

**Regular Meeting
October 14, 2014
Town Office – 6:30 p.m.**

Attendance: Mayor Roy Drake Deputy-Mayor Georgina Ollerhead
Donald Stewart Gerald Pittman
Dan Jackman Fabian Manning

Absent: Lloyd Jensen

Also Attending: Bernice Herritt, Clerk-Manager
Tanya Rogers, E.D.O
Palmer Strowbridge, Town Superintendent

The meeting was called to order by Mayor Drake at 6:30 p.m. A new format for the Agenda was then presented for Council's review. It was agreed to continue with the old format until the next regular meeting.

Errors/Omissions: Minutes of September 23, 2014:

No errors/omissions noted;

Motion #14-120: G. Pittman/D. Jackman

Resolved that the Minutes of September 23, 2014 be adopted as presented, as circulated.

In Favour: 6

Opposed: 0

Abstained: 0

Carried.

Business Arising – Minutes of September 23, 2014:

a). Property on 1 Stewart's Lane: Update provided. The public auction was held & property is now transferred. File closed;

b). Property on 115 Main Road North: Unable to make contact with owners regarding request for property transfer;

c). BGI agreement: No update at this time;

d). List of proposed Gas Tax Projects:

* *Municipal Plan Review;*

* *Chlorine Boosters;*

* *Engineering specifications for town;*

* *Town Suite Mapping;*

* *Removal of asbestos line in area on Little Bay Place;*

* *Asphalt/paving;*

Cost estimates to be obtained prior to next regular meeting for review;

e). HBIC: Cost incurred by the HBIC, when the town's sub-division was developed & in particular, the land proposed for the new 'affordable housing' project;

f). Mulberry Crescent: Proceed with the sample testing of soil;

g). Remembrance Day: Request to MP for another wreath;

h). Municipal Capital Works: All info pertaining for 2015-2016 has been forwarded to CECON Ltd;

COMMITTEE REPORTS:

Public Works/Town Superintendent:

This report is attached to the Minutes;

Applications to Build:

1. Resident on 82 South Side Drive: Application for a permit to construct a storage shed (25'x40'). *Recommends approval, subject to land being cleared & reviewed by PWC & Town Super;*
2. Resident on 7 Tibbo Crescent: Application for a permit to construct a storage shed (20'x24'). *Recommends approval;*
3. Resident on 9 Old Farm Rd: Application for a permit to construct an extension to shed (12'x12'). *Recommends approval;*
4. Resident on 100 Rocky Point Rd: Application for a permit to construct a storage shed (50'x32'). *Recommends approval;*

*** Due to a 'conflict of interest' regarding the tender for the winter sand, Councillor F. Manning left the Council Chambers at 8:00 p.m. ***

CORRESPONDENCE:

1. Tender for Winter Sand: One price quote received from Dynamic Construction Ltd.

Motion # 14-121:

Resolved that the tender for the 400 ton of winter sand be awarded to Dynamic Construction Ltd as per price quoted.

In Favour: 5 Opposed: 0 Abstained: 1 Motion Carried.

*** Councillor F. Manning returned to the Council Chambers at 8:10 p.m. ***

2. Northern Harvest: As per correspondence dated January 31, 2014, the dumping fee to be reviewed after August 2014.

Motion#14-122: G. Ollerhead/D. Jackman

Resolved that the dumping fee previously agreed upon as per correspondence dated Jan. 31/14 be extended to Dec. 31/14. Rate to be reviewed in January 2015.

In Favour: 6 Opposed: 0 Abstained: 0 Motion Carried.

Motion#14-123: D. Jackman/D. Stewart

Resolved that the Public Works Committee & Town Superintendent's Report be adopted, as presented.

In Favour: 6 Opposed: 0 Abstained: 0 Carried.

3. Proclamation for Diabetes Awareness Month to be done;
4. Cecon Ltd: Letter prepared on the investigation of the flooding damage at 41 Spencer's Brook Road. Copy of a letter to be forwarded to resident once errors are corrected;
5. Lydia's Lane: Mayor informed of a conversation with a resident on Lydia's Lane concerning the road access ownership & issues relating to paving, snow-clearing, etc. Status Quo;

** Town Superintendent left the meeting at 8:30 p.m. **

6. MNL's position Paper on the Municipal Fiscal Framework received;

Finance Committee Report:

1. Meeting to be scheduled for next week & also on Oct. 27, 2014;
2. Budget preparations for 2015;
3. Motions for cash handling to be dealt with at the Oct. 27th meeting;

LIASIONS:

Public Relations:

Functions attended by Deputy-Mayor and/or Mayor:

1. (Fire Dept.'s Funding Announcement, MNL's AGM in Corner Brook, & St. Joseph's Grade Three Class visit to the Town Hall;)
2. Agreed to book the Southern Port Hotel for Christmas Dinner on Dec. 5th;

EPMC:

1. Update on meeting held on Oct. 8/14 provided by Councillor G. Pittman;
2. Discussion on the Café operations this season;
3. Insurance coverage for the floating docks discussed;

Fire Dept: No report;

Arena/Recreation:

1. Meeting to be held on Oct. 23/14 to discuss the 2015 operations;
2. Equipment at the fitness center needs to be replaced/repared. EDO to check out some options to obtain fitness equipment;

Sunny Cottage Corp: No report;

Beautification Committee: No report.

HBIC: No report;

OH&S: Deputy-Mayor Ollerhead appointed as Liaison to this Committee;

Other Business:

1. Recommends that the following 'new' format be followed for the next regular meeting:
 - a). New format for the Agenda to be followed;
 - b). No new correspondence to be added after 4:00 p.m. on Friday;
 - c). All complaints/concerns must be in writing in order to be dealt with;
 - d). Councillors may add items to Agenda prior to adoption of the Agenda;

2. Add the COBRDC to the list of Committees;

With no further business, the meeting adjourned at 10:10 p.m. Motion for adjournment by Councillor Gerald Pittman & seconded by Councillor Fabian Manning.

Roy Drake
Mayor

Bernice Herritt
Clerk/Manager