

April 10, 2018
Town Office – 6:00 p.m.

Attendance: Georgina Ollerhead Dan Jackman Donald Stewart
Lloyd Jensen Jordan Tibbo Roy Drake

Absent: Bernetta Delaney

Also Attending: Bernice Herritt, Palmer Strowbridge & Tanya Rogers

Guest: M.P., Scott Simms

Mayor Ollerhead called the meeting to order at 6:00 p.m. and extended a welcome to M.P., Scott Simms. Items discussed as follows:

1. **Food Inspection Agency Position:**
Several reasons given for not replacing this position in Hr. Breton were: the position was underutilized, a single position office and the position was paired up with the Lewisporte office. M.P. Scott Simms agreed to follow up and advise that activity has increased since the stats were initially taken, more than one individual is working out of the office in HB, and that we are a growing community in the aquaculture industry. This position needs to be replaced now more than ever;
2. **Infrastructure Phase II:**
Informed that the Canada 150 Program is not being renewed. New program being implemented (Municipal Rural Fund, which will be administered under the Provincial Government for communities under 5000 population): Federal Share - 60%, Provincial Government - 40% & Municipal 10%. At this point, not all details are available;
3. **Small Crafts & Harbours:**
Informed that the Boat Launch will be going ahead this year in an area on South Side Drive;
4. **Marginal Wharf:**
Councillor Stewart informed that Town is in the process of taking a lead role in obtaining land grants from area residents, however, no funding has been announced yet;
5. **Marine Harvest:**
Request to MP Simms to follow up with Marine Harvest on the hold up with the Competition Bureau regarding the purchase of Northern Harvest;
6. **St. Pierre Meeting:**
Meeting has been scheduled for May 17, 2018. MP Simms may be interested in attending as well;

With no further business to discuss, MP Scott Simms left the meeting at 6:45 p.m.

The meeting was called to order by Mayor Ollerhead at 6:45 p.m. & then asked if there were any additions to the Agenda as presented and circulated. Additional items noted for discussion throughout the meeting.

Motion #18:053:D. Jackman/J. Tibbo

Resolved that the Agenda be adopted as presented, as circulated, with additional items included.

In Favour: 6

Opposed: 0

Abstained 0

Carried.

Minutes of March 27, 2018 were then presented for adoption by Mayor Ollerhead.

Errors/Omissions – March 27, 2018: N/A

Motion #18:054:R. Drake/D. Stewart

Resolved that the Minutes of March 27, 2018 be adopted as presented, as circulated.

In Favour:6

Opposed: 0

Abstained: 0

Carried.

Business Arising: Minutes of March 27, 2018:

1. The letter was hand-delivered to business on 57 South Side Drive;
2. The parcel of Crown Lands for resident on 1 Bay View Road was approved;
3. Service NL application forms for business on 12 Old Farm Road were faxed;
4. The Look Out Platform has been removed from the 'down harbour' area. Recommends to put an additional picnic table in the area on Piercey's Look Out;
5. Follow up with lawyer on the property on 12-14 Canada Drive;
6. Meeting with Dynamic scheduled for Wed., April 11th was cancelled. Mayor to follow up to reschedule;
7. Follow up with two local contractors on request for standing offer on equipment rates;
8. Pre-construction meeting was held on April 3, 2018 with CBCL (Thanksgiving Rainstorm Project);

Public Works/Town Superintendent Report - Attached:

1. The following tenders to be prepared for local contracts:
 - Continue to extend road in area of Keeping's Point;
 - Repairs to a water leak on 16 Main Road North;
 - Put docks back in water at Elliott's & repairs & filling in wooden pound;
 - Repairs to a water leak on 109 Bay d' Leau Drive;

Building Applications:

1. Resident on 5 Elliott Drive: Application for a permit to construct a storage shed (16'x20').

Motion: 18:055: R. Drake/L. Jensen

Resolved to approve application, subject to the condition that any damages done to the storage shed as a result of snow clearing, will not be the town's responsibility. Furthermore, since the storage shed will be located close to the w/s line, any future water/sewer issues will not be the town's responsibility.

In Favour: 6

Opposed: 0

Abstained: 0

Carried.

CORRESPONDENCE:

1. **PCA – Geotechnical Study of Landslide Area:**

Motion#18:056R.Drake/J. Tibbo

Resolved to proceed with the PCA for the Geotechnical Study of the Landslide Area.

In Favour: 6

Opposed: 0

Abstained: 0

Carried.

- 2. Joint Mayors Meeting:**
Meeting scheduled for Tuesday, April 11, 2018 in Milltown. Councillors Drake & Stewart agreed to attend;
- 3. Change Order -Waterline or Chlorine Booster Station:**
Motion#18:057: D. Jackman/D. Stewart
Resolved to proceed with the change order for the waterline for the Chlorine Booster Station as prepared by CBCL.
In Favour: 6 Opposed: 0 Abstained: 0 Carried.
- 4. Baird Construction:**
Cost and time line for an Amendment to the Municipal Plan in the amount of \$1,300.00. Recommends to put this on hold at the present time;
- 5. Application for Employment;**
Application for employment from resident on 1 Tibbo Crescent to be kept on file;
- 6. Canadian Heritage:**
Informing of a grant for Canada Day in the amount of \$600.00;
- 7. Community Sector Council:**
Informing of a grant for Volunteer Week (April 5-21) in the amount of \$100.00;
- 8. Telus Taxation:**
Taxation of Utilities & Cable Television Companies. Town will now receive business tax at the rate of 2.5% of their gross revenue;
- 9. New Sub-division Concept:**
Cost for a new sub-division design was presented by CBCL. Recommends to defer until the next regular meeting;
- 10. Dept. of Municipal Affairs:**
Informing of a Special Assistance Grant to purchase bunker suits in the amount of \$7,512.77 on a 80/20 cost shared basis;
- 11. Fire Chief:**
Requesting that the town employ him for a period of fourteen weeks. Town does not have any funds for this, nor was it budgeted for;
- 12. Residents on South Side Drive:**
Concerns expressed to the Mayor in relation to several rocks that came down the landslide area. Clerk/Manager to contact residents to inform of the Geotechnical Study that will start later on this month;

Economic Development Officer Report:

1. Meeting scheduled for Wednesday, April 18, 2018 at 6:30 regarding the St. Pierre trip;

Finance Committee Report:

1. Meeting re-scheduled to Tuesday, April 17, 2018 at 6:30 p.m.;

LIAISON REPORTS:

Public Relations:

1. Ad to be put on the town's Facebook page regarding the Humbolt Broncos Tragedy Accident;

EPMC: No Report;

Sunny Cottage Corporation:

1. Staff requesting to know when the final repairs will start for the Renovation Project and who will be hired;

Beautification Committee: No Report;

Arena/Recreation:

1. Arena closed as of March 30, 2018;
2. Parts required for the Zamboni are ordered;
3. Donation of \$500.00 for the CYN Camp Connect Program approved;
4. Financial report for the season for the Arena was reviewed;

Communities Activities Committee:

1. Councillor Tibbo will schedule another meeting;

HBIC: No Report;

Fire Department: No Report;

OH&S:

1. New eyewash station has been installed at the Town Office;

Motion for adjournment by Councillor Roy Drake and seconded by Councillor Jordan Tibbo.
Adjournment at 8:37 p.m.

Georgina Ollerhead
Mayor

Bernice Herritt
Clerk Manager