

**Regularly Scheduled Meeting  
November 4, 2014  
Town Office – 6:30 p.m.**

**Attendance:** Deputy-Mayor Georgina Ollerhead  
Fabian Manning Gerald Pittman  
Lloyd Jensen Dan Jackman

**Absent:** Mayor Roy Drake  
Donald Stewart

**Also Attending:** Bernice Herritt, Clerk-Manager  
Tanya Rogers, E.D.O  
Palmer Strowbridge, Town Superintendent

The meeting was called to order by Deputy-Mayor Georgina at 6:30 p.m.

Prior to the adoption of the Agenda, Councillor Dan Jackman asked that Barry Group be added to the Agenda and the Deputy-Mayor Georgina asked that Remembrance Day & Arena Item be added. Duly noted.

**Motion #14-129:F. Manning/D. Jackman**

**Resolved that the Agenda be adopted as presented, with the additional items included.**

**In Favour:5                      Opposed: 0                      Abstained 0                      Carried.**

**Errors/Omissions: Minutes of October 21, 2014:** No Errors/Omissions.

**Motion #14-130:F.Manning/L. Jensen**

**Resolved that the Minutes of October 14, 2014 be adopted as presented, as circulated.**

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

**Business Arising – Minutes of October 21, 2014:**

1. Ownership of Spencer's Brook Road: No reply from correspondence sent;
2. Notification of Cancellation of Meetings: Agreed that in the event that a regularly scheduled meeting has to be cancelled, all councillors to be duly notified prior to;

**COMMITTEE REPORTS:**

**Public Works/Town Superintendent:**

\*\*Councillor F. Manning left the meeting at 6:45 p.m.\*\*

**Motion # 14-131: D. Jackman/G. Pittman**

**Resolved to proceed with hiring an excavator for approx. eight(8) hours to complete ditching work required on Spencer's Brook Road.**

**In Favour: 4                      Opposed: 0                      Abstained: 1                      Carried.**

\*\*Councillor F. Manning returned to the meeting at 6:50 p.m. \*\*

Part of the Public Works Report is attached to the Minutes;

3. Remembrance Day Holiday: Request from the outside employees & Town Super to take their floating holiday on Monday, due to Remembrance Day being observed on Tuesday.

**Motion#14-132:D. Jackman/G. Pittman**

**Resolved that permission be given to the above request.**

**In Favour: 5**

**Opposed: 0**

**Abstained: 0**

**Carried**

4. CEEP Funding For Displaced Plant Workers: Funding approval received for the remainder of the plant workers.

**Motion#14-133: D. Jackman/G.Pittman**

**Resolved that additional hours for a time keeper will not be required for this round of funding. The Town Superintendent and part-time union employee to provide supervision, timekeeping, etc.**

**In Favour: 5**

**Opposed: 0**

**Abstained:0**

**Carried.**

5. Town Employee: Town Super briefed Council on an accident that one of the unionized employees had on the garbage truck earlier the evening;

**Applications to Build:**

1. Resident on 4A Tibbo Crescent: Application for a parcel of crown lands (5mx36m) for the purpose of an access to property.

**Motion#14-134:G. Ollerhead/D. Jackman**

**Resolved that approval be given for the parcel of crown lands as per application submitted.**

**In Favour: 5**

**Opposed: 0**

**Abstained: 0**

**Carried.**

*The Town Superintendent left the meeting at 7:10 p.m.*

**Finance Committee Report:**

1. Notes from Finance Report on November 3, 2014 were presented by Deputy-Mayor Georgina;
2. Agreed to monitor the bank balance & the overdraft;
3. Report on the diesel consumed in 2013 verses 2014 was discussed;
4. Effective immediately, tax bills are to be sent to the owners of properties and not the individuals who are 'rent to own';
5. Poll Tax list to be reviewed at the next regular meeting;
6. Budget meeting scheduled for Thursday, November 13<sup>th</sup>;
7. **Motion# 14-135: D. Jackman/F. Manning**

**Resolved that letters be sent to residents who have vacant properties regarding the outstanding taxes.**

**In Favour: 5**

**Opposed: 0**

**Abstained: 0**

**Carried.**

Finance Committee Report (cont'd)

8. Property located on 40 South Side Drive:  
**Motion#14-136: D. Jackman/G. Pittman**  
**Resolved to proceed with Section 137 of the Municipalities Act for property located on 40 South Side Drive.**  
**In Favour: 5                      Opposed:0                      Abstained:0                      Carried.**

9. Tax Agreement: Recommends that a letter be forwarded regarding payment;

**Motion #14-137: F. Manning/G. Ollerhead**  
**Resolved that the Finance Committee Report be adopted, as presented.**  
**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

**CORRESPONDENCE:**

1. M.A.A.: Ballot for the position of Central Director:  
**Motion #14-138: G.Ollerhead/L. Jensen**  
**Resolved to select Barry Manuel as the Town's ballot for Central Director position on the Municipal Assessment Agency.**  
**In Favour: 5                      Opposed: 0                      Abstained:0                      Carried.**
2. PHN & Health Care Providers at CPHC: Expressing concerns in relation to the location of the AED at the Connaigre Arena. Recommends to acknowledge letter and advise that more signage will be installed & according to the information from Heart Sine, Council feels that the location is satisfactory;
3. Town Suite Mapping & Town Suite Mapping LITE proposals: Prices quoted as per request for consideration under the Gas Tax Funds;
4. Municipal Affairs: Recommends that due to the lateness in the year, a letter be forwarded to the Dept. requesting that this years' MCW funding (Main Road North) be postponed to next year;

Public Relations:

1. Reminder of the Fire Fighters Gift Package;
2. Bonfire Nite: Wednesday, November 5, 2014 at 6:30 p.m;
3. Remembrance Day Ceremony: Lions Club on Tuesday, Nov. 11<sup>th</sup> at 10:30 p.m.. Mayor & Councillor L. Jensen to lay wreaths;

EPMC: No report;

Arena/Recreation:

1. **Motion #14-139: G. Ollerhead/D. Jackman**  
**Resolved to purchase two thread-mills & two ellipticals for the Fitness Center up to a maximum of ten thousand dollars.**  
**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**
2. Deputy-Mayor Georgina & Councillor D. Jackman to discuss concerns from an individual regarding the Fun Skate Program with the Arena Staff;

Sunny Cottage Corp: No report;

Beautification Committee:

1. Christmas Hampers – December 21<sup>st</sup> ;

Fire Dept:

1. Note for further discussion (Two town employees leaving their work place and responding to fire and/or emergency calls) & whether or not, this is necessary, when there are other volunteer fire fighters who are available;

HBIC: No report;

OH&S:

1. Add to the next meeting of the OH&S Committee's agenda (garbage collection procedures);

With no further business, the meeting adjourned at 8:30 p.m. Motion for adjournment by Deputy-Mayor Georgina & seconded by Councillor F. Manning.

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**Georgina Ollerhead**  
**Deputy-Mayor**

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**Bernice Herritt**  
**Clerk/Manager**