

**Regularly Scheduled Meeting
November 4, 2014
Town Office – 6:30 p.m.**

Attendance: Deputy-Mayor Georgina Ollerhead
Fabian Manning Gerald Pittman
Lloyd Jensen Dan Jackman

Absent: Mayor Roy Drake
Donald Stewart

Also Attending: Bernice Herritt, Clerk-Manager
Tanya Rogers, E.D.O
Palmer Strowbridge, Town Superintendent

The meeting was called to order by Deputy-Mayor Georgina at 6:30 p.m.

Prior to the adoption of the Agenda, Councillor Dan Jackman asked that Barry Group be added to the Agenda and the Deputy-Mayor Georgina asked that Remembrance Day & Arena Item be added. Duly noted.

Motion #14-129:F. Manning/D. Jackman

Resolved that the Agenda be adopted as presented, with the additional items included.

In Favour:5 Opposed: 0 Abstained 0 Carried.

Errors/Omissions: Minutes of October 21, 2014: No Errors/Omissions.

Motion #14-130:F.Manning/L. Jensen

Resolved that the Minutes of October 14, 2014 be adopted as presented, as circulated.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

Business Arising – Minutes of October 21, 2014:

1. Ownership of Spencer's Brook Road: No reply from correspondence sent;
2. Notification of Cancellation of Meetings: Agreed that in the event that a regularly scheduled meeting has to be cancelled, all councillors to be duly notified prior to;

COMMITTEE REPORTS:

Public Works/Town Superintendent:

Councillor F. Manning left the meeting at 6:45 p.m.

Motion # 14-131: D. Jackman/G. Pittman

Resolved to proceed with hiring an excavator for approx. eight(8) hours to complete ditching work required on Spencer's Brook Road.

In Favour: 4 Opposed: 0 Abstained: 1 Carried.

**Councillor F. Manning returned to the meeting at 6:50 p.m. **

Part of the Public Works Report is attached to the Minutes;

3. Remembrance Day Holiday: Request from the outside employees & Town Super to take their floating holiday on Monday, due to Remembrance Day being observed on Tuesday.

Motion#14-132:D. Jackman/G. Pittman

Resolved that permission be given to the above request.

In Favour: 5

Opposed: 0

Abstained: 0

Carried

4. CEEP Funding For Displaced Plant Workers: Funding approval received for the remainder of the plant workers.

Motion#14-133: D. Jackman/G.Pittman

Resolved that additional hours for a time keeper will not be required for this round of funding. The Town Superintendent and part-time union employee to provide supervision, timekeeping, etc.

In Favour: 5

Opposed: 0

Abstained:0

Carried.

5. Town Employee: Town Super briefed Council on an accident that one of the unionized employees had on the garbage truck earlier the evening;

Applications to Build:

1. Resident on 4A Tibbo Crescent: Application for a parcel of crown lands (5mx36m) for the purpose of an access to property.

Motion#14-134:G. Ollerhead/D. Jackman

Resolved that approval be given for the parcel of crown lands as per application submitted.

In Favour: 5

Opposed: 0

Abstained: 0

Carried.

The Town Superintendent left the meeting at 7:10 p.m.

Finance Committee Report:

1. Notes from Finance Report on November 3, 2014 were presented by Deputy-Mayor Georgina;
2. Agreed to monitor the bank balance & the overdraft;
3. Report on the diesel consumed in 2013 verses 2014 was discussed;
4. Effective immediately, tax bills are to be sent to the owners of properties and not the individuals who are 'rent to own';
5. Poll Tax list to be reviewed at the next regular meeting;
6. Budget meeting scheduled for Thursday, November 13th;
7. **Motion# 14-135: D. Jackman/F. Manning**

Resolved that letters be sent to residents who have vacant properties regarding the outstanding taxes.

In Favour: 5

Opposed: 0

Abstained: 0

Carried.

Finance Committee Report (cont'd)

8. Property located on 40 South Side Drive:
Motion#14-136: D. Jackman/G. Pittman
Resolved to proceed with Section 137 of the Municipalities Act for property located on 40 South Side Drive.
In Favour: 5 Opposed:0 Abstained:0 Carried.

9. Tax Agreement: Recommends that a letter be forwarded regarding payment;

Motion #14-137: F. Manning/G. Ollerhead
Resolved that the Finance Committee Report be adopted, as presented.
In Favour: 5 Opposed: 0 Abstained: 0 Carried.

CORRESPONDENCE:

1. M.A.A.: Ballot for the position of Central Director:
Motion #14-138: G.Ollerhead/L. Jensen
Resolved to select Barry Manuel as the Town's ballot for Central Director position on the Municipal Assessment Agency.
In Favour: 5 Opposed: 0 Abstained:0 Carried.
2. PHN & Health Care Providers at CPHC: Expressing concerns in relation to the location of the AED at the Connaigre Arena. Recommends to acknowledge letter and advise that more signage will be installed & according to the information from Heart Sine, Council feels that the location is satisfactory;
3. Town Suite Mapping & Town Suite Mapping LITE proposals: Prices quoted as per request for consideration under the Gas Tax Funds;
4. Municipal Affairs: Recommends that due to the lateness in the year, a letter be forwarded to the Dept. requesting that this years' MCW funding (Main Road North) be postponed to next year;

Public Relations:

1. Reminder of the Fire Fighters Gift Package;
2. Bonfire Nite: Wednesday, November 5, 2014 at 6:30 p.m;
3. Remembrance Day Ceremony: Lions Club on Tuesday, Nov. 11th at 10:30 p.m.. Mayor & Councillor L. Jensen to lay wreaths;

EPMC: No report;

Arena/Recreation:

1. **Motion #14-139: G. Ollerhead/D. Jackman**
Resolved to purchase two thread-mills & two ellipticals for the Fitness Center up to a maximum of ten thousand dollars.
In Favour: 5 Opposed: 0 Abstained: 0 Carried.

2. Deputy-Mayor Georgina & Councillor D. Jackman to discuss concerns from an individual regarding the Fun Skate Program with the Arena Staff;

Sunny Cottage Corp: No report;

Beautification Committee:

1. Christmas Hampers – December 21st ;

Fire Dept:

1. Note for further discussion (Two town employees leaving their work place and responding to fire and/or emergency calls) & whether or not, this is necessary, when there are other volunteer fire fighters who are available;

HBIC: No report;

OH&S:

1. Add to the next meeting of the OH&S Committee's agenda (garbage collection procedures);

With no further business, the meeting adjourned at 8:30 p.m. Motion for adjournment by Deputy-Mayor Georgina & seconded by Councillor F. Manning.

Georgina Ollerhead
Deputy-Mayor

Bernice Herritt
Clerk/Manager