required for the cottage: windows leak, widows walk needs to fixed, exterior needs to be painted, basement exterior needs to be fixed, etc;*
2. *Three students approved for the summer;*
3. *NL Hydro visited the cottage and made recommendations on ways to save electricity;*
4. *Annual Garden Party is August 4, 2014;*

Hr. Breton Investment Corp:

1. *Chairperson contacted auditor, Byron Smith regarding the invoice for the HBIC's financial statement. Byron suggests to combine all bank accounts and simply accounting files to reduce the cost in future years;*

Arena Board/ Recreation:

1. *Due to the limited renewals during the advertised times, town's part-time worker will no longer be required to spend the additional hours at the Fitness Centre and will collect fees during her regular hours at the Town Office;*

**Other Business:**

**1. Wharf Project:**

- *Mayor informed that a letter has been sent to Minister Jackman requesting permission for the Town to take ownership of the wharf;*
- *Letters of support have also being sent to various groups and or organizations;*
- *Discussed the possibility of some members of council attending a meeting in St. John's to speed up the process;*
- *Repairs for the wharf will likely have to be re-tendered;*

**2. CEEP Application**

- *Agreed to apply for funding for enhancements to the Rocky Point Lighthouse area;*

**3. Affordable Housing**

- *Recommends to apply for 4 units to accommodate single adults with multiple and complex needs;*
- *Discussion on the Supportive Housing aspect with Sandra Dominie, Public Health Nurse, Community Development Focus.*

*With no further business, the meeting adjourned at 10:10 p.m. Motion by Councillor G. Ollerhead & seconded by Councillor G. Pittman.*

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**Roy Drake - Mayor**

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**Tanya Rogers - EDO**