

**August 14, 2018**  
**Town Office – 6:30 p.m.**

**Attendance:** Georgina Ollerhead                      Dan Jackman                      Bernetta Delaney  
Lloyd Jensen    Jordan Tibbo                      Donald Stewart  
Roy Drake

**Absent:**                      Tanya Rogers

**Also Attending:** Bernice Herritt & Palmer Strowbridge

The meeting was called to order by Mayor Ollerhead at 6:20 p.m. & she then asked if there were any additions to the Agenda as presented and circulated. Additional items noted for discussion throughout the meeting.

**Motion #18:106:J. Tibbo/B. Delaney**

**Resolved that the Agenda be adopted as presented, as circulated, with additional items included.**

**In Favour: 7                      Opposed: 0                      Abstained 0                      Carried.**

**Errors/Omissions – July , 2018:**

**Motion #18:107:D.Stewart/D. Jackman**

**Resolved that the Minutes of July 17, 2018 be adopted as presented, as circulated.**

**In Favour: 7                      Opposed: 0                      Abstained: 0                      Carried.**

**Business Arising: Minutes of July 17, 2018:**

1. Asphalt on Man O War Brook Area:  
CBCL indicates that they are waiting on a response from Dynamic Construction regarding the asphalt;
2. Waste Management:  
Recommends that the Town take the lead role in applying for funding for a high-heat incinerator, similar what the Northern Peninsula towns are looking at;
3. Southern Construction Ltd:  
Follow up to find out when the property located at 12-14 Canada Drive will be taken down;
4. Proposed Changes – Witch Hazel Intersection:  
Recommends that a stop sign to be erected in this area and the street lines be painted;
5. Beaver Pond Road:  
Public Works to review the proposed changes (culvert, curb & gutter, catch basin) and bring back to Council;

6. Chlorine Booster Station Project:  
Clerk/Manager to follow up with the Dept. regarding the Request For Proposals (RFP) for this project;
7. Property located at 61 South Side Drive:  
Agreed that fill/rocks that have piled up on this property be removed as soon as time permits;

Public Works/Town Superintendent Report - Attached:

Building Applications:

1. Resident on 2 Magistrate's Hill Road: Application for a permit to construct a storage shed (12'x12'); Recommends Approval.
2. Resident on 13 Tibbo Crescent: Application for a permit to construct a storage shed (24'x24'); Recommends Approval.
3. Resident on 24 Tibbo Crescent: Application for a permit to construct an extension to storage shed (14'x8). Recommends Approval.

CORRESPONDENCE:

1. Training Schedule:  
Budget Training: Oct. 10, 2018, HB(Mayor, Clerk/Manager, EDO,& Councillor Jackman );  
Public Procurement Act: Oct. 16, 2018, Gander (Clerk/Manager, Town Super. & EDO);  
Land Use Planning : Nov. 22, 2018, GFW (Councillors Jackman, Drake & Town Super);
2. MNL – AGM: October 4-6, 2018 – Gander  
Mayor Ollerhead will be attending;
3. ATVs use at the Lighthouse Area:  
Proposing that some type of gate be purchased in the 2019 budget or use some funds from the Lighthouse GIC;
4. Crown Lease #102491 – 40 South Side Drive:  
Informing that this lease has been officially cancelled.

Motion #18:108: R. Drake/D. Jackman

Resolved that as per Section 194 of the Municipalities Act, an Order to be placed on the property located at 40 South Side Drive informing the owner that they shall not change the use for which an existing building is or was last held or occupied, occupy a building that has been vacant for a period of 6 months or more, except in accordance with a written permit from the Council.

In Favour:7

Opposed:0

Abstained:0

Carried.

5. Telmatik:  
Alert and notification messaging system at the cost of \$180/mth. Not at this time;

**6. RCMP Policing Report – July 2018:**

Statistics report on the files/crime activities for the month of July 2018;

**7. Rocky Point Lighthouse Plaque:**

Agreed to have an 'unveiling' ceremony for the plaque that was presented to the town by the Federal Government;

**8. Blair Hogan – Emergency Management Planning**

Advising that he will discuss with his Supervisor to see if a table top exercise can be arranged for the Town;

**9. Service NL – Bacteriological Water Reports:**

Report indicating that the water samples taken at the RV Park and other locations throughout the Town are satisfactory;

**10. 930k Cat Loader:**

Town will be responsible for ½ the cost to have the 90k loader transported to Corner Brook & Toromont will pay the other ½.

