

**Regular Meeting  
September 23, 2014  
Town Office – 6:30 p.m.**

**Attendance:** Mayor Roy Drake  
Deputy-Mayor Georgina Ollerhead  
Donald Stewart  
Gerald Pittman (7:45 p.m.)  
Fabian Manning (6:55 p.m.)  
Lloyd Jensen

**Absent:** Councillor Dan Jackman  
Palmer Strowbridge, Town Superintendent

**Also Attending:** Bernice Herritt, Clerk-Manager  
Tanya Rogers, E.D.O

*Guest – Resident on 3 Newman’s Look-Out*

Mayor Drake called the meeting to order at 6:35 p.m. and welcomed resident to the meeting. Resident requested to attend to find out why he was charged the amount for the water/sewer installation to the newly constructed apartment. He provided an explanation as to what he saw had transpired. Resident left the meeting at 6:45 p.m. After discussion held on this issue, the following motion was made:

**Motion #: 14-114: G. Ollerhead/R. Drake**

**Resolved that due to the explanation provided, the invoice for resident to be adjusted to \$96.19.**

**In Favour: 6      Opposed: 0      Abstained: 0      Carried.**

The Minutes of September 9, 2014 were then presented for adoption by Mayor Drake.

**Errors/Omissions: Minutes of September 9, 2014:**

Page 5, Item #1: after the word ‘arena’, add the word ‘and’;

Page 5, Item # 5: after the word ‘signature’, add the words ‘at the arena’;

**Motion #14-115:D. Stewart/G. Ollerhead**

**Resolved that the Minutes of September 9, 2014 be adopted as presented, as circulated.**

**In Favour: 6      Opposed: 0      Abstained: 0      Carried.**

**O/Standing Items – Minutes of September 9, 2014:**

1. Update on the Public Auction procedure was provided by Clerk/Manager;
2. Update on the Projects was provided by the E.D.O.;
3. The transfer of property requested by resident not completed due to no address provided;

**COMMITTEE REPORTS:**

**Public Works:**

The PWC Report is attached to the Minutes with no changes. Deferred to next meeting in absence of Town Superintendent;

**Applications to Build:**

- 1.) Applicant on 12 Old Farm Road was advised to contact Crown Lands prior to completing the application;
- 2.) Company located on 10 Harbour Drive: application to relocate storage building to new inflow wharf on Rocky Point Road approved;
- 3.) Resident on 7 Bay View Road: application for a permit to construct a house on 35 Spencer's Brook Road was approved;
- 4.) Resident on 82 South Side Drive : application for a permit to construct a shed deferred until the deed is supplied & PWC checks out land;
- 5.) Resident on Rocky Point Road: Certificate of approval for the construction & installation of a sewage system/water supply system;

**Motion#14-116: G. Ollerhead/F. Manning**

**Resolved that the Building Committee Report be adopted, as presented.**

**In Favour: 6                      Opposed: 0                      Abstained: 0                      Carried.**

**Finance Committee Report:**

1. Report dated September 10, 2014 was presented for review & discussion;

**Motion:#14-117: G. Ollerhead/F. Manning**

**Resolved that the Committee Report dated September 10, 2014 be adopted as presented.**

**In Favour: 6                      Opposed: 0                      Abstained: 0                      Carried.**

**CORRESPONDENCE REPORT:**

1. Affordable Housing Project: Check clarification on status of land for new housing project prior to the motion being made;
2. Area on Mulberry Crescent: Recommends to have town's engineer check out the area;
3. Remembrance Day: Check with Chair of Sunny Cottage Corp to see if he can come up with any suggestions for this years' Remembrance Day;
4. Resident's verbal complaint re: dog issue: Not Council's responsibility;
5. CUPW: Requesting support to help reverse Canada Post's proposed plans to cut postal services. Recommends a letter be written opposing any further reduction in hours at our local post office;
6. Email: Inquiry regarding a lot on Rocky Point Road: Acknowledge & advise that there is no development in this immediate area;
7. Dept. of Mun. & Int. Affairs: Circular information on New Building Canada Fund;

8. Dept. of Mun. & Int. Affairs: Approval given for the town's request to engage Cecon Ltd. as the prime consulting engineer for the MCW #15-00055 – Road Upgrading on Main Road North;

**Motion #14:118: G.Ollerhead/G. Pittman**

**Resolved that the Agreement with Cecon Ltd. for the above noted project be signed as approved by the Dept. of Mun. & Int. Affairs.**

**In Favour: 6      Opposed: 0      Abstained: 0      Carried.**

9. 2015 Municipal Budget Submission Forms received;

**LIASIONS:**

Public Relations:

1. Functions attended by the Deputy-Mayor as follows:
- Official opening of the Outdoor Learning Center at St. Joseph's School;
  - Signing of the CYN's proclamation 'Violence Against Women';
  - Update on the Wrestling Event held at the Arena on Sept. 20<sup>th</sup>;

Elliott Management Committee: No report.

Fire Dept:

1. Congratulations to be sent to Fire Chief Casey on being elected as the Regional Director on the NL Fire Association (Region 4);

Beautification Committee: No report.

Sunny Cottage Corporation: No report

Hr. Breton Investment Corp:

1. Application for the 'affordable housing program' has been completed and forwarded;

Arena & Recreation:

1. The charge for the company using the Arena to be \$100;
2. Cecon Ltd. be asked to check out the wheel chair ramp at the Arena;
3. Proposed budget for the 2014-2015 season was reviewed & discussed: Recommends to meet with Arena staff for further discussion;
4. Tentative opening date for the Arena: *November 2, 2014 – April 12, 2014*;
5. Cage type structure required to encase the propane;
6. Chairs & a divider are needed for the Arena;

**Motion #14-119: D. Stewart/F. Manning**

**Resolved to purchase the divider at an approximate cost of \$2,500.00.**

**In Favour: 6      Opposed: 0      Abstained: 0      Carried.**

**Other Business:**

1. Hours for the town employee to remain status quo;
2. Approval given to the 50+ Club to use the town hall basement for the sewing class free of charge;
3. Meeting with BGI scheduled for Thursday, September 24, 2014 at 6:30 p.m.;

With no further business, the meeting adjourned at 8:45 p.m. Motion for adjournment by Deputy-Mayor Georgina Ollerhead & seconded by Councillor Gerald Pittman

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**Roy Drake – Mayor**

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**Bernice Herritt**