**11. Resident on 12 Gorman Place:**

Requesting permission to use the arena as the venue for a fundraising event (1<sup>st</sup> Annual Ride for Autism – September 8, 2018);

**Motion #18-109:B. Delaney/J. Tibbo**

**Resolved that permission be granted to resident on 12 Gorman Place to use the Arena for the 1<sup>st</sup> Annual Ride for Autism.**

**In Favour:7**

**Opposed:0**

**Abstained:0**

**Carried.**

**Economic Development Officer Report:**

- Town Trail Map:  
Review and changes made and noted;

**Finance Committee Report:**

1. Accounts Payables:

**Motion #18:110:D. Jackman/J. Tibbo**

**Resolved that the A/P in the amount of \$37,775.98 be approved for payment.**

**In Favour: 7**

**Opposed:0**

**Abstained:0**

**Carried.**

2. Transfer Funds:

**Motion #18:111: R. Drake/B. Delaney**

**Resolved to transfer \$25,000.00 from the Town's General Account to the Rural Rescue Unit GIC and \$100,000.00 to the Town's General GIC.**

**In Favour: 7**

**Opposed:0**

**Abstained:0**

**Carried.**

3. Adjustment – HBIC:

**Motion #18:112:G. Ollerhead/D. Stewart**

**Resolved that as per the auditor's recommendation, the amount billed to the HBIC for 2018 property and water/sewer be written off.**

**In Favour: 7**

**Opposed:0**

**Abstained:0**

**Carried.**

4. Town Hall Renovations:

**Motion #18:113:D. Stewart/R. Drake**

**Resolved that a portion of the town hall's roof to be shingled and remove window from office upstairs.**

**In Favour: 7**

**Opposed:0**

**Abstained:0**

**Carried**

5. Blinds for Town Office:

Clerk/Manager to follow up on cost of blinds for the Town Office;

6. Asphalt/Local Contracts Expense:

Ad to be put on town's fb page informing residents of the funds that were spent on asphalt and local contracts to date;

7. Oil Change – 930k Loader:

**Motion#18:114: B. Delaney/D. Jackman**

**Resolved that approval be given to proceed with the oil change at Toromont, CB at the cost of \$1,282.00, plus tax.**

**In Favour:7**

**Opposed:0**

**Abstained:0**

**Carried.**

**LIAISON REPORTS:**

Public Relations:

1. Noise Issue – Fish Plant:

Apparently, the muffler for the noise from the fish plant was installed, but not working properly, another part will have to be ordered;

2. Signage – Piercey's Look Out:

Agreed to have the sign that has been damaged at the Look Out repaired;

3. Tree Planting Project:

Pictures of the Tree Planting Project in area of the Landslide be posted on the town's fb page;

EPMC: No Report;

Sunny Cottage Corporation: No Report;

Beautification Committee: No Report;

Arena/Recreation:

1. Staff Request:  
Requesting to meet with Council prior to the Arena opening to discuss few issues. Recommends to schedule in for the September 11<sup>th</sup> meeting;
2. Recreation Commission:  
Recommends to advertise again for a 'New Recreation Commission';

HBIC/Poole Cove Development/Aquaculture: No report;

Fire Department:

1. Annual Fire Inspections:  
Town will continue to approve 'new' commercial buildings, subject to the written approval of Government Services as we have always done. However, the Town will not be granting permission to conduct inspections on existing commercial buildings.

OH&S: No Report;

Motion for adjournment by Councillor and seconded by Councillor Jordan Tibbo & seconded by Councillor Lloyd Jensen . Adjournment at 8:35 p.m.

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**Georgina Ollerhead**  
Mayor

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**Bernice Herritt**  
Clerk Manager